

Year Round Calendars 2016 - 2017

Teacher Assistants 93TA-excludes Teacher Workdays	10 Month Staff Instructional & Clerical	10 Month Assistant Principals	11 Month & 12 Month Staff
Track 1 Track 2 Track 3 Track 4 Track 5A Track 5B Track 5C	Track 1 Track 2 Track 3 Track 4 Track 5A Track 5B Track 5C	Track YA Track YB Track YC	Track 6A - 11 Mo Instructional Track 6B - 11 Mo Instructional Track YD - 11 Mo Assistant Principals & Clerical Track YE - 11 Mo Assistant Principals & Clerical 12 Month - Administrative & Clerical Support Track 7A - 12 Month Instructional Staff Track 7B - 12 Month Instructional Staff Track 7C - 12 Month Instructional Staff Track 7D - 12 Month Instructional Staff

Saturday, June 11, 2016



Track 1 10 Month Staff - Excludes 93TA 2016 - 2017 Workday Calendar

Insert Employee Name
Insert Employee Location

Default calendar that includes 180 student days, 14 workdays, 10 annual leave days and 11 holidays. Applicable to 10 month school-based staff, including all Teacher Assistants except the 93TA & 10 Month Assistant Principals

Salary is audited for late hire, track change, and early resignation.

Blocked Payroll Schedule
Ten (10) 21.5 day pay periods
Divided into 12 wage payments

Period Begins	Period Ends	Pay Dates
07/01/16	08/02/16	07/29/16
08/02/16	08/31/16	08/31/16
09/01/16	10/19/16	09/30/16
10/19/16	11/17/16	10/31/16
11/18/16	12/28/16	11/30/16
12/28/16	01/26/17	12/16/16
01/27/17	02/27/17	01/31/17
02/27/17	04/11/17	02/28/17
04/12/17	05/11/17	03/31/17
05/11/17	06/09/17	04/28/17
		05/31/17
		06/29/17

Required Workdays
For Individual School Use

**Calendar / Pay Dates Subject to Change*

Jul 2016				
M	T	W	T	F
				1 W
4	5 W	6 W	7 W	8 W
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				20

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19 ER
22	23	24	25	26
29	30	31		
				23

Sep 2016				
M	T	W	T	F
			1	2
5	6	7	8	9 ER
12	13	14	15	16
19	20	21	22	23
26	27	28	29 W	30 W
				9

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21 ER
24	25	26	27	28
31				
				21

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11 H
14	15	16	17	18
21	22	23	24 H	25 H
28	29	30		
				22

Dec 2016				
M	T	W	T	F
			1	2 ER
5	6	7	8	9 A
12	13	14	15	16
19	20	21 W	22 A	23 H
26	27 H	28 A	29 A	30 A
				15

Jan 2017				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20 ER
23	24	25	26	27
30	31			
				22

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10 ER
13	14	15	16	17
20	21	22	23	24
27	28			
				20

Mar 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21 A	22 A	23 W	24 W
27	28	29	30	31
				13

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14 H
17	18	19	20	21
24	25	26	27	28
				20

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
H				23

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8 W	9 W
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				7

Legend: Pay Periods Track Out **A** Required Leave **H** Holiday **W** Workday **ER** Early Release **I** Inclement Weather 215.0 Workdays



Track 2 10 Month Staff - Excludes 93TA 2016 - 2017 Workday Calendar

[Return to Table of Contents](#)



Insert Employee Name
Insert Employee Location

Default calendar that includes 180 student days, 14 workdays, 10 annual leave days and 11 holidays. Applicable to 10 month school-based staff, including all Teacher Assistants except the 93TA & 10 Month Assistant Principals

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Ten (10) 21.5 day pay periods
Divided into 12 wage payments

Period Begins	Period Ends	Pay Dates
07/01/16	08/02/16	07/29/16
08/02/16	09/16/16	08/31/16
09/19/16	10/18/16	09/30/16
10/18/16	12/01/16	10/31/16
12/02/16	01/02/17	11/30/16
01/02/17	01/31/17	12/16/16
02/01/17	03/21/17	01/31/17
03/21/17	04/19/17	02/28/17
04/20/17	06/01/17	03/31/17
06/01/17	06/30/17	04/28/17
		05/31/17
		06/29/17

