**Earth/Env. Science Syllabus**

(To be read by student and parent)

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| The complete list of classroom procedures can be found on the class web site [**http://www.wcpss.net/millbrookhs/murphy\_eenv**](http://www.wcpss.net/millbrookhs/murphy_eenv) |

**Guidelines for Success**   
 **PREPARATION – RESPONSIBILITY – INTEGRITY – DEDICATION and EFFORT**

**GRADING** - Your final grade will reflect what you have learned, not what you have completed!

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| * Minor assignments (40%- labs, class work, unit notebook, quizzes, homework) and Major assignments (60% - unit and major theme tests, projects, major labs, mid-term exam) * Grades posted regularly on **Home Base**, accessible by you and your parent/guardian * Grade disbursement - A= 90-100 B=80-89 C=70-79 D=60-69 F= < 60 * Grade reports – interims are distributed every 4 ½ weeks, report cards every nine weeks |

**SUPPLIES**

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| Any size 3-ring binder, pencils and pens, basic calculator, loose-leaf paper, 20 sheets of graph paper   |  | | --- | | **\*\*Laboratory Fee** – Each student enrolled in Earth Science should submit **$5.00** to cover necessary non-reusable lab supplies and equipment. Please **pay on-line** at the Millbrook High web site – Look for **ON-LINE STUDENT PAYMENT (OSP)** | |

**HELP!**

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| * Mr. Murphy is available before and after school by appointment, and during **FLEX** * There are 4 Earth Science teachers; all are available to help you succeed. * Students and teachers can reach me at [bmurphy@wcpss.net](mailto:bmurphy@wcpss.net), or leave a message at 850-8787. Students must use their WCPSS e-mail for all correspondence. * Students – if you are home sick PLEASE feel free to email me for work, and also **check web site**, <http://www.wcpss.net/millbrookhs/murphy_eenv> |

**ABSENCES**

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| ***Be sure to follow proper school procedure (found in handbook) for excused absences.***  1. Official absent slip should be on my desk **before** the bell rings.  2. **Test or lab** missed must be made up AFTER school or during lunch period.  3. If you were present for test announcement, but absent day before test, **come prepared to take test** first day back!  4. Make-up is **YOUR RESPONSIBILITY**; I will not make a habit of reminding you.  5. Unexcused absences – see MHS policy in handbook  CHECK THE CLASS WEBSITE - <http://www.wcpss.net/millbrookhs/murphy_eenv> |

**MAKE-UP POLICY**

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| **PLEASE REFER TO MILLROOK SCHOOL-WIDE POLICY**  <http://www.wcpss.net/domain/4956> |

**PARENTS**

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| We need your help!   * Please ask your student about their school work often * Homework is assigned about once per week, but incomplete daily work is often carried home  |  | | --- | | * Check our web site for class procedures, schedule and class news <http://www.wcpss.net/millbrookhs/murphy_eenv> * **Grades and attendance can be checked at HOME BASE** * **Interims are distributed every 4 ½ weeks** |  * Student MUST bring in a note signed by you explaining **every absence** from class. This note must be taken to the **attendance office** before 1st Block. * Students may not check out without your permission, and MUST check out through the attendance office |

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| **Earth**  **Science** |  | **Intervention**  **Plan** |

The Earth Science TIP has been designed to provide timely and targeted interventions for students who do not show success or complete work. These are the systematic steps we will take after identifying non responsive students who have demonstrated need.

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| STEP ONE | Student scores “F” on Unit test or majority of class work | **Conference with Student**  Tutoring contract🡪lunch tutoring **Contact parents** |
| STEP TWO | Low performance continues on next test | **Conference with Student**  Continue tutoring contract🡪lunch tutor   Contact parents  NHS Tutoring Attendance letter |
| STEP THREE | Low performance continues | **Counselor Referral**  Continue tutoring contract🡪 lunch tutorial Contact parents NHS Tutoring Attendance letter  WA Tutoring |
| STEP FOUR | Low performance continues | **TPSC Conference** |
| STEP FIVE | Low performance continues | Referral to MHS Intervention Plan |

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|  | **Earth/Env Science 2015-2016 Syllabus cont…   CLASS RULES  and  SAFETY GUIDELINES** |  |

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| **Choose** to follow these five rules (with a **few** examples) …………… | **Consequences of poor choice** |
| 1. **Be ready to learn every day – such as**    1. Prepared with all books and materials etc…    2. Be in assigned seat at the bell, working on bell work 2. **Always act and speak in an appropriate manner – such as**    1. No cursing or rude comments, keep hands to self    2. Be polite and helpful 3. **No food, drinks, head coverings or personal electronics**    1. Federal law states “ no food in science classroom”    2. Cell phones must be OFF and out of sight 4. **Always respect others and the classroom**    1. Keep room clean    2. No personal grooming    3. No bullying or teasing 5. **Follow teacher directions and class procedures**    1. Follow directions the FIRST time they are given | **Penalties** for breaking class rules   1. warning and teacher chat 2. Conference with teacher, parent contact, lunch detention 3. Conference with teacher, parent contact, ASD, Action Plan 4. Referral to administration, parent contact  |  | | --- | | **Tardy Policy** - *not inside room when bell rings. Door will be locked!* |   If you are TARDY :   * Immediately report to the faculty member in your hallway * Provide accurate information to the faculty member (name and teacher) * Receive your yellow ad pink sweeper passes * Return promptly to your class with pass * Submit the yellow copy to your classroom teacher and keep pink copy * If you are more than 10 minutes late report directly to the attendance office (room 205) to get a sweeper pass |
| ……………….and be rewarded – with the inner satisfaction of a **job well done!** | \*\*\*\*\*\*Students are required to read the **complete CATS ON TIME guidelines** on the classroom door or school web site. |

**Severe disruption of class** – immediate removal from classroom by administration, ASD, parent contact

**Rule Three (electronics)** – one warning, then confiscation. Parent or guardian must pick up item from front office**.**

**ALL Millbrook High and WCPSS Policies** must all be adhered to in this classroom – refer to your student handbook. (Also available online – mhs.wcpss.net)

**Now please turn this paper over and read the Lab Safety Guidelines >>>>>>>>>>>>>>>>>>**

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|  | Safety in the  Science Laboratory |  |

In order to decrease the chances of any accident occurring in the science lab, all students and visitors must follow the safety rules and procedures listed below.

1. Horseplay, running, pushing and practical jokes are not permitted.
2. Never EAT or DRINK in the laboratory.
3. All work surfaces must be cleaned after each use and prior to leaving the lab. Keep your desk and floor area clean at all times.
4. Broken and chipped glass should never be used.
5. Never try to pick up broken glass. The teacher should clean it up.
6. Always wash your hands after lab exercises. Never put your fingers, pencils, pens, or any equipment used in the lab into your mouth.
7. Note the locations of the following: fire extinguisher, eye wash/ shower, and fire blanket
8. Report all injuries to the teacher immediately! Don’t be afraid to tell the teacher of an accident.
9. Follow your teacher’s directions at all times.
10. Do not handle equipment unless you have permission to do so.
11. Preparation prevents accidents and improves performance – READ your lab directions TWICE before beginning any activity.
12. Safety eye goggles must be worn when using glass, chemicals or hot substances

**Now that you have read the class rules and lab safety guidelines you must sign the verification form on the Earth Science Information sheet. Keep this rules sheet in your notebook for future reference, and to study for Test #1**.