

# **OLDS ELEMENTARY WCPSS**



## **Before and After School Program Guide**

**Nov. 16, 2020 - Jan. 15, 2021**

**WCPSS - Olds Elementary School**  
**2020-21 Before and After School Program**  
**“Bridges to Success: Building on Our Strengths”**

Dear Parents and Students:

Welcome to our WCPSS sponsored Before and After School Program. Due to the COVID-19 pandemic and resultant financial constraints, we are no longer a four-star, state sponsored program. We are reopening as a WCPSS Before and After School Program.

As a WCPSS-sponsored BA School Program, we will do our best to offer the best of the old program based on parent feedback that you provided right before we closed last March. In particular, we will continue to provide a Before School Program for families who need that early morning service. In addition, you indicated support for homework assistance, physical activity, music, and art classes.

In our After School Program, we will open the first week with “Your Time” (homework assistance and quiet activities) and “Playground Time.” Depending on the final number of enrollees in the program, we will be offering some of the music options you asked for in the last program survey and then, hopefully, art classes at a later date. Right now, we are trying something new with the music activities! We are offering face to face services and remote learning options in the music offerings. If we have sufficient enrollment, we will begin piloting these options starting right after Thanksgiving.

We are going to be flexible and creative in order to be fiscally responsible and meet family needs during this unique period. The program exists to serve you, our Olds Elementary families. Please continue to give us feedback so we can serve you in the best way possible!

Sincerely,  
*Dr. Wheeler, Principal*



# OLDS ELEMENTARY BEFORE AND AFTER SCHOOL PROGRAM

## PROGRAM RULES AND EXPECTATIONS

As a WCPSS program, all the rules and procedures that guide behavior and learning during the regular day program will be in place during the Before School Program and the After School Program time periods.

Our Before School Program will be in operation from 7:00 a.m. to 8:00 a.m., Monday through Friday. It is not open when students are not in school (e.g., holidays, teacher workdays, asynchronous learning days).

Our After School Program will be in operation from 3:15 p.m. to 6:00 p.m., Monday through Friday. It is not open when students are not in school (e.g., holidays, teacher workdays, asynchronous learning days).

When participating in our Olds Elementary Before and After School Program, students are expected to meet the same behavior expectations as during the regular school day. Please remind your children to keep toys and expensive items at home. Cell phones and any items that can be viewed as weapons (e.g., toy guns, pocketknives) are not allowed and can result in suspension from the programs. All electronics are to be kept in private bookbags unless permission is granted by a supervisor. An example would be to use a personal computer during "Individual Time" when students are engaged with homework, projects, and quiet activities.

**DROP OFF:** Parents are required to walk their child/ren to the front door of the school. Each student must pass the school's health screening before entering the building. Each student will then be signed into the program by office staff. If a parent needs to sign papers, drop off program payments or complete other office tasks, s/he must pass the school's health screening before entering the office area. Masks and social distancing are required.



**PICK UP:** Parents, for safety reasons, please come to the front of the school to pick up your child/ren. Please wear a mask and maintain a social distance of 6 feet or more from others. Please ring the front bell to announce your arrival then state your name and the name and grade of your child/ren. After completing a health screening check, you will be allowed into the office to sign your child out of the program then asked to wait outside or in a chair in the lobby for your child. Your child will be called to the office. You are always expected to maintain mask wearing and social distancing. For safety reasons, please do not leave with your child without checking with an office staff member.



NOTE: If someone other than you is picking up your child, you will need to have their name on your child's school locator card. S/he will need to present an ID to office staff and sign your child out of the program. Please notify the office of any changes prior to pick up.

If you have questions or concerns, please contact us in the office (919-856-7699) and discuss them with us. We are always more than glad to assist you.

### **GENERAL INFORMATION**

Please read over all the following material on the activities we want to offer between November 16, 2020 and January 15, 2021.

Students enrolled in the Before School Program will engage in individual activities in the Media Center. This is personal time that can be used to work on homework, read, use a computer or other individual types of activities. Olds staff will provide student supervision and assistance as needed.

