



October 14, 2020

Hello WES Families,

We are excited for students to return to in-person learning! Necessary safety precautions are being implemented, which will result in a different school experience than before March 13, 2020. In that spirit, here is a two-page document detailing our updated procedures here at WES:

Student Arrival

The North Carolina Department of Health and Human Services requires that everyone pass a daily health screening, including a symptom screening and temperature check before they are allowed to enter a WCPSS facility. This includes students, staff, and all other visitors.

Carpool: From 8:00-8:30am, staff members will be in the front carpool loop to conduct daily health screenings for all of our carpool students. Carpool students will be screened before they exit their car. If a carpool child does not pass his/her health screening, the driver will be asked to take their child home for the day.

Buses: From 8:00-8:30am, staff members will be in the back bus loop to conduct daily health screenings for all of our bus-riding students. Students will exit the bus one at a time in order to be screened and to maintain social distancing. If a bus-riding child does not pass his/her health screening, the family will be contacted and must come to school immediately to take their child home.

Anyone arriving after 8:30am will need to ring the front doorbell and wait for a screener.

Face Coverings

As of July 14, 2020, the state of North Carolina requires a face covering for all school staff, adult visitors, and K-12 students at all times. Each student here at WES will be provided with five reusable cloth face coverings.

Classroom teachers here at WES will have the flexibility to give students face covering breaks throughout the day. WCPSS protocols state that these breaks must be taken outside, and that the students are spaced 8-10 feet apart, remain stationary, and all face the same direction.

Visitors

The North Carolina Department of Health and Humans Services requires schools to limit non-essential visitors. All efforts will be made to ensure that anything families require from teachers or front office staff can be completed either remotely or outside of the school building. Additionally, no visitors will be permitted to visit the cafeteria during lunchtime here at WES.

Classroom Procedures

All of our classrooms will follow WCPSS safety protocols. Physical spaces (classrooms, cafeteria, etc.) will be set up to ensure best social distancing practices. EBS, CCK and K-3 classroom teachers will share any additional classroom-specific procedures with families prior to October 26th. 4th and 5th grade teachers will share theirs before November 16th.

Student Movement in the Building

We will follow WCPSS social distancing guidelines and limit non-essential student movement in the building. When students transition to and from their classrooms, they will walk in a single-file line while maintaining six feet between each child. Our floors at WES have been labeled with social distancing markers.

Recess

As WCPSS is currently operating under Plan B, all playground equipment at WES remains closed. During recess time, teachers will consider organized games to allow students to be active while remaining socially distanced. These can either be outside (Simon Says, Red Light/Green Light, etc.) or inside (Go Noodle, movement breaks, etc.).

Restroom Procedures

2nd-5th grade students will use our hallway restrooms. Staff members will monitor hallway restrooms to limit the number of students to every other toilet/urinal/sink. K-1 classrooms, which have a shared restroom between each pair of classrooms, will not use hallway facilities.

Cleaning and Disinfecting

Disinfecting supplies will be provided to each classroom to support the cleaning of desks and other high touch surfaces between classes, after lunch, and the cleaning of shared program materials/equipment as desired.

During the school day, our custodians will clean and disinfect all bathrooms using approved procedures multiple times each day.

After school each day, our staff will disinfect all desks, touch points, and surfaces, sweep and mop hard surface floors, vacuum carpets, clean and disinfect countertops, sinks and other flat surfaces, clean and disinfect touch points such as door handles and light switches, and clean and disinfect all restroom fixtures and restroom floors.

Students here at WES are not permitted to assist with any cleaning and/or disinfecting.

Breakfast and Lunch Service

Breakfast: Stations will be set up in the main hallway so that students who want breakfast can pick it up and head directly to eat in their classrooms.

Lunch: Students will eat lunch in the cafeteria, sitting in every third seat and all facing the same direction in order to maintain social distancing.

During the day, our custodians and/or child nutrition services will clean dining seats, clean tables before and after each meal, wipe down tables and seats using an EPA approved disinfectant, and clean and disinfect the kitchen using an EPA approved disinfectant.

Before/After Care Program

There will be no before/after care program here at WES for the remainder of the 1st semester.

Student Dismissal

Instead of utilizing bus rooms and the cafeteria/auditorium for carpool, students will remain in classrooms during our 3:00-3:30pm dismissal window. When students are called for dismissal, they will walk directly to their car or bus. Staff will be on duty in the hallways to help direct students and monitor social distancing. Carpool numbers will not be issued at this time.

Please contact me at jjzellmer@wcpss.net with any questions or concerns. Thanks!

Jack