

Bylaws for the Middle Creek High School
Chapter of the National Honor Society

Article I

Name and Purpose

- Section 1** The name of this chapter shall be the Middle Creek High School Chapter of the National Honor Society of Secondary Schools.
- Section 2** The object of this chapter shall be to create enthusiasm for scholarship, to stimulate desire to render service, to promote worthy leadership, and to encourage the development of character in students of Middle Creek High School.

Article II

Membership

- Section 1** Membership in this chapter shall be known as active and graduate. Active members become graduate members at graduation. The graduate members have no vote.
- Section 2** Membership in this chapter shall be based on Scholarship, Service, Leadership, and Character.
- Section 3** To be eligible for selection to membership in this chapter, the candidate must have been in attendance for a period of one semester at Middle Creek High School.
- Section 4** Candidates eligible for election to this chapter must be members of the junior or senior class.

Article III

Selection of Members

Section 1 The final selection of members of this chapter shall be by a majority vote of the Faculty Council consisting of five faculty members appointed by the principal. The chapter advisor(s) shall be the sixth, non-voting, ex-officio member(s) of the Faculty Council. Prior to notification of any candidates, the chapter advisor shall review with the principal the results of the Faculty Council's deliberations.

Section 2 Prior to the final selection, the following shall occur:

- A. Students' academic records shall be reviewed to determine scholastic eligibility. Candidates eligible for election to the chapter shall have a minimum weighted grade point average of 3.80. This scholastic level of achievement shall be the required minimum scholastic level of achievement for admission to candidacy. The grade point average will not be rounded to equal a 3.80.
- B. Students who are eligible scholastically shall be notified and asked to complete an intent to seek membership form. Application forms are given to all students who indicate their intent to seek membership in our chapter.
- C. The faculty shall be requested to comment on candidates determined to be scholastically eligible.
- D. Students' discipline records for the year in which he/she becomes eligible shall be reviewed as a basis to determine appropriate and honorable character.
- E. The application form, faculty recommendations, and student discipline records shall be reviewed by the Faculty Council.

Section 3 The selection of active members shall be held once a year during the fall semester. Alternative or additional periods may be added.

Section 4 An active member of the National Honor Society who transfers from this school will be given a letter indicating the status of his/her membership signed by the principal.

Section 5 An active member of the National Honor Society who transfers to this school will automatically be accepted for membership to this chapter. This transfer member will attain within one semester and then maintain the membership requirements for this chapter in order to retain his/her membership.

Article IV

Discipline and Dismissal

- Section 1** Any member who falls below the standards of scholarship, leadership, character service may be dismissed from the Middle Creek High School chapter of the National Honor Society. A member is expected to maintain an active role in service and leadership to his/her school and community.
- Section 2** If a member's cumulative grade point average falls below the standard in effect when he/she was selected (3.80), he/she will be given a written warning and a time for improvement. If the cumulative grade point average remains below 3.80 at the end of the warning period, the student may be dismissed from the chapter.
- Section 3** Violation of criminal law or school regulations can result in dismissal of the student. These violations include, but are not limited to, DWI, stealing, destruction of property, cheating, truancy, or possession or being under the influence of drugs and alcohol at school or school-related activities.
- Section 4** Offenders of the school conduct code (such as use of profanity, failure to comply, unexcused absences, excessive tardiness, etc..) will receive written warning notification. A conference may be requested by either party (Faculty Council or student/parent). If the member is involved in another violation of the school conduct code, the member may be dismissed.
- Section 5** In case of impending dismissal:
- A. The member will receive written notification of the reason for possible dismissal from the advisor(s)/Faculty Council. The member and advisor will

discuss the written notification in a conference.

B. The member will be offered a hearing with the Faculty Council prior to dismissal (in accordance with due process indentified in the National Constitution). The member has the opportunity to present his/her defense. The Faculty Council will then vote on whether to dismiss.

C. The results of the Faculty Council vote will be reviewed by the principal, and then if confirmed, expressed in a letter sent to the student, parents, and principal.

Dismissed members must surrender any membership emblems to the advisor.

D. The member may appeal the Faculty Council's decision to the principal.

E. When a student is dismissed, he/she is not longer a member and may never be considered for membership in the National Honor Society.

Article V

Officers

- Section 1** The officers of the chapter shall be president, vice-president, senior secretary, junior secretary, treasurer and historian. A junior vice-president will be elected and then become the president the succeeding school year.
- Section 2** Student officers shall be elected at the last meeting of each school year by current chapter members. Members who wish to seek election must be members in good standing. A member in good standing are those who are current on all obligations.
- Section 3** A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.
- Section 4** It shall be the duty of the president to preside at the meetings for this chapter.
- Section 5** The vice-president shall preside in the absence of the president and shall keep a record of members' contributions of leadership and service.
- Section 6** The secretaries shall keep the minutes of meeting and be responsible for correspondence and attendance records.
- Section 7** The treasurer shall keep the record of business expenses, dues, etc.
- Section 8** The historian shall keep a record of chapter activities in the form of a notebook/ scrapbook/album.

Article VI

Executive Committee

Section 1 The executive committee shall consist of the faculty advisor(s) and the chapter officers.

Article VII

Membership Obligations

- Section 1** All members, inducted in the Fall 2012, shall complete two individual community service projects in addition to the chapter's community service project. All members, inducted in the Fall 2013, shall complete a minimum of 15 hours in addition to the chapter's community service project. These 15 hours can not be a duplicate from another community service project required for a separate class/honor society/club. All service hours must be pre-approved by the advisors. All service hours are due at the end of April.
- Section 2** These projects shall be the following characteristics: fulfill a need within the school or community, have the support of the administration and faculty, be appropriate and educationally defensible, and be well-planned, organized and executed.
- Section 3** Each member shall have the opportunity for choosing and participating in a service project which reflects his/her particular interests. This is in addition to the chapter projects to which all members contribute. A member must participate in at least fifteen (15) hours of individual service to fulfill this requirement for members inducted in the Fall 2013 and thereafter.
- Section 4** The chapter shall publicize its projects in a positive manner.

Article VIII

Meetings

- Section 1** Meetings of this chapter shall be held on the third Thursday, once a month, or no less than four (4) times in a school year. Additional meetings may be called throughout the year.
- Section 2** Members may miss no more than two (2) meetings per quarter. After the first missed meeting, a written warning will be issued. If the member misses the second meeting, they can be considered for dismissal. The due process procedures in Article IV would then be followed.
- Section 3** This chapter shall conduct its meetings in accordance with the Robert's Rules of Order.

Article IX

Emblem

- Section 1** Each member of this chapter shall be entitled to wear the emblem adopted by the National Honor Society.
- Section 2** Any member who withdraws or is dismissed from the chapter shall return the emblem to the chapter.

Article X

Dues

Section 1 Annual dues for this chapter shall be \$20.00.

Section 2 Dues will be payable to the chapter advisor(s) within 30 days of induction or within 30 days of the new school year.

Article XI

Amendments

Section 1 These by laws may be amended by a 2/3 vote of the chapter, provided notice of the proposed amendment has been given to members at least one month prior to the vote.

Section 2 The expectations in Articles III and IV are developed by the Faculty Council with the approval of the principal.

Section 3 By-laws and amendments must be consistent with the Constitution of the National Honor Society.