Students enrolled in the After School Program will be given options for "Your Time" and "Playground Time" during the first week of the program. Depending on the number of enrollees in the program, they also will have several music program options after Thanksgiving.

Please choose the activities you would like for your child (one form for each child) and record them on the After School Activities Selection Form. It is suggested you keep a copy of your choices by writing them down or making a copy of the selection form.

**You will need to submit your choices with a registration fee by Thursday, November 19, 2020.**

WCPSS program rules stipulate class sizes of 25 students or less. We plan to lower that teacher-student ratio and maintain the 3Ws as much as possible. **The 3Ws are: Wash your hands frequently. Wait and maintain six feet social distancing. Wear a mask.**

After school program activities are described on the following pages under the section “After School Program Activities.” Please note the ones appropriate for your child by checking the grade code. K-2 indicates the choice is available to students in Kindergarten, first and second grades. 3-5 indicates that the activity is available to students in grades three, four, and five. K-5 indicates the activity is available to all students.

The **ACTIVITIES SELECTION FORM** is attached to the back of this packet. After reading your program choices, please complete the form.

Please do not forget to **return the Activities Selection Form by Thursday, November 19, 2020.**

### **PROGRAM FEES**

There is a \$15 program fee for the Before School Program and the After School Program. Registration fees and program fees are outlined in the WCPSS program materials. The materials will be made available on our school website and in paper copy format at the front office desk. You can pick up the Before and After School materials when dropping your child off for the Before School Program or during office hours 8:00 a.m. to 3:30 p.m.



### **SCHEDULES**

Following a health screening at the front door, students enrolled in the Before School Program will enter the building, sign in, and go to the Media Center starting at 7:00 a.m. At the 8:00 a.m. bell, all students will go to their homeroom classes.

Students enrolled in the After School Program will be escorted to the cafeteria for snack when called during dismissal. Following snack time, students will begin their first period activities from 3:30 to 4:30 p.m. Following a transition period involving movement and handwashing, the second activity period will be from 4:40 to 5:40 p.m. Students will be escorted to the Media Center at 5:40 p.m. They will engage in individual, quiet activities until picked up from the program.

### **AFTER SCHOOL PROGRAM ACTIVITIES**

You and your child/ren are asked to

1. Review the following after school program activities,
2. Complete the Activities Selection Form (one per child), and
3. Hand in your selection form/s and registration fees by Thursday, November 19, 2020.

A particular activity may be offered one, two or more days. All activities run for one hour. When you make your preferred selections, please note what day/s and times each activity is offered. Also please note the ones appropriate for your child by checking the grade code. **K-2** indicates the choice is available to students in Kindergarten, first and second grades. **3-5** indicates that the activity is available to students in grades three, four, and five. **K-5** indicates the activity is available to all students.

You will be given a final schedule for your child based on your selections and the availability of each activity. Schedules will be emailed to parents. Please check that your locator card information is up to date and that it includes an email address.

If you have any questions, please call the front desk at 919-856-7699. You also can email the after school front office staff:

Megan Veraldi, Program Coordinator [mveraldi2wcpss.net](mailto:mveraldi2wcpss.net)

Michele Privett, Lead School Secretary [mprivett@wcpss.net](mailto:mprivett@wcpss.net)

## **After School Activity Descriptions**

### **“Your Time”**

This activity is available to grades K-5. All students can participate in both activity periods. Students will engage in self-chosen activities like homework, computer work, reading, and other personal individual activities. Staff will be available to supervise and support students. Parents expecting their children to complete homework during this activity period are encouraged to check over student homework when they get home.

**Available: K-5, Monday-Friday, 3:30-4:30 p.m. and 4:40-5:40 p.m.**



## “Playground Time”

Mr. Bell and Mr. Hershey will be back once again. These two teachers will be supervising students each day during the first period. Students will be required to wear their masks but will be given “mask breaks” if they want them. Weather permitting, students will engage in outdoor play activities. They will be able to use the playground equipment, field, and track. They will exercise inside on inclement weather days. Unfortunately, due to the COVID 19 situation, students will be playing individually until safety regulations are lifted and group play is allowed again.