Required Workdays
For Individual School Use

**Calendar / Pay Dates Subject to Change*

Jul 2016				
M	T	W	T	F
				1 W
4	5 W	6 W	7 W	8 W
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				20

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19 ER
22	23	24	25	26
29	30	31		
				15

Sep 2016				
M	T	W	T	F
			1	2
5	6	7	8	9
12 H	13	14	15 W	16 W
19	20	21	22	23
26	27	28	29	30 ER
				18

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21 ER
24	25	26	27	28
31				
				21

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11 H
14	15	16	17	18
21	22	23	24 H	25 H
28	29	30		
				11

Dec 2016				
M	T	W	T	F
			1 W	2 W
5	6	7	8	9
12	13	14	15	16
19	20	21	22 A	23 H
26 H	27 H	28 A	29 A	30 A
				22

Jan 2017				
M	T	W	T	F
2 H	3	4	5	6
9	10	11	12	13
16 H	17	18	19	20 ER
23	24	25	26	27
30	31			
				22

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10 ER
13	14	15	16	17
20	21	22	23	24
27	28			
				8

Mar 2017				
M	T	W	T	F
		1	2 W	3 W
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24 ER
27	28	29	30	31
				22

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14 H
17	18	19	20	21
24	25	26	27	28
				20

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12 W
15	16	17	18	19
22	23	24	25	26 A
29 H	30 A	31 A		
				14

Jun 2017				
M	T	W	T	F
			1 A	2 A
5 A	6 W	7 W	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				22

Legend: Pay Periods Track Out **A** Required Leave **H** Holiday **W** Workday **ER** Early Release **I** Inclement Weather 215.0 Workdays



Track 3 10 Month Staff - Excludes 93TA 2016 - 2017 Workday Calendar

[Return to Table of Contents](#)



Insert Employee Name
Insert Employee Location

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10/19/16	12/05/16	10/31/16
12/06/16	01/04/17	11/30/16
01/04/17	02/16/17	12/16/16
02/17/17	03/20/17	01/31/17
03/20/17	04/18/17	02/28/17
04/19/17	06/01/17	03/31/17
06/01/17	06/30/17	04/28/17
		05/31/17
		06/29/17

Required Workdays
For Individual School Use

**Calendar / Pay Dates Subject to Change*

Jul 2016				
M	T	W	T	F
				1 W
4	5 W	6 W	7 W	8 W
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				20

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18 W	19 W
22	23	24	25	26
29	30	31		
				10

Sep 2016				
M	T	W	T	F
			1	2
5	6	7	8	9
H				ER
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30 ER
				22

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
I				
17	18	19	20	21
				ER
24	25	26	27	28
31				
				15

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
		W	W	H
14	15	16	17	18
21	22	23	24 H	25 H
28	29	30		
				16

Dec 2016				
M	T	W	T	F
			1	2 ER
5	6	7	8	9
12	13	14	15	16
19	20	21	22 A	23 H
26	27 H	28 A	29 A	30 A
				22

Jan 2017				
M	T	W	T	F
2 H	3	4	5	6
9	10	11	12	13
16	17	18	19	20 ER
23	24	25	26	27
30	31			
				15

Feb 2017				
M	T	W	T	F
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6	7	8	9	10
A	A	W	W	W
13	14	15	16	17
20	21	22	23	24
27	28			
				17

Mar 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24 ER
27	28	29	30	31
				23

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
				H
17	18	19	20	21
24	25	26	27	28
				13

May 2017				
M	T	W	T	F
1	2	3	4 A	5 A
8	9	10	11 W	12 W
A	A	W	W	
15	16	17	18	19
22	23	24	25	26
29	30	31		
H				20

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				22

Legend: Pay Periods Track Out **A** Required Leave **H** Holiday **W** Workday **ER** Early Release **I** Inclement Weather **215.0** Workdays



Track 4 10 Month Staff - Excludes 93TA 2016 - 2017 Workday Calendar

[Return to Table of Contents](#)



