



Leesville Road High School Student Handbook Addition on ACADEMIC INTEGRITY

Purpose

Leesville Road High School's mission is **to inspire students' love for learning and ensure that they have the necessary skills to be self-reliant citizens who can think critically and solve future challenges**. An adherence to academic honesty and integrity is vital to producing self-reliant citizens and ensures that schoolwork accurately reflects student learning. Cheating and plagiarism violate ethical and moral rules of conduct as well as Board Policy 6410. Additionally, these behaviors inhibit a student's ability to reach his/her academic potential and compromise the trust between teacher and student. Each student, parent, and staff member has a responsibility to promote an academic culture that respects and fosters individual achievement.

The Honor Code

At Leesville Road High School I am expected to conduct myself honorably in pursuit of academic excellence; thus, I will not cheat or plagiarize.

Definitions and Examples

Cheating - *Defined as receiving or giving unauthorized assistance on academic work that may be used as a graded assessment for any course/subject.*

Examples include but are not limited to:

- Copying answers from another student's quiz/test
- Providing or using unauthorized notes, data, or other aids, such as dictionaries, calculators, cell phones, or other electronic devices, during quizzes or tests
- Copying another student's work, either in part or in its entirety
- Allowing someone to copy work
- Pressuring someone to provide his/her homework or assignment for the purpose of copying
- Using electronic devices/social media to share or receive unauthorized information
- Relaying assessment content, questions, or answers to students who have not yet taken the assessment

Plagiarizing - *Defined as copying the language, structure, or ideas of another (in whole or in part) and representing it as one's own work.*

Examples include but are not limited to:

- Copying material directly from published material or a website without providing documentation and a works cited/bibliography
- Turning in an assignment or project that was written in part or in entirety by someone else
- Making up sources or including sources not contained in the works cited page
- Altering, restating, or paraphrasing another person's words, ideas, or work without giving credit or acknowledging the source (including - but not limited to - text, music and video clips, photos, graphics, and artwork)

Responsibilities

Student Responsibilities:

- Learn and abide by the Leesville Road High School Honor Code
- Pledge to uphold and sustain academic integrity by serving as an example to all students

- Help establish an academic environment where all members of the school community view cheating as socially unacceptable
- Understand that violations may prevent entry into the National Honor Society or other school honor societies

Parent/Guardian Responsibilities:

- Fully understand and support academic integrity and the Leesville Road High School Honor Code Policy
- Support the academic integrity of the school by establishing clear expectations with their student
- Support the school's decision regarding consequences should their student violate the Leesville Road High School Honor Code (see consequences below)

Teacher Responsibilities:

- To display, review, and uphold the Leesville Road High School Honor Code in the classroom
- To provide students specific examples of how this policy applies in their classes
- To keep a signed list of students' signatures signifying their understanding of the Honor Code for each class
- To closely monitor students in any academic setting
- To report any violation of the Leesville Road High School Honor Code to the parent/guardian and the appropriate administrator

Administrator Responsibilities:

- To provide students, parents, and faculty/staff with a written copy of the Leesville Road High School Honor Code
- To display the Leesville Road High School Honor Code in general areas of the school
- To review and uphold the Leesville Road High School Honor Code
- To meet with students referred for academic integrity violations and contact parents accordingly

Consequences for Violating the Leesville Road High School Honor Code

59 Rule

Any student caught cheating on any assignment will be able to re-do an alternate assignment, with the highest possible grade being a 59. Assignments that are not resubmitted within the designated period set by the teacher will be assigned a grade of 0. Additionally, the appropriate administrative consequence will be issued to the student.

1st Offense

- Parent contact (teacher **and** administrator) and 2 days of ISS
- Alternate assignment: 59 Rule

2nd Offense

- Parent contact (teacher **and** administrator) and 3 days of ISS
- Alternate assignment: 59 Rule

3rd Offense

- Parent contact (teacher **and** administrator) and 5 days of ISS
- Parent conference strongly encouraged if not held previously
- Alternate assignment: 59 Rule

Si necesita servicios de traducción gratuitos para comprender los procesos escolares, llame al (919) 852-3303

إذا كنت بحاجة إلى خدمات الترجمة المجانية للتعرف على سير العمليات بالمدرسة، اتصل بالرقم (919) 852-3303

Si vous avez besoin de services de traduction gratuits pour comprendre les procédures scolaires, appelez le (919) 852-3303

यदि आपको विद्यालय की प्रक्रियाओं को समझने के लिए नि:शुल्क अनुवाद सेवाएँ चाहिए, तो पर कॉल करें (919) 852-3303

학교/교육 과정에 관한 무료 번역 서비스가 필요하시면 다음 번호로 연락하여 주십시오 (919)852-3303

Nếu quý vị cần sự thông dịch miễn phí để hiểu phương pháp trường học, xin vui lòng gọi số điện thoại, 919-852-3303

如果您需要免费翻译服务来了解学校流程，请致电 (919) 852-3303