**Available: K-5, Monday-Friday, 3:30-4:30 p.m. only**

## MUSIC ACTIVITIES: Descriptions and Protocols



**Note: The following music offerings are dependent on enrollment.  
We must have enough students to run the activities.**

# “Orchestra (String Ensemble)

This activity is available to students in grades 3, 4, and 5. Students will receive lessons on string instruments and participate in music performances under the direction of Mr. Sicilia. This is one of our pilot programs. You can register for face to face instruction or remote participation.



Offered: Grades 3-5, Monday and Thursday, 3:30-4:30 p.m.  
Please note: This is a YEAR LONG ensemble!

## **Program Guidelines and Expectations:**

- Students must have their instruments (including bow and rosin) and method books for every class.
- Music stands will be provided in-class for student use.
- Directions for ensemble entrance to class:  
Musicians will line up in the bottom floor hallway by the music room according to the markers on the hallway floor. When in line, they will also be alongside the windows to let other individuals and groups pass as needed. All participants will be called into the room according to their instrument sections. Social distancing is a MUST and is always to be observed!
- All students participating in the string ensemble must understand that this is a yearlong activity, and it is to be treated as a normal class. It is a performance ensemble and there will be practice and rehearsal times required in preparation for school performances. (Extra rehearsal times are TBD)
- There is no switching in and out of this activity as the students will lose valuable learning time and risk falling far behind.
- Due to the performance component of this program, if a student leaves the Orchestra, they may not return until the following school year when they will be able to begin anew.
- At the end of each rehearsal period, students will be dismissed when they are completely packed up and the room is in order.

## **Classroom Ensemble Etiquette:**

- Students (Musicians) are responsible for the care of their instruments.
- Musicians are always respectful and helpful to each other.
- Musicians respect the belongings of others and do not touch or use equipment that is not theirs without permission.
- Everyone keeps their hands to themselves.
- Please contact any Music & Arts store for information on student instrument rentals. If you need more assistance, contact Mr. Sicilia at [fsicilia@wcpss.net](mailto:fsicilia@wcpss.net)  
You also can contact the front office at 919-856-7699 and leave a message.

## **String Ensemble Required Materials**

- All students must bring their respective instruments (Violin, Viola, Cello, Bass) to all String meetings.



- Students must have ROSIN for their bows.
- Students will need to have their method books (Essential Elements) with them for every rehearsal.
- Instruments can be rented at Music&Arts. Look up Music&Arts online for your nearest location.
- Students MUST BE MEASURED for the correct size instrument. This can be done at Music&Arts.
- All instrument kits come with the instrument, a bow, rosin, and a case.
- The name of the method book is Essential Elements Book I for whichever instrument your child falls in love with and wants to play!
- REMINDER: This is a year-long course! No one may join mid-year because they will be too far behind at that point. Please understand that if your child decides to leave for a quarter, they will not be able to join back until the following school year. If you have any questions, feel free to reach out to Mr. Sicilia at [fsicilia@wcpss.net](mailto:fsicilia@wcpss.net) for any assistance! Let's get them playing!

## “Percussion Ensemble”

Students will receive lessons on percussion instruments and participate in music performances under the direction of Mr. Sicilia. This is one of our pilot programs. You can register for face to face instruction or remote participation. Please note: This is a YEAR LONG ensemble! This also is one of our pilot programs. You can register for face to face instruction or remote participation.



Offered: Grades 3-5, Fridays, 3:30-4:30 p.m.  
 Grades K-2, Mondays, 4:40-5:40 p.m.

### **Program Guidelines and Expectations:**

- Students must have their sticks, mallets, and method books for every class.
- Music stands and percussion instruments will be provided in-class for student use.
- Directions for ensemble entrance to class:  
 Musicians will line up in the bottom floor hallway by the music room according to the markers on the hallway floor. When in line they will also be alongside the windows to let others as needed. All participants will be called into the room according to their instrument sections.
- Social distancing is a MUST and is always to be observed!

