

September 20, 2023 Committees Meeting

Academics (Reading & Math)

The Purpose of School Improvement

Purpose/Context: To monitor the implementation of the 2023-2024 School Improvement Plan

Learning Target(s): Committees will...

- Create team norms
- Understand their roles and responsibilities for the 23-24 school year
- Review Indicators and Actions for the 23-24 school year
- Discuss any new action plans for committee through June 2024

Meeting Participants: Bruining, Bailey, A.Jennings, Paschal, White, Bobay, Russel, Schim, King, Dickerson, Tillery, Logan, Ramsey, Willis, Jenkins, Jones

Roles & Responsibilities:

Facilitator: Kelly Bailey and Emily Bruining

Time Keeper/Task Manager: Alexis Jennings

Recorder: Kelly Bailey/ Emily Bruining

What	How	Who	Time	Notes from dialogue
Icebreaker	Slides	School Action Leader (SAL)	5 minutes	

Create team norms	Discussion	Whole group	15 minutes	<ol style="list-style-type: none"> 1. During discussions, keep a whole school lens. 2. Focus on high-yield instructional strategies. 3. Keeping time efficient and productive. 4. Be present and work for the common good. 5. Keep data at the forefront of decision making.
Roles and Responsibilities	Share & Volunteer	Whole group	5 minutes	Timekeeper will rotate and Emily or Kelly will be recorder with Logan as a backup.
Review Indicator	A2.04 - Instructional Teams develop standards-aligned units of instruction for each subject and grade level.	School Action Leader (SAL) & Whole group	35 minutes	<p>Team Reviewed our indicator & action steps.</p> <p>Team discussed the indicator & its meaning.</p> <p>Notice/Wonder on our indicator & Action Steps</p> <p>Learning Rounds: Participation amongst all of our team</p> <p>Do we want to visit vertical grade levels & which content area do we want to collect data on? - Add to next agenda?</p> <p>Vocabulary: All academic committees focus on this - Using LETRS to guide our learning for best practices - we have this goal for a long while- how can we refine this and make an impact? Add to next agenda?</p> <p>Analyzing Data: Participate in Data Days - Math Data can be focus & looking at the data for K-2 and the transition to 3-5 within our committee.</p> <p>Dreambox: Why? Can there be more explicit training in this tool for our committee? What is the STAR/Dreambox Alignment? Core plus these tools? Wonder about tracking usage developmentally with</p>
Review Actions	<p>A2.04</p> <p><input type="checkbox"/> The Academics Committee and grade-level teams will participate in Learning Rounds during core instruction to focus on implementation of best practices in a variety of content areas. Teachers will use the walk-through tool to enhance their</p>			

instructional strategies.

- The Academics Committee will provide support to grade level PLC's to align school-wide best practices for vocabulary instruction.
- The Academics Committee (Math, ELA & Science) will support grade level PLCs to analyze quarterly data that impacts core instruction.
- The Academics Committee will track Dreambox usage and analyze student growth. In grades 3-5, the committee will also align STAR benchmark data with Dreambox intentional

grade levels. **Add to next agenda?**

Comprehension: Phonics focus is strong - where can we focus back to comprehension and have a balance between the two. What does comprehension look like across K-5? **Add to next agenda?**

Access the DPI Question Stems to produce comprehension across the standards

W Copy of Question Stems.docx

Integration: What supports do we need for Math and Reading in terms to integration?

At our next meeting we will prioritize and make a plan of action of how we will meet these action steps.

