

PROCEDURES FOR DRIVER ELIGIBILITY CERTIFICATE COMPLETIONS AND DMV PROTOCOL

Green Hope High School
Chip Bunn, Lead Teacher

Students and Parents (VERY IMPORTANT)

- After completing both the classroom and driving phases of driver education, students need to take their driver education certificate to Student Services to obtain a Driver Eligibility Certificate.
- Parents, Acting Parents, or Guardians are required to print their name, sign their name and date the upper portion of the Eligibility Certificate **before** going to DMV. Student Services will check for grade eligibility and sign off.
- Take the following items with you when going to Student Services to validate your Eligibility Certificate:
 1. Driver Education Certificate
 2. Copy of Birth Certificate
 3. Copy of the previous **semester's** report card
- Students must pass 3 of 4 courses at Green Hope High School to obtain a validation seal on the Eligibility Certificate. If you fail two or more courses or you decide to drop out of school before your 18th birthday, you will not get your Driver Eligibility Certificate validated and you will lose your driving privileges if you already have them.
- Certificates are valid for 30 days only. Please submit certificates to DMV before the 30-day deadline.
- Please contact Chip Bunn at cbunn20@wcpss.net for additional information on Driver Eligibility Certificates if needed.

Going to DMV

Please take the following items with you when going to get your Level 1 Limited Learner's Permit:

1. Driver Education Certificate (White copy) All Signatures
2. Driver Eligibility Certificate – Validated with School Seal and signed by parent
3. Original Birth Certificate
4. Social Security Card or computer generated copy
5. Parent/Legal Guardian
6. \$15.00 to Pay for Permit
7. Proof of Residence