- All students participating in the percussion ensemble must understand that this is a yearlong activity, and it is to be treated as a normal class. It is a performance ensemble and there will be practice and rehearsal times required in preparation for our school performances. (Extra rehearsal times are TBD)
- There is no switching in and out of this activity as the students will lose valuable learning time and be unprepared for performances.
- Once a student leaves the Percussion Ensemble, they may not return until the following school year when they will be able to begin again.
- - At the end of each rehearsal day, students will be dismissed when they are completely packed up and the room is in order.

### **Classroom Ensemble Etiquette:**

- Students (Musicians) are responsible for the care of their instruments.
- Musicians are always respectful and helpful to each other.
- Musicians respect the belongings of others. They do not touch or use another person's equipment without permission.
- Everyone keeps their hands to themselves.
- Please contact any Music & Arts, Guitar Center, or Sam Ash store for information regarding necessary equipment and supplies. If you need more assistance, please contact Mr. Sicilia at [fsicilia@wcpss.net](mailto:fsicilia@wcpss.net) You also can contact the front office at 919-856-7699 and leave a message for Mr. Sicilia.

### **Percussion Ensemble Required Materials**

- All students must have their own set of 5A 7A drumsticks (whichever your child feels more comfortable with) for this class. They will need these to practice at home!
- Students must have their own copy of Essential Elements Book I for Percussion.
- It is highly recommended that students have a small practice pad for home study. The pads are quiet and are great to practice on.
- If your child shows deep interest in the percussion ensemble, it is a GREAT idea to rent them a percussion kit. This contains a practice pad, sticks, xylophone mallets and a xylophone to use at home and/school. Some kits have an actual snare drum your child can use.
- Supplies can be bought or rented at your local Music & Arts, Sam Ash, or Guitar Center music stores. Look online for your nearest location. Stores like Music & Arts are good because they specialize in supplying schools every year with rental instruments and kits.
- Parents, PLEASE do not buy your child cheap drumsticks. This is important. Cheap sticks are usually made with inferior wood that has some degree of warping to it. This usually affects learning and playing negatively. Ask a rep to test the sticks to ensure your child gets a solid, straight pair of sticks. They do not have to be super expensive.
- Recommended Brands: Vater, Pro Mark, Zildjian, and Vic Firth are of great quality and trustworthy. If you have any questions, feel free to reach out to me at [fsicilia@wcpss.net](mailto:fsicilia@wcpss.net) for any assistance!
- Let's get them playing!

# Olds Elementary After School Activities Selection Form

Applies from November 16, 2020 to January 15, 2021

**PLEASE RETURN YOUR SELECTION FORM BY THURS., NOV. 19, 2020.**

| Time                                       | Mon.<br>Activities  | Tues.<br>Activities                                     | Wed.<br>Activities  | Thurs.<br>Activities   | Fri.<br>Activities  |
|--|---|---|---|--|---|
| First Period<br>3:30 -<br>4:30 p.m.        | (K-5)<br>Your<br>Time<br><br>(K-5)<br>Play-<br>ground Time<br><br>(3-5)<br>Orchestra<br>String Ensemble | (K-5) Your<br>Time<br><br>(K-5)<br>Play-<br>ground Time | (K-5)<br>Your<br>Time<br><br>(K-5)<br>Play-<br>ground<br>Time | (K-5)<br>Your<br>Time<br><br>(K-5)<br>Play-<br>ground Time<br><br>(3-5)<br>Orchestra<br>String<br>Ensemble | (K-5)<br>Your<br>Time<br><br>(K-5)<br>Play-<br>ground Time<br><br>(3-5)<br>Percussion<br>Ensemble |
| Second<br>Period<br>4:40 -<br>5:40<br>p.m. | (K-5)<br>Your<br>Time<br><br>(K-2)<br>Percussion<br>Ensemble  | (K-5)<br>Your<br>Time                                   | (K-5)<br>Your<br>Time   | (K-5)<br>Your<br>Time  | (K-5)<br>Your<br>Time   |

Directions for completing your Activities Selection Form:

- Review the available activities. Pay attention to the grades, days, times for each activity.
- Write in your preferred activities on the Activities Selection Form with 1. being your first choice.
- If you choose String or Percussion Ensembles, please write in F for face to face or R for remote learning options (e.g., String F, String R, Percus F, Percus R).