	<p>assignments.</p> <ul style="list-style-type: none"> <input type="checkbox"/> The Academics Committee will provide support to grade level PLC's to align school-wide best practices for comprehension instruction as aligned to professional learning in LETRS Volume 2. <input type="checkbox"/> The Academics & Science/Magnet Committees will implement Environmental Connections Instructional Framework to guide integration into core instruction. 			
Notice & Wonder	Committee members will write what they notice & wonder about their indicator and actions			

	from the lens of a whole school vision.			
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Academics (Science & Magnet)

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Meeting Participants:

Mary Blankenship
Megan Jackson
Christina Minnish

Christianne Stooks
Joey Rodriguez
Laura Wood

Amy Kimble
Katya Weaver
Kari Gilliespie

Pam Knudson
Danielle Marzen

Roles & Responsibilities:
Facilitator: Minnish/Gillespie
Time Keeper/Task Manager: Weaver
Recorder: Stooks

What	How	Who	Time	Notes from dialogue
Icebreaker	Slides	School Action Leader (SAL)	5 minutes	

Create team norms	Discussion	Whole group	15 minutes	Honor time-be on time Focused conversation Be present Share action items Communicate with teams Come prepared Complete tasks for next meeting
Roles and Responsibilities	Share & Volunteer	Whole group	5 minutes	Volunteers accepted
Review Indicator	A2.04 - Instructional Teams develop standards-aligned units of instruction for each subject and grade level.	School Action Leader (SAL) & Whole group	35 minutes	<u>Notice/Wonder:</u> <ul style="list-style-type: none"> - Is the walk-through tool already created? - Instructional Framework! 😊 - What is a learning round? - What does a walk-through tool look like? - Science vocab. only or cross-curricular? - When are the walk throughs? Learning rounds? - Which aspects of LETRS materials would be beneficial for our science curriculum? - Learning rounds? During science teaching?
Review Actions	A2.04 <input type="checkbox"/> The Academics Committee and grade-level teams will participate in Learning Rounds during core instruction to focus on implementation of best practices in a variety of content areas. Teachers will use the walk-through tool to enhance their instructional strategies. <input type="checkbox"/> The Academics Committee will provide			

	<p>support to grade level PLC's to align school-wide best practices for vocabulary instruction.</p> <ul style="list-style-type: none"> <input type="checkbox"/> The Academics Committee (Math, ELA & Science) will support grade level PLCs to analyze quarterly data that impacts core instruction. <input type="checkbox"/> The Academics Committee will provide support to grade level PLC's to align school-wide best practices for comprehension instruction as aligned to professional learning in LETRS Volume 2. <input type="checkbox"/> The Academics & Science/Magnet Committees will implement Environmental Connections Instructional Framework to guide integration into core instruction. 			<ul style="list-style-type: none"> - How often will the learning rounds be? - I wonder if the science test data will be shared to analyze. - Will there be coverage for learning rounds? With what time? - Academics - (who) quarterly science data? What data? - What data are we analyzing? - I notice: implement, environ connect instructional framework - What is a learning round? Walk through? - What does "support" entail? - Is there a way to get science data from other grade levels? <p>How can we make vocab more engaging? Can we make a list of engaging vocab activities? Poll the teachers? How can teachers integrate or</p>
Notice & Wonder	Committee members will write			

	<p>what they notice & wonder about their indicator and actions from the lens of a whole school vision.</p>			<p>implement science/soc st more?</p> <p>For next time: We will look at grade level science vocab words to make slides to use during expeditions. Bring computers so we can also look at CMAPP to get the science words. Some teachers will create a list of engaging vocab methods to give to teachers.</p>
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BASE

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- Discuss any new action plans for committee through June 2024

Meeting Participants: McDaniel, Evans, Dominowski, D.Ryan, Brown, Strauber, Layman, Giro, Hashey, Johnson

Roles & Responsibilities:
 Facilitator: Brown
 Time Keeper/Task Manager: McDaniel
 Recorder: Giro

What	How	Who	Time	Notes from dialogue
Icebreaker	Slides	School Action Leader (SAL)	5 minutes	
Create team norms	Discussion	Whole group	15 minutes	<ul style="list-style-type: none"> ● Staying positive ● Everyone participates ● Assume positive intent ● Start and end on time ● Give each other grace
Roles and Responsibilities	Share & Volunteer	Whole group	5 minutes	
Review Indicator	<p>A1.07 - ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.</p> <p>A4.06 - ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for support and interventions when necessary.</p>	School Action Leader (SAL) & Whole group	35 minutes	<p>ECATS - familiarity with minor/major; who is responsible to enter data? Can someone be assigned to input ECATS data from IAs?</p> <p>Restorative/Conflict Circles - Expectations? Who is leading and tracking data? Does it have to be a committee action step?</p> <p>Mid-year student climate survey</p>

