

Sanderson High School Parking Permit Application 2019-2020

Please read, sign and complete application and Sanderson / WCPSS Parking Regulations carefully.
Incomplete applications will not be processed.

Student Personal Information

Name _____ Grade for 2019-20 _____

Address _____ Date of Birth _____

Home Phone _____ Cell Phone _____ NC Driver License # _____

Expiration Date of License _____ Date of Issue _____

Car(s) to be parked on campus:

Vehicle # 1. Make _____ Model _____ Year _____ Color _____ Plate # _____

Vehicle # 2. Make _____ Model _____ Year _____ Color _____ Plate # _____

By signing, I acknowledge receipt of the "2019-2020" Parking Regulations" and agree to abide by the rules pertaining to operating a vehicle on the Sanderson High School campus. I understand that Sanderson High School may revoke my parking privilege as a disciplinary consequence for violation of any school or district (WCPSS) expectation or policy and will assess fines for all violations. I understand and agree to abide by all parking regulations outlined by the Wake County Public School System.

NOTE: While lots are supervised routinely, the school is not responsible for damage to or theft from vehicles.

Student Signature _____ *Date* _____

Parent/Guardian Signature _____ *Date* _____

For Office Use Only

____ All Fines & Fees Paid

____ Copy of Valid NC Driver's License

____ Copy of registration for each vehicle listed on application

Payment OSP: _____ Check: _____ Money Order: _____

Receipt #: _____ **Assigned Space** _____ Staff member's initials _____

Parking Permit Applications must include the following items:

- _____ Completed, signed application, which includes all pages of the form.
- _____ Signed copy of the WCPSS Parking Rules and Regulations; **parent/guardian and student must sign.**
- _____ Clear copy of the current vehicle registration for each vehicle listed.
- _____ Clear copy of student's valid North Carolina driver's license. **(Drivers' permits and 20-day temporary licenses are not sufficient.)**
- _____ Online School Payments (OSP) (<http://osp.osmsinc.com/WakeNC>), checks, or money orders in the amount of \$200.00 payable to Sanderson High School are the only acceptable means of payment. NO CASH. After October the cost of permits for any available space will be prorated by \$20 each successive month. **(Note: The \$200.00 Parking Fee is subject to any increase by the WCPSS Board of Education)**
- _____ Receipt for payment by OSP must be shown and also for any outstanding fees or fines paid. **Parking spaces will not be issued to any student with outstanding fees or fines (including media center fines).**

All parking permit applications must be submitted in person based on grade level on a first come, first served basis. See the dates below. All permits paid by OSP in advance will receive permits first, as long as all fees are cleared and OSP receipt is present. On-site payment will be accepted and processed but expect longer wait times. If a parent is not present with a valid ID, your application must have a parent's signature. Also, any past fines or fees must be paid in full before a parking pass will be issued.

On-site registration will be held on the following days for each grade level in the **GYM LOBBY**:

Seniors	Tuesday, July 30	8:30 - 10:30
Juniors	Wednesday, July 31	8:30 - 10:30
Soph. & Fresh.	Thursday, August 1	9:00 - 10:30

*Students who do not obtain their parking permit by **August 1** will have to purchase your permits from Ms. White in the Front Office beginning on **August 12th**.*

Parking Permit Assignment Process and Procedures:

Parking spaces are assigned to any eligible student in good standing at Sanderson with no outstanding fees owed. Seniors receive first priority, with Juniors following. Grade level is determined by promotion standards (not the number of years a student has attended school). Grade level will be verified in Powerschool.

On the predetermined date for each grade level during the week of July 30th – August 1st, students will be allowed to purchase their parking permits on a first come basis. Verification will take place ensuring that all students are debt / fine free to Sanderson. If fees are owed, Students will have the opportunity clear all fees and then be able to purchase their pass. After verification, Student will be allowed to purchase either a full year pass at a cost of \$200.00 or for mid-year graduates at a cost of \$100.00.

