

**Before and After School Programs Parent Payment Schedule Traditional Calendar**

<u>Payment Due Date</u>	<u>Late After</u>	<u>20-Day Period Covered</u>
August 29, 2016	September 2, 2016	August 29-September 26, 2016
September 27, 2016	October 3, 2016	September 27-October 24, 2016
October 24, 2016	October 28, 2016	October 25-November 28, 2016
November 28, 2016	December 2, 2016	November 29 –January 5, 2017
January 6, 2017	January 12, 2017	January 6-February 6, 2017
February 6, 2017	February 10, 2017	February 7-March 7, 2017
March 8, 2017	March 14, 2017	March 8-April 5, 2017
April 17, 2017	April 21, 2017	April 6-May 10, 2017
May 11, 2017	May 18, 2017	May 11-June 9, 2017

Payments are due on the preceding due dates for a total of nine equal payments. Each payment covers 20 school days. You do not pay for teacher workdays, track out days, or holidays when children are not in school. School is in session for a total of 180 days. The full monthly fee is due regardless of the number of days the child is absent from the program for illness, family trips, etc.

**Late Payments:** If payment is not made by the late date on the payment schedule, a reminder notice will be sent, and a \$10 “late payment” fee will be charged. If payment is not made five days after the “late after” date, the student shall be withdrawn from the program. Any past due fees are still required to be paid.

**Non-Sufficient Fund Checks (NSF):** Non-sufficient fund checks are held until a money order is received by the program to cover the amount of the check. **Cash cannot be accepted.** Parents will pay a \$10.00 charge for the NSF check. Parents will be notified immediately upon receipt of the NSF notice and shall have ten school days in which to pay the charge in full. If the charge is not paid in full by the end of the ten days, the child will be withdrawn from the program. **Once a NSF check is returned to the program, parents are required to make all future payments by money order, certified check or on-line credit card.**

**Late Pick-Up Fee:** \$5.00 per 15 minutes after 6:00 p.m., \$10.00 per 15 minutes after 6:30 p.m. Excessive instances of late pick-up may result in termination of program participation by the principal.

Si necesita servicios de traducción gratuitos para comprender los procesos escolares, llame al (919) 852-3303

إذا كنت بحاجة إلى خدمات الترجمة المجانية للتعرف على سير العمليات بالمدرسة، اتصل بالرقم (919) 852-3303

Si vous avez besoin de services de traduction gratuits pour comprendre les procédures scolaires, appelez le (919) 852-3303

यदि आपको विद्यालय की प्रक्रियाओं को समझने के लिए निःशुल्क अनुवाद सेवाएँ चाहिए, तो (919) 852-3303 पर कॉल करें

학교/교육 과정에 관한 무료 번역 서비스가 필요하시면 다음 번호로 연락하여 주십시오 (919) 852-3303

Nếu quý vị cần sự thông dịch miễn phí để hiểu phương pháp trường học, xin vui lòng gọi số điện thoại (919) 852-3303

如果您需要免费翻译服务来了解学校流程, 请致电 (919) 852-3303