

Good afternoon, this is Steve Mares, principal of Athens Drive Magnet High School, with a special message for Friday, July 17th. A copy of this special message will be posted on our school website (www.wcpss.net/athensdrivehs), tweeted on our school Twitter account, and emailed and texted to our school families.

NEW OR UPDATED ANNOUNCEMENTS:

NEWS ON THE POSSIBILITY OF WCPSS MOVING TO START THE YEAR IN PLAN C (FULLY REMOTE LEARNING): By now I am sure that most, if not all, of you have heard news that the Wake County Public School System (WCPSS) is considering moving to opening the school year in Plan C (fully remote learning) instead of the Plan B (Virtual Academy and Blended Learning) that has been approved by the Board of Education. Please know that WCPSS is aware of community and staff concerns and continues to monitor the best and safest reopening plan for our students, staff, and school families. Please understand that one of the reasons that Plan B was approved was that it is a flexible plan that can be changed if circumstances changed. So, please know that WCPSS continues to review options and information to make an informed decision about what plan we will be implementing for the reopening of school for the 2020 – 2021 school year. Until the Board approves any change to our reopening plan, we will continue to plan for the Plan B (Virtual Academy and Blended Learning) opening as has been approved, knowing that this could potentially change. Thank you, as always, for your continued patience, understanding, and flexibility as we work to open school at The Drive on August 17th.

IF WE DO OPEN WITH PLAN C (FULLY REMOTE LEARNING), DO I STILL NEED TO APPLY TO THE VIRTUAL ACADEMY IF I WANT A FULLY REMOTE LEARNING EXPERIENCE FOR MY STUDENT? I have received this question several times in the last few days and I want to take time to address it. Yes, even if we open in Plan C (fully remote learning), if you want to ensure that your student only has a remote learning experience, then you need to register for our Virtual Academy. I say this because if we do open in Plan C and all students are served through remote learning, we could easily move back to a Plan B (Virtual Academy and Blended Learning) model, and any student who is NOT enrolled in our Virtual Academy will be moved to our Blended Learning environment and will then switch to our plan for a combination of in-person and remote learning instruction. If we did open in Plan C (fully remote learning) and did move back to a Plan B, then any student who is enrolled in our Virtual Academy will stay in our Virtual Academy and receive all of their instruction remotely. So, if you want to have a 100% remote learning environment for your student, you need to enroll your student in the Virtual Academy (you can do that at this [link](#)) and you will be set, at least for the Semester, but for the entire year of receiving remote instruction.

DESCRIPTION OF THE TWO OPTIONS FOR REOPENING OF SCHOOL—VIRTUAL ACADEMY OR BLENDED LEARNING: I know there are still many questions regarding the difference between what our Virtual Academy program will look like versus our Blended Learning program. And, I know that many of you are still debating exactly which platform for learning will work best for your student and family. I understand your concern and want to provide my thoughts on what both learning platforms will look like. Please understand that we continue to work on our Master Schedule and what the Daily Schedule will look like for students who are attending either option. While we haven't finalized our plans, I did want to help answer many questions that I have been receiving.

VIRTUAL ACADEMY:

- Students will be Athens Drive students and will officially be attending Athens Drive.
- Students will be able to participate in co-curricular, athletics, and clubs for Athens Drive while participating in the Virtual Academy.