Insert Employee Name
Insert Employee Location

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07/01/16	08/19/16	07/29/16
08/19/16	09/19/16	08/31/16
09/20/16	11/07/16	09/30/16
11/07/16	12/06/16	10/31/16
12/07/16	01/18/17	11/30/16
01/18/17	02/16/17	12/16/16
02/17/17	03/20/17	01/31/17
03/20/17	05/02/17	02/28/17
05/03/17	06/01/17	03/31/17
06/01/17	06/30/17	04/28/17
		05/31/17
		06/29/17

Required Workdays
For Individual School Use

**Calendar / Pay Dates Subject to Change*

Jul 2016				
M	T	W	T	F
				1 W
4	5 W	6 W	7 W	8 W
11	12	13	14	15
18	19	20	21	22
25	26	27	28 W	29 W
				7

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19 ER
22	23	24	25	26
29	30	31		
				23

Sep 2016				
M	T	W	T	F
			1	2
5	6	7	8	9
12 H	13	14	15	16 ER
19	20	21	22	23
26	27	28	29	30 ER
				22

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20 W	21 W
24	25	26	27	28
31				
				8

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11 H
14	15	16	17	18
21	22	23	24 H	25 H
28	29	30		
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Dec 2016				
M	T	W	T	F
			1	2 ER
5	6	7	8	9
12	13	14	15	16
19	20	21	22 A	23 H
26 H	27 H	28 A	29 A	30 A
				22

Jan 2017				
M	T	W	T	F
2 H	3	4	5	6
9	10	11	12	13
16 H	17 A	18 A	19 W	20 W
23	24	25	26	27
30	31			
				13

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17 ER
20	21	22	23	24
27	28			
				20

Mar 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24 ER
27	28	29	30	31
				18

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10 A	11 A	12 A	13 A	14 H
17 W	18 W	19 W	20	21
24	25	26	27	28
				15

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29 H	30	31		
				23

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				22

Legend: Pay Periods Track Out A Required Leave H Holiday W Workday ER Early Release I Inclement Weather 215.0 Workdays



Track 5A
10 Month Staff - Excludes 93TA
2016 - 2017 Workday Calendar

Jul 2016				
M	T	W	T	F
				1 W
4	5 W	6 W	7 W	8 W
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				20

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19 ER
22	23	24	25	26
29	30	31		
				18

Sep 2016				
M	T	W	T	F
			1	2 W
5	6	7	8	9 ER
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				12

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14 W
17	18	19	20	21 ER
24	25	26	27	28
31				
				21

Nov 2016				
M	T	W	T	F
	1	2	3	4 W
7	8	9	10	11 H
14	15	16	17	18
21	22	23 A	24 H	25 H
28	29	30		
				15

Dec 2016				
M	T	W	T	F
			1	2 ER
5	6	7	8	9
12	13	14	15	16
19	20	21	22 A	23 H
26	27 H	28 A	29 A	30 A
				22

Jan 2017				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13 W
16	17	18	19	20 ER
23	24	25	26	27
30	31			
				17

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10 W
13	14	15	16	17
20	21	22	23	24
27	28			
				20

Mar 2017				
M	T	W	T	F
		1	2	3 W
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24 ER
27	28	29	30	31
				13

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14 W H
17	18	19	20	21 A A A A A
24	25	26	27	28
29	30	31		
				20

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
				21

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27 W	28 W	29	30
				16

Insert Employee Name
Insert Employee Location

Default calendar that includes 180 student days, 14 workdays, 10 annual leave days and 11 holidays. Applicable to 10 month school-based staff, including all Teacher Assistants except the 93TA & 10 Month Assistant Principals

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12/01/16	12/30/16	11/30/16
12/30/16	02/06/17	12/16/16
02/07/17	03/22/17	01/31/17
03/22/17	04/20/17	02/28/17
04/21/17	05/22/17	03/31/17
05/22/17	06/28/17	04/28/17
		05/31/17
		06/29/17

Required Workdays
For Individual School Use

*Calendar / Pay Dates Subject to Change

Legend: Pay Periods Track Out **A** Required Leave **H** Holiday **W** Workday **ER** Early Release **I** Inclement Weather 215.0 Workdays



Track 5B
10 Month Staff - Excludes 93TA
2016 - 2017 Workday Calendar

Insert Employee Name
Insert Employee Location

Default calendar that includes 180 student days, 14 workdays, 10 annual leave days and 11 holidays. Applicable to 10 month school-based staff, including all Teacher Assistants except the 93TA & 10 Month Assistant Principals

