

## AP Testing Registration Contract 2019-2020

This form is for any student who is currently enrolled in an AP course  
OR planning to take an AP exam.

Please read this information carefully and return signed materials to Mr. Sauls or Ms. Carlton in Student Services by **October 31<sup>st</sup>, 2019**.

### Exam Ordering & Procedures:

- **AP Exam Registration takes place in the FALL.**
- There is no cost for students currently enrolled in the course.
- For students who want to take an AP exam but are NOT enrolled in an AP course for that subject (**IB Students**), the cost is \$94 per exam.  
(The College Board does offer a reduced exam fee for students who qualify for economic hardship)
  - All payments must be submitted before Oct. 31st via OSP. **Payment confirmation must be attached to complete AP Contract and returned by Oct. 31st.**
- All students who are enrolled in AP courses, but **ARE NOT** taking the course's AP Exam, must submit an **AP Exam Opt-Out** form.
  - Students must submit a completed AP Exam Opt-Out form to Mr. Sauls or Ms. Carlton by October 31<sup>st</sup>, 2019.
  - **Students who DO NOT return the completed "AP Exam Opt-Out" form by October 31st, and DO NOT show up for their exam(s) will incur a \$40 fee (per exam) from the College Board (regardless of free/reduced lunch). The fee will be the students responsibility and added to your student fines.**
- **Review the 2020 AP Schedule:**  
<https://apcentral.collegeboard.org/courses/exam-dates-and-fees>

### Important Fall Dates (all forms due to Mr. Sauls or Ms. Carlton in Student Services)

- **Oct 31<sup>st</sup>**- AP Testing Registration Contract Due  
(*required for all AP students AND any IB Student planning to take an AP exam*)
- **Oct. 31<sup>st</sup>**- AP Exam Opt-Out Form Due (*only if student has decided not to take AP exam*)

### **AP Testing Coordinator Contacts:**

Brent Sauls, [tsauls@wcpss.net](mailto:tsauls@wcpss.net); 919-856-7810 ext. 23276

Morgan Carlton, [mtcarlton@wcpss.net](mailto:mtcarlton@wcpss.net); 919-856-7810 ext. 23270

**AP Testing Registration Contract Agreement**  
**\*\*REQUIRED by ALL Students (AP and IB)\*\***

- We have read and understand the new policies and procedures of the AP Testing Program
- We have reviewed the 2020 AP Exam Schedule
- I have created a CollegeBoard account / Know how to log in to an existing account
- We understand that the only way to not test without penalty, is to submit the *AP Exam Opt-Out* form due to Mr. Sauls or Ms. Carlton by **October 31<sup>st</sup>**.

Student Name (Printed): \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

Student email \_\_\_\_\_ Student Phone \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_

**AP Testing Registration Contract Agreement**  
**\*\*IB Students Only\*\***

For IB students who are taking AP Exams, please list the AP Exams you plan to take and include your corresponding payment confirmation for each exam purchase.

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

**\* Your exam will not be ordered if we do not receive proof of payment with this contract by October 31st.**