Students who do not pick up permits on any of the above designated dates may pick up passes from the Main Office during regular office hours beginning on August 12th.

Parking Permit sales will not occur during Freshmen Orientation or “Walk Your Schedule.”

Students without a valid Sanderson student parking permit are not allowed to park on campus and are subject to fines.

WCPSS & SANDERSON HIGH SCHOOL PARKING REGULATIONS 2018-2019

1. Parking permit applications require the student to have a valid North Carolina Driver’s License and registration card. **No exceptions.**
2. Permits will not be issued to students with outstanding fees or fines from any Wake County school.
3. The parking fee established by the Wake County Board of Education for the 2019-20 school year is \$200 for a full year and \$100 for mid-year graduating seniors and must be submitted with the application. This is subject to change based on the WCPSS Board of Education.
4. Parking fees and fines are non-refundable.
5. All student vehicles must display a current hanging-tag permit on the inside rear view mirror, facing the front of the vehicle.
6. Handicapped parking is available as needed on an assigned basis only and requires a special placard.
7. Vehicles must be parked only in assigned spaces.
8. Vehicles must be parked front-end first. Backing into spaces is not permitted.
9. Only one tag will be issued per student. Students may register up to three of their family vehicles. The tag may be moved from one registered family vehicle to another but may **NOT be sold or loaned to another student. The penalty for doing so is revocation of parking privileges.**
10. Students may not alter the parking space, lines or space number in any way. Paint or any other permanent visible alterations are prohibited. Violations of this rule are considered vandalism and are covered under WCPSS Policy 6420 I; Property Damage.

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11. Vehicles may not be parked on the road, driveway, in intersections, or any other place on school campus.
12. If a student holding an assigned parking space transfers to another school within WCPSS during the year, he or she will be assigned a space at the new school only if the original parking tag has been returned to the office of the previous school. If no space is available at the new school, the originating school will make a refund.
13. Inform the office immediately of any changes in vehicle or license plate.
14. Lost parking tags will be replaced for a \$10 fee. Report losses to the office immediately. mad
15. The safe operation of motor vehicles is required. The speed limit on school grounds is 10 MPH. Seat belts are required for drivers and **all** passengers.
16. Supervision is limited in parking lots, and the school system is not responsible for damages to or theft from vehicles. Students are cautioned NOT to leave valuables in their vehicles. Parked vehicles should be left with windows closed and doors locked.
17. **Loitering in the parking lot is prohibited.** Students should leave the parking lot immediately upon arriving at school. Students need written permission from an administrator, the School Resource Officer (SRO), or the parking lot attendant to be in student lots during school hours.
18. Failure to follow all school procedures when leaving campus may result in a loss of parking privileges.
19. Vehicles may not be left on campus overnight. Any towing expenses incurred are the responsibility of the student.
20. Per WCPSS School Board Policy 6430, **students may not possess tobacco products or smoke in cars at any time while on any school campus.**
21. Student vehicles are subject to search if there is reasonable suspicion to believe that drugs, alcohol, stolen property or other contraband is present in the vehicle (WCPSS policy 6600).
22. Students who operate a motor vehicle on campus should fully understand their duties and responsibilities. Under School Board Policy 7170, students who violate parking regulations are subject to any or all of the following consequences:
 - a. suspension or revocation of parking privilege,
 - b. ticketing and fines,
 - c. booting of the vehicle,
 - d. towing and storage of the vehicle at the owner's expense,
 - e. school disciplinary action,
 - f. criminal charges as prescribed by law.
23. **Parking permits may also be revoked as a consequence for inappropriate behavior including Tardies.**
24. Complete parking regulations may be found in the WCPSS Board Policy at:
http://policy.microscribepub.com/cgi-bin/om_isapi.dll?clientID=841098089&depth=2&infobase=wake_old_version.nfo&softpage=PL_frame

I understand that I understand and must adhere to all WCPSS and Sanderson High School parking rules and regulations at all times.

Student Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____