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10/21/16	11/21/16	10/31/16
11/22/16	12/28/16	11/30/16
12/28/16	01/26/17	12/16/16
01/27/17	03/06/17	01/31/17
03/06/17	04/04/17	02/28/17
04/05/17	05/18/17	03/31/17
05/18/17	06/16/17	04/28/17
		05/31/17
		06/29/17

Required Workdays
For Individual School Use

*Calendar / Pay Dates Subject to Change

Jul 2016				
M	T	W	T	F
				1 W
4	5 W	6 W	7 W	8 W
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				15

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19 ER
22	23	24	25	26
29	30	31		
				18

Sep 2016				
M	T	W	T	F
			1	2 W
5	6	7	8	9 ER
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30 ER
				22

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21 W
24	25	26	27	28
31				
				16

Nov 2016				
M	T	W	T	F
	1	2	3	4 W
7	8	9	10	11 H
14	15	16	17	18
21	22 A	23 H	24 H	25
28	29	30		
				20

Dec 2016				
M	T	W	T	F
			1	2 ER
5	6	7	8	9
12	13	14	15	16
19	20	21	22 A	23 H
26 H	27 H	28 A	29 A	30 A
				19

Jan 2017				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13 W
16	17	18	19	20 ER
23	24	25	26	27
30	31			
				22

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10 W
13	14	15	16	17
20	21	22	23	24
27	28			
				15

Mar 2017				
M	T	W	T	F
		1	2	3 W
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24 ER
27 A	28 A	29 A	30 A	31 A
				23

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13 W	14 H
17	18	19	20	21
24	25	26	27	28
				15

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29 H	30	31		
				18

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16 W
19	20	21	22	23 W
26	27	28	29	30
				12

Legend: Pay Periods Track Out **A** Required Leave **H** Holiday **W** Workday **ER** Early Release **I** Inclement Weather 215.0 Workdays



**Track 5C
10 Month Staff - Excludes 93TA
2016 - 2017 Workday Calendar**

Insert Employee Name
Insert Employee Location

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Divided into 12 wage payments

Period Begins	Period Ends	Pay Dates
07/01/16	08/09/16	07/29/16
08/09/16	09/13/16	08/31/16
09/14/16	10/13/16	09/30/16
10/13/16	11/18/16	10/31/16
11/23/16	12/29/16	11/30/16
12/29/16	02/10/17	12/16/16
02/13/17	03/14/17	01/31/17
03/14/17	04/25/17	02/28/17
04/26/17	06/01/17	03/31/17
06/01/17	06/30/17	04/28/17
		05/31/17
		06/29/17

Required Workdays
For Individual School Use

*Calendar / Pay Dates Subject to Change

Jul 2016				
M	T	W	T	F
				1 W
4	5 W	6 W	7 W	8 W
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				20

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12 W
15	16	17	18	19 ER
22	23	24	25	26
29	30	31		
				18

Sep 2016				
M	T	W	T	F
			1	2 W
5 H	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30 ER
				18

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10 I	11	12	13	14
17	18	19	20	21 W
24	25	26	27	28
31				
				16

Nov 2016				
M	T	W	T	F
	1	2	3	4 W
7	8	9	10	11 H
14	15	16	17	18
21	22	23 A	24 H	25 H
28	29	30		
				20

Dec 2016				
M	T	W	T	F
			1	2 ER
5	6	7	8	9
12	13	14	15	16
19	20	21 W	22 A	23 H
26 H	27 H	28 A	29 A	30 A
				17

Jan 2017				
M	T	W	T	F
2 H	3	4	5	6
9	10	11	12	13
16 H	17	18	19	20 ER
23	24	25	26	27
30	31			
				18

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10 W
13	14	15	16	17
20	21	22	23	24
27	28			
				14

Mar 2017				
M	T	W	T	F
		1	2	3 W
6 A	7 A	8 A	9 A	10 A
13	14	15	16	17
20	21	22	23	24 ER
27	28	29	30	31
				23

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14 H
17	18	19	20	21
24	25	26	27	28
				11

