

COURSE LEVEL WAIVER

Teacher Initiated



INSTRUCTIONS: Teacher

Complete/sign the following section for a student to be able to request a course for which the student's Semester 1 or Final grade is outside the required grade boundaries published on the Core Recommendation Matrix. Give this form to the student to finish completing.

Student's Name		
Recommended Course	Requested Course	
Signature of Teacher	Date (mm/dd/yyyy)	

INSTRUCTIONS: Student/Parent

Finish Completing/sign this form to request a course this form to request one or more courses for which the student's Semester 1 or Final grade is outside the the required grade boundaries published on the Core Recommendation Matrix. **Completed forms must be submitted to Student Services.**

Student's Legal Name		
Power School Number	Current Grade Level	Primary Phone Number () -
Parent E-mail		

PARENT/LEGAL GUARDIAN WRITTEN REQUEST

- I understand that the teacher has initiated this waiver based on a variety of data including grades, test scores and anticipated performance.
- I acknowledge that enrolling in a higher or lower level course may result in a level of instruction that does not adequately meet the educational needs and/or demonstrated ability of my child.
- I agree to closely monitor my child's progress in this course and to provide appropriate support as needed.
- I understand and agree to adhere to the Course Withdrawal Policy of the Wake County Public School System that states:

Except when approved by the Principal, students are not allowed to drop a course after the first ten days of school. If a student withdraws after the ten day period, a failure (WF) is noted as the grade, and the course is counted as a course attempted with no quality points earned.

- I understand the potential ramifications of this decision and will not expect the Principal to change the course at a later date.

Signature of Student	Date (mm/dd/yyyy)
Signature of Parent	Date (mm/dd/yyyy)

INTERNAL USE

Approved	Denied	Entered into PowerSchools
Signature of Counselor or Principal		Date (mm/dd/yyyy)