- Students will still be able to participate in our STEM Academy and our Health Science Career Academy.
- Students are making a commitment of remaining in our Virtual Academy for at least the first Semester, but the recommendation is that the student will remain in the Virtual Academy for the entire year.
- It will be different (e.g., more “live” instruction, grades, rigor, etc.) than the Remote Learning that students experienced in the Spring Semester.
- Our plan is to provide “live” instruction each day, for each class, a student takes.
- Instruction will be provided Monday through Friday.
- We expect learning to be engaging, rigorous, and aligned to the Standards for each course.
- Assessments (e.g., tests, quizzes, research papers, projects, etc.) will be provided to students and grades will be earned.
- Course Grades, course Credits, and course Grade Point Averages will all be calculated the same for both Virtual Academy and Blended Learning.
- There will be a set schedule for classes. Attendance in “live” instruction will be expected, course work outside of the “live” instruction will be required to be completed, and Attendance will be taken.
- Courses will be taught by Athens Drive Teachers. (There may be a time that for a specific course offering we may group our students with students from another high school to be able offer the course to our students. However, I do not foresee this happening often, if at all.)
- Virtual Academy instruction will be a combination of “live” instruction, video instruction, and coursework.
- For those rising Seniors who are eligible, and are interested in Graduating Early (Mid-Year, January 2021), this is still an option.
- It is our plan that students will have access to all Honors and AP course offerings. However, we are still evaluating how we can teach certain classes that need specific tools (e.g., Carpentry, etc.) or programs (e.g., Drafting, Programming, etc.) that students may not have access to on their computers or in their homes.
- We are still working on a plan for those courses only taught by one teacher (e.g., Band, Chorus, Theatre, some CTE Course offerings, etc.) to have them available to students in both the Virtual Academy and Blended Learning platforms.
- If you are interested in registering for the Virtual Academy, please visit this [link](#) and register by 5:00 p.m. on July 20th.

BLENDED LEARNING:

- Students will be Athens Drive students.
- If you do not register for the Virtual Academy, you will be in our Blended Learning program. This is the “default” for all students.
- Students will come to school for in-person learning for a week, and then receive remote learning for the two weeks they are not in school.
- Our plan is to provide “live” instruction each day, for each class. During the in-person learning week, students will receive instruction on campus, in a classroom, and with their teacher. While the student is engaged in remote learning off campus, our plan is to continue “live” instruction for a portion of day. In addition, while in students are engaged in remote learning, students will be expected to complete coursework as well for the course.
- Instruction will be provided Monday through Friday.

- We expect learning to be engaging, rigorous, and aligned to the Standards for each course.
- Assessments (e.g., tests, quizzes, research papers, projects, etc.) will be provided to students and grades will be earned.
- Course Grades, course Credits, and course Grade Point Averages will all be calculated the same for both Virtual Academy and Blended Learning.
- There will be a set schedule for classes. Attendance in “live” instruction will be expected, course work outside of the “live” instruction will be required to be completed, and Attendance will be taken—even when in remote learning.
- Courses will be taught by Athens Drive Teachers.
- We are planning for students to have access each day to their Teacher for “live” instruction and we are working on a plan to provide additional time to our students in remote learning to access other Teachers in a “live” format to get instructional support.
- Students who are in their remote learning from home will be expected to follow a schedule and attend “live” sessions with their teacher.
- For safety reasons, we are planning for the following while students are on campus:
 - Students will only be able to enter at specific entrances each morning with health screening at each entrance (e.g., temperature check, health screening questions, etc.).
 - Students will be required to socially distance throughout the entire day. This is going to be a MAJOR change for students, as we know they will want to gather in groups, talk, hangout, etc. This just cannot happen. Please be sure that you speak to your student to assist them in understanding that returning to school this year will be quite different than returning to school in previous years.
 - Students will eat Lunch in the Cafeteria or Courtyard, but there will be specific seats where students can sit on to ensure social distancing while eating.
 - Breakfast and Lunch will be available for students while they are in-person, and while they are remote learning. We are working to provide a plan for a “drive-through” lunch pick-up for students who are not in school but need a meal.

I hope this information helps. However, as with almost everything now, these parameters may change depending on guidance from WCPSS, North Carolina Department of Health and Human Services, North Carolina Department of Public Instruction, and the Governor. Please know that since we haven’t completed the Master Schedule and Daily Schedule for students and staff, it is hard to provide detailed information. We are also still waiting on detailed information/directives regarding instruction in both platforms from Wake County Public School System (WCPSS) to help us be able to finalize our plans. Please know that I will communicate with you more detailed plans as they are created. However, please know that our focus remains on providing a plan for safe teaching and learning for all students to grow and meet their ultimate potential!