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29 H	30	31		
				18

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22 W	23 W
26	27	28	29	30
				22

Legend: Pay Periods Track Out **A** Required Leave **H** Holiday **W** Workday **ER** Early Release **I** Inclement Weather 215.0 Workdays



Track 6A 11 Month Certified Staff & Teacher Assistants 2016 - 2017 Workday Calendar

Insert Employee Name
Insert Employee Location

Default Calendar applicable to 11 month Certified Instructional staff and Teacher Assistants only. Includes 180 student days, 21.5 additional student contact days, 14 workdays, 10 annual leave days and 11 holidays

Salary is audited for late hire, track change, and early resignation.

Blocked Payroll Schedule
Eleven (11) 21.5 day pay periods
Divided into 12 wage payments

Period Begins	Period Ends	Pay Dates
07/01/16	08/02/16	07/29/16
08/02/16	09/08/16	08/31/16
09/08/16	10/07/16	09/30/16
10/10/16	11/15/16	10/31/16
11/15/16	12/19/16	11/30/16
12/20/16	01/18/17	12/16/16
01/18/17	02/16/17	01/31/17
02/17/17	03/27/17	02/28/17
03/27/17	04/25/17	03/31/17
04/26/17	06/01/17	04/28/17
06/01/17	06/30/17	05/31/17
		06/29/17

Required Workdays
For Individual School Use

*Calendar / Pay Dates Subject to Change

Jul 2016				
M	T	W	T	F
				1 W
4	5 W	6 W	7 W	8 W
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				20

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19 ER
22	23	24	25	26
29	30	31		
				19.5

Sep 2016				
M	T	W	T	F
			1	2
5	6	7	8	9 ER
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30 ER
				20

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21 ER
24	25	26	27	28
31				
				16

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11 H
14	15	16	17	18
21	22	23	24 H	25 H
28	29	30		
				19

Dec 2016				
M	T	W	T	F
			1	2 ER
5	6	7 W	8	9
12	13	14	15	16
19	20	21	22 A	23 H
26	27 H	28 A	29 A	30 A
				22

Jan 2017				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17 A	18 W	19	20 ER
23	24	25	26	27
30	31			
				22

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10 ER
13	14	15	16	17
20	21	22	23	24
27	28			
				20

Mar 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23 W	24 ER
27	28	29	30	31
				18

Apr 2017				
M	T	W	T	F
3	4	5	6	7 A
10	11 A	12 A	13 A	14 H
17	18	19	20	21
24	25	26	27	28 W
				20

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
				18

Jun 2017				
M	T	W	T	F
			1	2
5	6 W	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				22

Legend: Pay Periods Track Out **A** Required Leave **H** Holiday **W** Workday **ER** Early Release **I** Inclement Weather 236.5 Workdays



Track 6B 11 Month Certified Staff & Teacher Assistants 2016 - 2017 Workday Calendar

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Jul 2016				
M	T	W	T	F
				1 W
4	5 W	6 W	7 W	8 W
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				20

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19 ER
22	23	24	25	26
29	30	31		
				18

Sep 2016				
M	T	W	T	F
			1	2
5 H	6	7	8	9 ER
12	13 W	14	15	16
19	20	21	22	23
26	27	28	29	30 ER
				22

Oct 2016				
M	T	W	T	F
3	4	5	6	7 W
10	11	12	13	14
17	18	19	20	21 ER
24	25	26	27	28
31				
				16

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11 H
14	15	16 W	17	18
21	22	23	24 H	25 H
28	29	30		
				22

Dec 2016				
M	T	W	T	F
			1	2 ER
5	6	7	8	9
12	13	14	15	16
19	20	21	22 A	23 H
26 H	27 H	28 A	29 A	30 A
				22

Jan 2017				
M	T	W	T	F
2 H	3	4	5	6
9	10	11	12	13
16 H	17	18	19 W	20 ER
23	24	25	26	27
30	31			
				22

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10 ER
13	14	15	16 W	17
20	21	22	23	24
27	28			
				14.5

Mar 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24 ER
27 W	28	29	30	31
				19

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10 W	11	12	13	14 H
17 A	18 A	19 A	20 A	21 A
24 A	25	26	27	28
				20

May 2017				
M	T	W	T	F
1	2 W	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29 H	30	31		
				19

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12 W	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				22

Insert Employee Name
Insert Employee Location

Default Calendar applicable to 11 month Certified Instructional staff and Teacher Assistants only. Includes 180 student days, 21.5 additional student contact days, 14 workdays, 10 annual leave days and 11 holidays

Salary is audited for late hire, track change, and early resignation.

