

WAKE STEM EARLY COLLEGE HIGH EQUIPMENT CHECK OUT FORM



For students who wish to check out a laptop from Wake STEM ECHS and keep it with them to use as their own. Parents and student will be responsible for covering the cost to repair a broken, lost, or mishandled laptop.

DATE BORROWED: _____ Date Due: _____

EQUIPMENT TYPE/MAKE/MODEL: _____

EQUIPMENT SERIAL NUMBER: _____

LAPTOP OREINTATION TRAINING RECEIVED? Yes: _____ No: _____

STUDENT NAME: (PLEASE PRINT) _____

STUDENT SIGNATURE: _____

PARENT NAME: (PLEASE PRINT) _____

PARENT SIGNATURE: _____

In signing this agreement, the borrower agrees to adhere to all copyright laws concerning software licensing and videotape reproduction and distribution for sale.

The borrower will not attempt to change or circumvent settings that may adversely affect information/data security.

Uses of computing platforms are limited to the signed borrower only; its use will not be shared with others.

Borrowers is responsible for the safekeeping and security of computer and peripherals while in his/her possession. In the event of loss or damage, no new equipment will be issued until all necessary paperwork has been processed and any required payment has been made.

Do not expose to rain, moisture or extreme temperatures. Do not leave unattended.

Do not block slots and opening by placing on bed, sofa, carpet or other similar flexible surface.

Do not use liquid cleaner or aerosol cleaners, Use only damp cloth to clean.

Do not use on an unstable table, cart, stand, tripod or bracket. If for some reason, the equipment is not working properly, please notify the administrator and return the equipment immediately, Do not attempt to repair the equipment.

Shut down laptop daily or when not in use to avoid equipment overheating and/or backlight burn out.

