



## Scotts Ridge Elementary Request for Excused Absence for Educational Reasons

According to the Wake County Board Policy #600.3, an absence may be excused for the following reason:

- Participation in a VALID educational opportunity (as documented on the "Request for Excused Absence for Educational Reasons" form).

A Request for Excused Absence for Educational Reasons form must be completed and received at least two weeks in advance. "Family trips and vacations that were not designed initially to be educational will not be excused."

A request may be denied if it is:

- not submitted in time
- does not include enough information to be considered an educational opportunity that is of comparable value to a student's regular attendance in school
- a family trip that was not educational from the onset

We recognize the value of family time and are fully aware that some vacations cannot be planned during non-school days. However, please consider the impact of missed instructional time on your child's academic progress.

While students who have more than 30 days of absences in a year (*excused or unexcused*) are reviewed for possible retention, a student will not be retained as a result of absences if he/she is academically prepared for the next grade. Status reports on attendance are sent home periodically throughout the year.

### Missed Work

The following are school-wide expectations for missed work:

- For absences of one (1) to three (3) days, the students will have one day for each day absent. For absences exceeding three (3) days, the student may have two (2) days for each day absent to make up work. Special consideration will be given in the case of extended absences due to injury or chronic illness.
- Work will not be provided prior to any anticipated student absences. Students will receive any missed work that needs to be made up upon returning to school following an absence.
- Only work completed at school will count toward a student's grade.

⚓ Please see below.

# REQUEST FOR EXCUSED ABSENCE FOR EDUCATIONAL REASONS

The North Carolina General Assembly passed General Statute 115C-378, entitled the Compulsory Attendance Law, in 1955 and amended it through 1992. This law, in conjunction with the rules and regulations of the North Carolina State Board of Education, makes parents and legal guardians responsible and accountable to insure that their children's absences from school are valid. Seven (7) types of valid absences are established by the rules and regulations set forth by the State Board of Education. Two of those types are absences resulting from religious observances and educational opportunities of a significant nature. The Wake County Board of Education Policy 6000 requires advanced permission for excused absences for educational purposes. The principal should deny the request if the cumulative effect of such absences would substantially interfere with the education of the student. If the principal does not approve this request, you will be promptly notified.

## REQUEST FOR ABSENCE TO BE EXCUSED ON EDUCATIONAL GROUNDS

For an excused absence for educational reasons, the intent of the experience should have been educational from the outset and comparable to that which the student would have experienced in school. Family trips and vacations that were not designed, initially, to be educational will not be excused. Signing this form documents that this absence is for valid educational purposes.

*As the parent or guardian of \_\_\_\_\_, I state that*  
*(Student's Name)*

*the absence from school for the dates of \_\_\_\_\_*  
*(Date/s)*

*is an educational opportunity that is of comparable value to my child's regular attendance in school.*

School _____	Grade _____	Teacher/Homeroom _____
Signature of Parent or Guardian _____	Date _____	

Please briefly describe the educational opportunity. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved <input type="checkbox"/>	Not Approved <input type="checkbox"/>
Principal (or Designee's) Signature _____	Date _____