Blocked Payroll Schedule
Eleven (11) 21.5 day pay periods
Divided into 12 wage payments

Period Begins	Period Ends	Pay Dates
07/01/16	08/02/16	07/29/16
08/02/16	09/07/16	08/31/16
09/08/16	10/07/16	09/30/16
10/07/16	11/14/16	10/31/16
11/15/16	12/14/16	11/30/16
12/14/16	01/12/17	12/16/16
01/13/17	02/13/17	01/31/17
02/13/17	03/22/17	02/28/17
03/22/17	04/26/17	03/31/17
04/27/17	06/01/17	04/28/17
06/01/17	06/30/17	05/31/17
		06/29/17

Required Workdays
For Individual School Use

*Calendar / Pay Dates Subject to Change

Legend:	 Pay Periods	 Track Out	A Required Leave	H Holiday	W Workday	ER Early Release	I Inclement Weather	236.5 Workdays
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Track 7A 12 Month Certified Staff & Teacher Assistants 2016 - 2017 Workday Calendar

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Insert Employee Name
Insert Employee Location

Default Calendar applicable to 12 month certified instructional staff and teacher assistants. Includes 180 student days, 52 additional student contact days, 14 workdays and 12 holidays. Excludes the 93TA.

Twelve (12) 21.5 day pay periods

Blocked Payroll Schedule

Period Begins	Period Ends	Pay Dates
07/01/16	08/01/16	07/29/16
08/01/16	08/30/16	08/31/16
08/31/16	09/29/16	09/30/16
09/29/16	10/28/16	10/31/16
10/31/16	11/29/16	11/30/16
11/29/16	01/02/17	12/16/16
01/03/17	02/01/17	01/31/17
02/01/17	03/02/17	02/28/17
03/03/17	04/03/17	03/31/17
04/03/17	05/02/17	04/28/17
05/03/17	06/01/17	05/31/17
06/01/17	06/30/17	06/29/17

Required Workdays
For Individual School Use

**Calendar / Pay Dates Subject to Change*

Jul 2016				
M	T	W	T	F
				1 W
4 H	5 W	6 W	7 W	8 W
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				21

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19 W
22	23	24	25	26
29	30	31		
				23

Sep 2016				
M	T	W	T	F
			1	2
5 H	6	7	8	9 W
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30 W
				22

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10 I	11	12	13	14
17	18	19	20	21 W
24	25	26	27	28
31				
				21

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11 H
14	15	16	17	18
21	22	23	24 H	25 H
28	29	30		
				22

Dec 2016				
M	T	W	T	F
			1	2 W
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23 H
26 H	27 H	28	29	30
				19

Jan 2017				
M	T	W	T	F
2 H	3	4	5	6
9	10	11	12	13
16 H	17	18	19	20 W
23	24	25	26	27
30	31			
				22

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10 W
13	14	15	16	17
20	21	22	23	24
27	28			
				20

Mar 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24 W
27	28	29	30	31
				23

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14 H
17	18	19	20	21
24	25	26	27	28
				20

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29 H	30	31		
				23

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9 W
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				22

Legend: Pay Periods Track Out **A** Required Leave **H** Holiday **W** Workday **ER** Early Release **I** Inclement Weather 258.0 Workdays



Track 7B 12 Month Certified Staff & Teacher Assistants 2016 - 2017 Workday Calendar

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Insert Employee Name
Insert Employee Location

Default Calendar applicable to 12 month certified instructional staff and teacher assistants. Includes 180 student days, 52 additional student contact days, 14 workdays and 12 holidays. Excludes the 93TA.