DIFFERENT SCHEDULE FOR THE FIRST TWO WEEKS OF SCHOOL: In order to orient all of our students to our new schedule and provide planning time for our teachers to implement our new learning platforms, the first two weeks of school are going to look different than the rest of the weeks of school. On Monday, August 17th, the first “Cohort” in our Blended Learning platform will come to school and engage in in-person learning. On Tuesday, August 18th, no students will come to school. On Wednesday, August 19th, the second “Cohort” in our Blended Learning platform will come to school to engage in in-person learning. On Thursday, August 20th, no students will come to school. On Friday, August 21st, the third “Cohort” in our Blended Learning platform will come to school to engage in in-person learning. For the Second Week of School, the week of August 24th, we will follow the same schedule. Then, beginning with the Third Week of School, the week of August 31st, our

first “Cohort” will attend school for the entire week, while our second and third “Cohorts” will be remotely learning. The following week, the week of September 7th, our second “Cohort” will attend school for the entire week, while our first and third “Cohorts” will be remotely learning. Then, the week of September 14th, our third “Cohort” will attend school for the entire week, while our first and second “Cohorts” are remotely learning. Please understand that we do not anticipate getting Cohort information from WCPSS until the beginning of August and then we will have to prepare our Master Schedule based on those splits. WCPSS has assured us that students who have siblings at other schools and grade levels, and students who are residing in the same residence, will be placed on the same “Cohort.” We are hoping to share “Cohort” information sometime at the beginning of August. For our Virtual Academy students, I anticipate **Please know that this information and schedule could change**, but at this time, that is the schedule we are planning for the first few weeks of school!

REOPENING OF SCHOOL: I wanted to continue to list these links to resources that WCPSS has already shared to provide information to families regarding this new reopening plan:

- [Information for Wake County families](#)
- [WCPSS Virtual Academy](#)
- [Return to Campus Information for Wake County families](#)
- [School Calendar](#)
- [Bus Transportation Information](#)
- [Frequently Asked Questions](#)

ACTION REQUIRED—CLASS OF 2021 VACCINATION REQUIREMENT INFORMATION: In accordance with North Carolina State Law, all students attending public schools entering the 12th Grade are required to receive a booster dose of Meningococcal vaccine. Most medical providers in Wake County are seeing appointments for health assessments and immunizations. At this time, the NC Immunization Program has stated they will not be extending the immunization requirements due to COVID-19. **All required immunizations are due by the first day of school.** If the parent/student has not provided immunization documentation after 30 calendar days from the start of school, the student MUST be excluded from school until documentation is provided. Thank you for your attention to this vital information.

CLASS OF 2021 MID-YEAR GRADUATION: If you have a rising Senior who is interested in Graduating Mid-Year (in January 2021 after the end of the First Semester), forms are available on the Student Services website for you to let us know. You can access the Mid-Year Graduation form by following this link: [Mid-Year Graduation Form](#). Please complete the form, scan it, and email it to Ms. Brown, our Dean of Students, at tbrown3@wcpss.net by Wednesday, July 29th. If you are unable to access this form, please come to school and ring the bell at the Front Door to get assistance with completing this form.

SENIORS—EARLY DISMISSAL OR LATE ARRIVAL ON SCHEDULE: If you are interested in having a Late Arrival (No First Period) or Early Dismissal (No Fourth Period) for the 2020 – 2021 school year, that form is posted on the Athens website ([Early Dismissal/Late Arrival Form](#)) and is available in our Student Services office. The Early Dismissal or Late Arrival form must be completed, scanned, and emailed to Ms. Telfair (stelfair@wcpss.net) by Wednesday, July 29th. If you are unable to access this form, please come to school and ring the bell at the Front Door to get assistance with completing this form.

RISING SENIOR PICTURES BEGIN NEXT WEEK! Congratulations to the Class of 2021!! You are now Seniors and I am counting on you for positive leadership in the coming year! No matter what the 2020 – 2021 school year will look like, it will be a fantastic year and I am proud that you have made it this far and are ready to prepare for life after The Drive! One of the first right of passages for the Class of 2021 is Senior Pictures! This year, Senior pictures will be taken through Evan Pike Photography. Evan Pike is a local photographer and is

accommodating social distancing and CDC measures. Our Seniors will be photographed outside and on campus. All students will need to have 2 poses taken (both will be used in the Yearbook—one will be a headshot and one a 3/4 length). Please understand that due to the COVID-19 pandemic, we will **NOT** have draped/tux pictures this year (see [ADMHS Senior Photography website](#) for more details). Scheduling for Senior pictures will be done online, and picture dates span from July 20th through August 7th. **Please note that sessions could be cancelled and adjusted based on our Governor's orders, WCPSS Board of Education policies and procedures, and our own ability to open the school for this service as the summer progresses.** Once a student schedules their picture, please make sure you look for emails from Evan Pike if we do need to adjust Senior portrait dates. Please review this information for Senior Pictures:

