

Wakefield Middle School Communication Guide 2023-2024

Main Line: 919.562.3500 <https://www.wcpss.net/wakefieldms>

<u>Students</u>	<u>Parents</u>
Please express your education questions or concerns directly with the teacher.	Please express your concern about an issue involving your child's education or classroom experience directly with the teacher. This includes FIELD TRIP money collection.

Teacher emails can be found on the Wakefield Middle School website under Our School, Staff Directory. Please be specific in your communication and let the teacher know the best times to reach out to you. Please be patient as the school day is filled with important student learning. You may also utilize Talking Points to contact your student's teacher.

<u>School Counselors</u>	<u>Student Support Staff</u>
<p>If you have concerns regarding your student's emotional or social growth, social interactions, or overall well-being, please contact the appropriate grade-level counselor. The main school phone number is 919.562.3500. Please enter the appropriate extension.</p> <p>6th Grade: Dr. Elaine Harper ext 22380 charper@wcpss.net</p> <p>7th Grade: Ms. Cristine Cox ext 22378 ccox2@wcpss.net</p> <p>8th Grade: Ms. Molly Avery ext 22377 mavery@wcpss.net</p>	<p>Receptionist: Ms. Lawana Barefoot lbarefoot@wcpss.net</p> <p>Psychologist: Ms. Erica Nivens ext 22366 enivens@wcpss.net</p> <p>Social Worker: Ms. Erica Hemphill ext 22368 ehemphill@wcpss.net</p> <p>School Nurse: Ms. Nicole Lane ext 22367 nlane@wcpss.net</p> <p>Clerical Asst: Ms. Courtney Heggie ext 22387 cnheggie@wcpss.net</p> <p>Data Manager: Ms. Pam Morrison ext 22384 pmorrison@wcpss.net</p>

<u>Administrators</u>	
If questions or concerns exist AFTER utilizing the above communication guide, please contact the appropriate grade level administrators.	
6 th Grade Assistant Principal: Ms. Sonya Meeks	smeeks@wcpss.net
7 th Grade Assistant Principal: Mr. Nick Wheeler	nwheeler@wcpss.net
8 th Grade Assistant Principal: Ms. La Toya Brothers	lbrothers@wcpss.net

<u>Principal</u>
If further discussion is needed, please reach out to the principal, Dr. Jeff Rachlin jrachlin@wcpss.net

<u>Additional Helpful Contacts</u>
AIG: Ms. Amy Clemens aclemens@wcpss.net
Athletics (including athletic eligibility): Ms. Michelle Muster mmuster@wcpss.net
Attendance (written/electronic communication only): Ms. Pam Morrison pmorrison@wcpss.net
Parent Portal Access and Questions: Ms. Pam Morrison pmorrison@wcpss.net
Special Education: Ms. Angie Mills amills2@wcpss.net or Ms. Catherine Shifflett cshifflett@wcpss.net
Tech Issues with Student Laptops: WCPSS Help Desk 919.664.5700 or https://staform.wcpss.net/
Transportation Department: 919.805.3030