

**Sanderson High School**  
**Senior Request for Early Release/Late Arrival 2022-23**

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

I am requesting (circle one) early release/ late arrival for this school year, and would like to drop the following elective courses:

Course	Semester	Period

Reason(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

***All completed forms must be submitted to Students Services no later than September 2<sup>nd</sup>, 2022.***

**Students and parents are responsible for understanding all of the important information concerning Early Release/ Late Arrival outlined below:**

**\*Students must be enrolled with at least 50% of their classes onsite at Sanderson High School, therefore they must take 2 classes onsite at SHS.**

\*Dropping courses from your schedule may impact a college or university's decision to admit you. Students are advised to contact the Admissions Office of any college/university they are considering or to which they have already applied. Students are responsible for notifying colleges and universities of any change in their senior schedules after a copy of their transcript has been sent.

\*Please note this is a request and that completing an application does not guarantee you will receive early release/late arrival. Schedules will not be rearranged to accommodate an early release/late arrival request. (Example: I want a 4<sup>th</sup> period early release in the fall semester. I have received English IV (a required course) in that slot. I will NOT be granted permission to move English IV to another period and drop 4<sup>th</sup> period).

\*Students must take and pass at least three classes per semester to remain eligible for interscholastic sports.

\*Students must have transportation to/from campus. Students are not allowed on campus during periods which they do not have classes scheduled. Students in violation are considered to be trespassing and will be dealt with accordingly. Student drivers should remember that NC state law requires students under age 18 to pass at least 75% of their coursework each term. Names of students not meeting this requirement will be forwarded to the DMV for the revocation of his/her driver's permit/license.

\*Submit the form to your counselor for credit verification AFTER your parent/guardian has signed. Your counselor must confirm that the above named course(s) is not required for graduation. Once that has been completed, the application is forwarded to administration for review. Students will be informed of the decision by their counselor. Students must continue to attend all scheduled classes while they are awaiting the counselor's response. Student will be responsible for completing all Wake County graduation requirements. Remember that graduation requirements for the Classes of 2007 and beyond are 26 credits.

**OVER->**

**OVER->**

**PARENT:**

I have read the student section and I give permission for my student to drop the above-named course(s) for the 2022-23 school year. I understand that my student will arrive late/leave early and will not be allowed on campus during the periods noted above.

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Parent Name – please print

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Parent Signature

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Date

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**COUNSELOR REVIEW**

I have verified that this student is NOT required to complete the course(s) listed above for graduation.

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Counselor Signature

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Date

**ADMINISTRATOR ACTION**

\_\_\_APPROVED

\_\_\_DENIED

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Principal/API Signature

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Date

**COUNSELOR ACTION**

\_\_\_ Course(s) dropped in PowerSchool (Date: \_\_\_\_\_)

\_\_\_ Student Notified (Date: \_\_\_\_\_)