- Seniors will need 2 portraits for the Yearbook, both of which will be taken in a single complimentary session.
- Please make sure the Senior wears outfit(s) appropriate for publication in the Yearbook. Please nothing strapless and avoid t-shirts with inappropriate messages.
- Please be aware that locations vary by date, so please wait for your photographer at the following outside locations:
 - July 20th through July 24th: Main Entrance, where our Flagpole and Globe are located.
 - July 27th through July 31st: Gym Entrance
 - August 3rd through August 7th: Library Entrance
 - When you arrive, the photographer might be in the middle of another session but should not be too far away.
- Use the site below to book your complimentary session and please add "mail@evanpike.com" to your email client's safe list or check your spam folder if you don't see a confirmation email after booking:
 - <http://admhsseniors.com/> - Senior Photo Scheduling Site
 - <http://menu.admhsseniors.com/> - Price menu and FAQ
- After your session, you will have the option to purchase set collections or build your own collection. By default, your proofing gallery will be set to prearranged collections. If you want to build your own collection, please contact Evan Pike to switch your gallery to custom collection pricing.
- Please remember that there is no sitting fee, the session is complimentary, and purchasing is optional.

If you have any concerns, please do not hesitate to visit the [ADMHS Senior Photography website](#), contact Ms. Luna (eluna@wcpss.net), our Yearbook Advisor, or contact Evan Pike (evanpike@gmail.com).

ATHLETIC PARTICIPATION UPDATE: The North Carolina High School Athletic Association (NCHSAA) has postponed the start of the Fall athletic season until at least September 1st. Between now and the end of August the NCHSAA will be evaluating when and how to return to athletics safely. You can read the full statement from the athletic association [here](#). Please make sure you subscribe to the Athens Drive Magnet High School Athletic Department email group and follow our Athletic Department on Twitter (@athensjags) and Instagram (@athensjags) to get up-to-date information. If have not subscribed to the Athletic Department email group, you can do so by visiting the Athens Athletics [webpage](#) and entering your email address at the top of the page.

STAY CONNECTED THROUGHOUT THE YEAR: To stay connected to my messages and get other updates from WCPSS and Athens Drive Magnet High School, please make note of the following:

- **SchoolMessenger:** This is the system that we use to get messages to our school families. School families can set their contact preferences with their SchoolMessenger account. Please visit

<https://www.wcpss.net/schoolmessenger> to update your preferences, read FAQ document, and read instructions on how to create a parent SchoolMessenger account.

- **Text messages:** You can also opt-in to receive text messages through our SchoolMessenger system. Please visit <https://www.wcpss.net/schoolmessenger> as well to get this information.
- **Emails:** We will automatically send you an email if we have your correct information on file. If you are not receiving this message via email, please email Ms. Gattens (emgattens@wcpss.net), our School Receptionist, with your correct email address.
- **Athens Drive Magnet High School Website:** My weekly (or more often...) Principal Messages are posted and archived on our [website](#). You can access these Principal Messages by clicking on the link in the banner towards the top of the website or scroll down our website for another banner across the webpage with icons and click on the Principal's Message link.
- **PowerSchool Accounts:** In High School, all students need an NCEdCloud account, and parents are encouraged to maintain their own parent PowerSchool account. If you need to open a student and/or parent PowerSchool account, please follow the directions on the WCPSS [website](#).

Thank you for your efforts to keep updated on all that is happening at The Drive!