# Olds Elementary After School Program Activities Selection Form

(Nov. 26, 2020 - Jan. 15, 2021)

**PLEASE RETURN THIS FORM TO THE OFFICE WITH FEES  
BY THURS., NOV 19, 2020.**

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

|   | Mon.<br>Choices                          | Tues.<br>Choices                         | Wed.<br>Choices                          | Thurs.<br>Choices                        | Fri.<br>Choices                          |
|---|--|--|--|--|--|
| <b>First<br/>Period<br/>3:30 -<br/>4:30 p.m.</b>  | 1. _____<br><br>2. _____<br><br>3. _____ | 1. _____<br><br>2. _____<br><br>3. _____ | 1. _____<br><br>2. _____<br><br>3. _____ | 1. _____<br><br>2. _____<br><br>3. _____ | 1. _____<br><br>2. _____<br><br>3. _____ |
| <b>Second<br/>Period<br/>4:40 –<br/>5:40 p.m.</b> | 1. _____<br><br>2. _____                 | 1. _____<br><br>2. _____                 | 1. _____<br><br>2. _____                 | 1. _____<br><br>2. _____                 | 1. _____<br><br>2. _____                 |

If you select Strings or Percussion Ensembles, please write in F for face-to-face or R for remote learning to indicate the way in which you want your child to participate. For example, String R would indicate that your child will participate in the class remotely. String F would indicate that your child will be in class physically (face-to-face) to learn.

## Before and After School Program Registration & Fees Information

### Registration packets are available in the office.

You can pick one up when dropping off or picking up your child/ren.

You can come by the school and ring the bell. We will bring the materials to you at the door.

We also can send one home with your student if you call the office at 919-856-7699 and request that service.

Registration packets include the following content:

- Olds Elementary Before and After School Program Guide,
- WCPSS After School Parent Information,
- WCPSS Before/After Childcare Behavior Management Procedures,
- WCPSS Program Payment Schedules,
- WCPSS Before and After School Fee Schedules.

### Registration Forms

All forms that need to be completed for the Before School Program and for the After School Program are stapled together for you for easy completion and submission. They will be handed to you with the Registration packet. Please complete the forms and hand them in to the office with your program payments by Thursday, Nov. 19, 2020.

NOTE: YOU HAVE TO COMPLETE A FORM FOR EACH PROGRAM YOU WANT YOUR CHILD TO ATTEND, one for the Before School Program AND a different one for the After School Program. They look the same EXCEPT for the words WCPSS Before School Program and WCPSS After School Program at the top of the page.

### **What are the costs for the Before and After School Program?**

WCPSS has set the costs for K-3 students who will be attending school daily and a different cost for Grades 4 and 5 students who will be attending school on rotations, every third week.

The costs are for the current program period that runs from Nov. 16, 2020 to Jan. 15, 2021.

#### **Summary of Program Costs**

There is a \$15.00 registration fee for each program.

#### Before School Program (7 a.m. to 8:00 a.m.)

\$15.00 Before School Program Registration Fee

\$66.00 Before School Program Fee for Students in Grades K, 1, 2, and 3

\$22.00 Before School Program Fee for students in grades 4 and 5

#### After School Program (End of school day to 6:00 p.m.)

\$15.00 After School Program Registration Fee

\$181.44 After School Program Fee for Students in Grades K, 1, 2, and 3

\$ 60.48 After School Program Fee for Students in Grades 4 & 5

\$45.36 Percussion Ensemble: Students enrolled in the full After School Program may take this class as part of the program. (No extra fees.) If you are NOT enrolled in the full After School Program and wish to register for the Percussion Ensemble, it would be a per diem fee of \$7.56 times 6 days for a total fee of \$45.36.

\$90.72 Orchestra String Ensemble: Students enrolled in the full After School Program may take this class as part of the program. (No extra fees.) If you are NOT enrolled in the full After School Program and wish to register for the Orchestra String Ensemble, it would be a per diem fee of \$7.56 times 12 days for a total fee of \$90.72

**Please submit registration forms and fees by Thursday, November 19, 2020.**