<p>Review Actions</p>	<p>A1.07</p> <ul style="list-style-type: none"> <input type="checkbox"/> Teachers will participate and implement revised GROW behavior expectations to create a school-wide positive and safe environment daily. <input type="checkbox"/> The BASE Committee will review and update GROW lessons for teachers to use at the beginning of the year and upon return from Winter and Spring break to reinforce the school-wide expectations for behavior in designated areas. <input type="checkbox"/> The BASE Committee will meet monthly to review data in ECATS. <input type="checkbox"/> The BASE Committee will report quarterly to the staff the data findings from ECATS to reassess the needs of our students. <p>A4.06</p> <ul style="list-style-type: none"> <input type="checkbox"/> The BASE Committee will create, conduct, and analyze a mid-year student climate survey. 			<p>(Giro - will check with Jamie King for details)</p> <p>Possibility of a school-wide goal to earn participation in a special event. Question of whether to do by class or individual student.</p>
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	<ul style="list-style-type: none"> <input type="checkbox"/> The BASE Committee will review and revise question stems for Restorative Practices around emotions to be used by classroom teachers. <input type="checkbox"/> The BASE Committee will create and use a data-tracking system for Restorative Practices and Conflict Circles to support teachers in continued implementation. 			
Notice & Wonder	Committee members will write what they notice & wonder about their indicator and actions from the lens of a whole school vision.			

Family Engagement

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Meeting Participants: Siler, Gilbert, Stacy, Stowell, Gozy, Kaiser, Hunter-Johnson, Baker, Woodham, Parrish, Hleza

Roles & Responsibilities: Facilitator: Siler and Gilbert Time Keeper/Task Manager: Hunter-Johnson Recorder: Gilbert			
How	Who	Time	Notes from dialogue
Slides	School Action Leader (SAL)	5 minutes	Introductions & Ice Breaker
Discussion	Whole group	15 minutes	<ul style="list-style-type: none"> -Stay on topic and present -Finish on time or early - Consider our diverse population of students and their backgrounds -Collaboration - Clear communication - Make sure it's a safe, inclusive space
Share & Volunteer	Whole group	5 minutes	
E1.06 - The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of	School Action Leader (SAL) & Whole group	35 minutes	Notice and Wonders: <ul style="list-style-type: none"> -Wonder: How we will communicate with everyone to follow through with things - Notice: GROW folders are great coming home on one day a week

the home (what parents can do at home to support their children's learning).

E1.06

- The Family Engagement Committee will collaborate with all school event coordinators to provide parent communication in order to increase family participation and track data to address the needs of families for learning opportunities.
- The Family Engagement Committee will provide engagement opportunities for students and families monthly through a Family Engagement Night/Event.
- Teachers will increase family engagement through more direct contact with families.

Committee members will write what they notice & wonder about their indicator and actions from the lens of a whole school vision.

-Wonder: Can we communicate with other local schools when we are planning our special nights so that we don't overlap nights

-Wonder: Can we put these events on the school calendar on the website? They are on the website. We pulled them up to show everyone where.

-Consider a year at a glance for families like the staff got at the beginning of the year

-Pre-School did not get Tuesday Folders so Pre-School would love that as a communication tool

-Maybe highlight expeditions night

-You can view Mr.Gaitan's Sunday message to the parents on talking points under announcements. You will not get a notification but you can view them.

-Wonder: Do we get the results from the WCPSS parent survey? If so, can we view those results?

-Wonder: Can ECS & Pre-K come to those nights an hour early before the big group comes in?