SOCIAL MEDIA ACCOUNTS: Athens Drive Magnet High School has a variety of Social Media Accounts that students, staff, school families, and the community can follow to stay abreast of what is happening at The Drive. This is an updated list from the list I sent out earlier in the week:

- **Instagram:**
 - School Instagram: @AthensHSMagnet
 - Student Services: @athensdrive_studentservices
 - The Torch (Yearbook): @athens_torch
 - The Oracle (Newspaper): @athensoracle
 - ATV (Morning News Program): @atvjagnews
 - Athens Athletics: @athensjags
 - Athens Jag Club: @adhsjaguars
- **Twitter:**
 - School Twitter: @AthensHSMagnet
 - Student Services: @ADHSStudentSvcs
 - PTSA: @AthensDrivePTSA
 - The Torch (Yearbook): @athenstorch
 - The Oracle (Newspaper): @athensoracle
 - ATV (Morning News Program): @atvjagnews
 - Athens Athletics: @athensjags
 - Athens Drive Student Government: @ADHSExecBoard
 - STEM Academy: @AthensSTEM
 - Health Science Career Academy: @ADHS_HSA
- **Facebook:**
 - School Facebook: Athens Drive Magnet High School
- **Remind:** text to 81010
 - Senior Class Messages from Mr. Remaley, Senior Class Advisor: @theremaley
 - Remind Class information from our Student Services Team:

- Class of 2021 is @fae99c
- Class of 2022 is @admhscl
- Class of 2023 is @c44694k
- Class of 2024 is @haghfb

Please know that you can find this information on our [website](#) with active links to these sites. Thank you for keeping up-to-speed with everything that happens at The Drive!

FREE OR REDUCED PRICE MEALS: Please be sure to go the [MySchoolApps](#) website to apply for Free or Reduced Price meals. Please know that this year any student who qualifies for Reduced Price meals will get meals Free. So, whether a student qualifies to receive either Free or Reduced Price meals, the meals will all be Free for those students. As I mentioned earlier in my message, we are planning to have a “drive-through” meal pick-up for our students who are learning remotely so that they can continue to receive meals. As soon as we have finalized those plans, I will communicate that with you. Thank you for taking care important process!

CLOSING MESSAGE: I continue to appreciate your patience, understanding, and flexibility as we work through the complexities of developing our reopening plans. I know the uncertainty is hard on you all, and I want to be sure that I am addressing all your concerns, questions, etc. Please know that as we get closer to the beginning of the school year, I will continue to provide more detailed information to inform you of what teaching and learning will look like for the 2020 – 2021 school year. Please continue to check the [Athens Drive website](#) for general information and to help you stay informed. As always, please continue to be safe and take care of yourselves, your loved ones, and each other. **GO JAGS!**

REMINDER ANNOUNCEMENTS FROM PREVIOUS WEEKLY MESSAGES:

WELCOME: First, I would like to give a warm **WELCOME TO THE ATHENS DRIVE MAGNET HIGH SCHOOL FAMILY** to our newest Jaguars! I would also like to give a shout-out to our rising Seniors who are moving into their final year of high school! I look forward to serving all of you this year and I am also looking forward to a fantastic school year!

WEEKLY ANNOUNCEMENTS EXPLANATION: Throughout the school year, I will be providing weekly announcements on Friday afternoons through text and email messages to our school family members, posting the message on our website under the Principal Message icon, and the PTSA will provide a link to my message on their Athens Alert newsletter. I hope you find this an informative weekly update. However, during the Summer, I will most likely be sending out additional messages (like this one!) that do not come on Friday afternoon. Please know that I try to provide detailed information to all of you so that you can stay informed on what is happening at The Drive. There are so many changes happening that I will try my best to keep you informed and updated with the information for the 2020 – 2021 school year. If you hear about these messages from others but are not getting them through email and/or text, please contact our Student Services office (919-233-2050 then press 1) to update your contact information in PowerSchool. Please do not forget to check the Athens Website (<https://www.wcpss.net/athensdrivehs>) for continual updates and information regarding our school family.

FIRST DAY OF SCHOOL: Please remember that the First Day of School for all students is Monday, August 17th. While the year will begin in a different manner than any opening of the any school year to date, I am still looking forward to another great year of teaching and learning!

STUDENT SCHEDULES FOR THE 2020 – 2021 SCHOOL YEAR: Please understand that we are continuing to finalize our Master Schedule for the 2020 – 2021 school year. With scheduling students for two options— Virtual Academy and Blended Learning—please understand that student schedules will change. As we get information about the choices that families make with regards to what option they choose, we will be changing

our Master Schedule which will impact student schedules. Thus, any schedule that a student currently sees, or will see, in PowerSchool is not final. Please understand that based on these new changes to the reopening of school, we will continue to work on our Master Schedule almost until the first day of school in August. I would ask students and families not to email Counselors or Administrators to discuss schedule change requests. Please understand that a schedule change request process will be established and shared with families in August if there is a need for a student to change his/her schedule.

