



2025-2026 WAKEFIELD HIGH SCHOOL OFF-CAMPUS LUNCH PASS

This form is to acknowledge that _____
Last name First name Grade

will have the privilege to leave campus during their lunch period as long as the following conditions are met:

- Only approved Seniors and Juniors may go off campus for lunch. **To qualify and to maintain a lunch pass, a student must have passed all courses attempted in the most recent grading period. This will begin after Quarter 1.**
- Students may not have any outstanding fines or fees from a previous year. All fines and fees are posted in School Cash Online. All payments must be submitted online. Please click the link at the bottom of the page.
- The student will not take students off campus who are not authorized to leave.
- The student will return to school for the remainder of the school day. Note: if a student becomes ill while off campus, a parent/guardian must call the Attendance Office to check the student out. The student must present a parental note to the Attendance Office upon return to school. Failure to check out properly will be treated as skipping.
- The student will maintain an acceptable conduct record in accordance with the policies of WCPSS and Wakefield High School.
- Off-campus lunch privileges may be revoked for up to 180 days for ANY violation of the Student Code of Conduct.
- The student and parent/guardian are responsible for where the student goes for lunch and for transportation.
- **Students may not enter the cafeteria when they return to school, nor may they purchase food to be brought back to school for themselves or students without an off-campus lunch pass. Doing so may lead to the revocation of the student's lunch pass.**
- Littering on public or private property will result in the revocation of the lunch pass and disciplinary action.
- Students must have their lunch pass on their person to leave campus. Students may not leave without it.
- The school assumes no extra liability for any accident or injury incurred in the exercise of this permit.
- The charge for the initial pass for the 2025-2026 school year is \$10. **Replacement passes are \$10.**

Pass applications may be submitted starting on **Wednesday, August 13, 2025**. Applications can be submitted between **9:00 a.m.-2:00 p.m.** Applications **will not** be accepted August 25-31.

Parental permission (signature) must be conducted in front of a notary, or school personnel.

I have read and understand the Off-Campus Lunch Policies and agree with the stated conditions.

Student Signature

I have read and understand the Off-Campus Lunch Policies and agree with the stated conditions.

Parent Signature

School Personnel

(Notary below if not signed in front of school personnel)

I, _____, a Notary Public for said County and State do hereby certify that

_____ appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand official seal this, the _____ day of _____, 20____

My commission expires _____, 20____

**Students should [fill out an online form here](#), then return this paper form to the main office.
An off-campus pass will be made for the student at this time.**