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إذا كنت بحاجة إلى خدمات الترجمة المجانية للتعرف على سير العمليات بالمدرسة، اتصل بالرقم (919) 852-3303

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यदि आपको विद्यालय की प्रक्रियाओं को समझने के लिए निःशुल्क अनुवाद सेवाएँ चाहिए, तो (919) 852-3303 पर कॉल करें

학교/교육 과정에 관한 무료 번역 서비스가 필요하시면 다음 번호로 연락하여 주십시오 (919) 852-3303

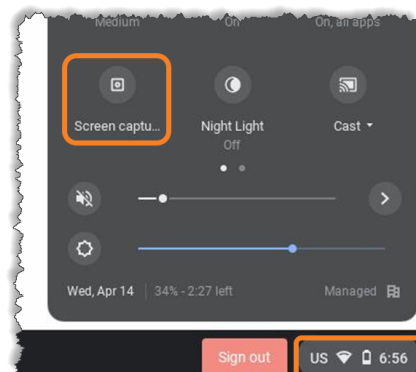
Nếu quý vị cần sự thông dịch miễn phí để hiểu phương pháp trường học, xin vui lòng gọi số điện thoại (919) 852-3303

如果您需要免费翻译服务来了解学校流程，请致电 (919) 852-3303

1. In bottom-right corner, click **Quick Settings**.

2. Click **Screen capture**.

NOTE: If you do not see the Screen capture icon, make sure your [Chromebook software is up to date](#).



3. Select Screenshot or Screen record.

5. Click Settings to toggle microphone on or off.

4. Select full screen, partial screen, or window.

6. Close the screen capture tool.

- Screenshots are saved to the user's Google Drive.
- A notification will appear in the bottom-right corner that shows the file and a direct path (user's Google Drive) to that file.
- Click **Show in folder** to view files.