JUNIORS AND SENIORS PARKING PASSES: Please understand that we are waiting on direction from the Wake County Public School System (WCPSS) regarding Parking Passes for the 2020 – 2021 school year. As soon as we have that information, we will be disseminating applications, information, and directions for student parking. Thank you, again, for your patience with regards to this school process.

OFF-CAMPUS LUNCH PASS: At this time, we have not made a final decision if we will be allowing students to leave campus for lunch. Thus, we are not offering Off-Campus Lunch Passes for Juniors and Seniors. As soon as we make final decisions about this privilege, I will communicate information to our Juniors, Seniors, and school families.

ATHLETIC PARTICIPATION INFORMATION: Right now, there is a lot up in the air regarding athletic participation as we await decisions from Governor Cooper and the North Carolina High School Athletic Association (NCHSAA) on if we will be able to restart athletics for the 2020 – 2021 school year. Currently, all athletic activities are suspended until further notice. Please visit our Athletic website linked [here](#) and subscribe to our email list at the top of the page. Once we have definitive information, we will send out updates via our email list, on Twitter ([@athensjags](#)), and Instagram ([@athensjags](#)). Thank you for your patience as we wait on final decisions regarding athletic participation.

NORTH CAROLINA HIGH SCHOOL ATHLETIC ASSOCIATION (NCHSAA) CHANGES TO PHYSICAL POLICY: The NCHSAA has made quite a few changes for the coming year in response to the COVID-19 pandemic with regards to Physical forms. The updated policy regarding Physicals is outlined below in the table. We have been informed that all student athletes who had a valid Pre-Participation Examination (PPE) form dated anytime from March 1st, 2019 through May 1st, 2020 (used for the 2019 – 2020 school year) will be granted an emergency one-year extension through the end of the 2020 – 2021 school year. I hope this table helps you understand the new interpretations for participating in Athletics for the 2020 – 2021 Athletic Seasons:

Date of Current Physical	Requirement for 2020 – 2021 School Year
Prior to 03/01/2019	Need valid, up-to-date physical prior to participating.
On or after 03/01/2019 through 05/01/2020	Granted a temporary extension to participate through the end of the 2020 – 2021 academic school year.
On or after 05/02/20	Will participate based on the current policy of being “valid for 395 days.”

If allowed this summer, a student athlete can participate in 2020 Summer Workouts with a physical dated on-or-after March 1st, 2019. Please also remember that a rising Ninth Grade student athlete is also subject to all the above. **Please understand that all student athletes will still need to submit new registration paperwork prior to participating in any Workouts/Practices even if their Physical has not expired.** Thank you for your understanding of the changing aspects of requirements for our student athletes.

PTSA INFORMATION: Here is information that Ms. Lysa Fulbright, our PTSA President, wanted me to share with you all: Welcome Freshmen Parents and Welcome Back Sophomore, Junior, and Senior Parents! Start the

new school year off right by joining the Athens Drive PTSA. Your membership dues and donations go to supporting our awesome PTSA Programs, such as Classroom Supply Grants, Senior Scholarships, Athens Achievers Student Recognition, and more! You will also receive The Athens Alert, a weekly email updating you on PTSA and other school events. There are two ways to join: [1] Join and pay online [HERE](#) using PayPal, or [2] Print and fill out the Membership Form [HERE](#) and mail it in with your payment. For more information about the PTSA, please visit our website at <https://athensdriveptsa.com/>. Thank you for your support of our school through your participation in the PTSA!

FOOD DISTRIBUTION: Please know that we are continuing to provide our Food Distribution services to our school families and local community Monday through Friday, from 11:00 a.m. until 1:00 p.m. Please know that hot lunches for the day and breakfast for the next day will be provided. This service will continue through the summer. Please know that an updated list of all Food Distribution sites can be found at this [link](#). Please continue to share this information with anybody in our community, whether they are students of ours or not, who need this resource during these challenging times. Thank you for your help in taking care of our school families and our community!

SUMMER ORIENTATION SESSIONS FOR RISING NINTH, TENTH, ELEVENTH, AND TWELFTH GRADE STUDENTS: Please know that we are working on hosting multiple virtual Orientation sessions for all grades in August. As we learn more about what teaching, learning, and school will look like in the 2020 – 2021 school year, we will share additional information about these sessions. Please keep an eye out for this information as we get closer to the start of the next school year. Thank you for your understanding of the need to change the way we provide an Orientation for our students prior to the start of the school year!

DRIVERS EDUCATION UPDATE: Jordan Driving School is not accepting any new registration forms at this time. Once the class schedule has been determined for the school year, it along with the 2020 - 2021 Driver Education Registration form will be posted at www.jordandriving.com. Continue to monitor the Jordan Driving website for updates on the upcoming school year. Please see the [Drivers Education Update](#) from WCPSS for additional information.

PROCESS FOR OBTAINING A DRIVER'S ELIGIBILITY CERTIFICATE: To meet the needs of our students and families, we will be implementing the following process to allow students to receive a Driver's Eligibility Certificate (DEC) while our school building is closed due to COVID-19. Please remember that DEC's are only valid for 30 days; therefore, students are only eligible to receive a DEC during this time if they have a **confirmed appointment with the NCDMV within 30 days of the date of the request**. You will start by sending an email request to Ms. Teresa Brown (tbrown3@wcpss.net), Dean of Students, and include the email from NCDMV confirming the date/time of the appointment. You will receive an email confirming the date/time you can come to the high school to receive the DEC. Once your appointment is confirmed with us, the following steps will be taken:

- Step 1: Scan or take a photo of the following:
 - Student's birth certificate or passport
 - Completed Driver's Education Certificate (if it has not been emailed ahead of time)
 - Proof of address if the current address is different than the one listed on the Driver's Education Certificate or the address listed in PowerSchool. Address must be verified for the NC Real ID.
 - Email this information to Ms. Brown, our designated contact at the school. This will limit the amount of paper that has to be exchanged by staff and students. If you are unable to scan or take a photo of the document, then you will need to bring all these documents with you to the appointment.
- Step 2: Bring the following documents to the appointment:

- Student's birth certificate or passport
- Completed Driver's Education Certificate (if it has not been emailed ahead of time)
- Proof of address if the current address is different than the one listed on the Driver's Education Certificate or the address listed in PowerSchool. Address must be verified for the NC Real ID.
- Step 3: Receiving the DEC:
 - Once you arrive for your appointment, a staff member will meet you at the front door of the school (entrance by the flagpole) to receive the DEC. It is important that we limit the amount of direct contact and maintain at least 6 feet of social distance. For this reason, please limit the number of family members (preferably just the student and a parent or guardian) who attend the appointment. Please arrive at the school promptly for your scheduled appointment to ensure that we can follow the social distancing guidelines that have been established.
 - Staff will check the student's grades for adequate progress. The student must have passed 70% of the courses taken in the prior semester to receive a DEC.
 - Once grades have been verified and all other documents are in place, the DEC can be issued to the student.

Thank you for your understanding and support of this process to continue to provide DEC's to our students.

SUMMER HOURS FOR SCHOOL OPENING: Please know that we will have a few staff on campus each day from 8:00 a.m. until 2:00 p.m. Please understand that due to the COVID-19 pandemic, the building is closed for visitors. However, for families who have important business, the building is open to take care of those student/family needs. Please know that to best protect our staff and visitors, anybody on campus must always wear a mask/face covering. Thank you for your understanding.

DONATIONS OF HEALTH SUPPLIES TO OUR SCHOOL: I am so thankful to serve in such a tremendous school family! I appreciate those families who have reached out to offer to donate Health supplies and Personal Protection Equipment to our school to use for the upcoming school year. While I do appreciate it, please understand that to best protect our staff and students, we can only accept face covering donations that have been purchased from WCPSS-approved vendors, to ensure they meet WCPSS standards. So, while I am thankful for the offers, I would ask that we wait until we get closer to the start of the school year to see what/how donations can be made to the school if you are so moved to do. Thank you, again, for thinking about our school family as you think about service to your community!