Twelve (12) 21.5 day pay periods

Blocked Payroll Schedule

Period Begins	Period Ends	Pay Dates
07/01/16	08/01/16	07/29/16
08/01/16	08/30/16	08/31/16
08/31/16	09/29/16	09/30/16
09/29/16	10/28/16	10/31/16
10/31/16	11/29/16	11/30/16
11/29/16	01/02/17	12/16/16
01/03/17	02/01/17	01/31/17
02/01/17	03/02/17	02/28/17
03/03/17	04/03/17	03/31/17
04/03/17	05/02/17	04/28/17
05/03/17	06/01/17	05/31/17
06/01/17	06/30/17	06/29/17

Required Workdays
For Individual School Use

**Calendar / Pay Dates Subject to Change*

Jul 2016				
M	T	W	T	F
				1 W
4 H	5 W	6 W	7 W	8 W
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				21

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19 W
22	23	24	25	26
29	30	31		
				23

Sep 2016				
M	T	W	T	F
			1	2
5 H	6	7	8	9 ER
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30 W
				22

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20 W	21 W
24	25	26	27	28
31				
				21

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11 H
14	15	16	17	18
21	22	23	24 H	25 H
28	29	30		
				22

Dec 2016				
M	T	W	T	F
			1	2 ER
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23 H
26 H	27 H	28	29	30
				19

Jan 2017				
M	T	W	T	F
2 H	3	4	5	6
9	10	11	12	13
16 H	17	18	19 W	20 W
23	24	25	26	27
30	31			
				22

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10 ER
13	14	15	16	17
20	21	22	23	24
27	28			
				20

Mar 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24 ER
27	28	29	30	31
				23

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12 W	13 W	14 H
17	18	19	20	21
24	25	26	27	28
				20

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29 H	30	31		
				23

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9 W
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				22

Legend: Pay Periods Track Out **A** Required Leave **H** Holiday **W** Workday **ER** Early Release **I** Inclement Weather 258.0 Workdays



Track 7C 12 Month Certified Staff & Teacher Assistants 2016 - 2017 Workday Calendar

[Return to Table of Contents](#)



Insert Employee Name
Insert Employee Location

Default Calendar applicable to 12 month certified instructional staff and teacher assistants. Includes 180 student days, 52 additional student contact days, 14 workdays and 12 holidays. Excludes the 93TA.

Twelve (12) 21.5 day pay periods

Blocked Payroll Schedule

Period Begins	Period Ends	Pay Dates
07/01/16	08/01/16	07/29/16
08/01/16	08/30/16	08/31/16
08/31/16	09/29/16	09/30/16
09/29/16	10/28/16	10/31/16
10/31/16	11/29/16	11/30/16
11/29/16	01/02/17	12/16/16
01/03/17	02/01/17	01/31/17
02/01/17	03/02/17	02/28/17
03/03/17	04/03/17	03/31/17
04/03/17	05/02/17	04/28/17
05/03/17	06/01/17	05/31/17
06/01/17	06/30/17	06/29/17

Required Workdays
For Individual School Use

**Calendar / Pay Dates Subject to Change*

Jul 2016				
M	T	W	T	F
				1 W
4 H	5 W	6 W	7 W	8 W
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				21

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19 ER
22	23	24	25	26
29	30	31		
				23

Sep 2016				
M	T	W	T	F
			1	2
5 H	6	7	8 W	9 W
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30 ER
				22

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21 ER
24	25	26	27	28
31				
				21

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11 H
14	15	16	17	18
21	22	23	24 H	25 H
28	29	30		
				22

Dec 2016				
M	T	W	T	F
			1 W	2 W
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23 H
26	27	28	29	30
H	H			19

Jan 2017				
M	T	W	T	F
2 H	3	4	5	6
9	10	11	12	13
16 H	17	18	19	20 ER
23	24	25	26	27
30	31			
				22

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16 W	17 W
20	21	22	23	24
27	28			
				20

Mar 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23 W	24 W
27	28	29	30	31
				23

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14 H
17	18	19	20	21
24	25	26	27	28
				20

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29 H	30	31		
				23

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19 W	20	21	22	23
26	27	28	29	30
				22

Legend: Pay Periods Track Out **A** Required Leave **H** Holiday **W** Workday **ER** Early Release **I** Inclement Weather 258.0 Workdays



Track 7D 12 Month Certified Staff & Teacher Assistants 2016 - 2017 Workday Calendar

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Insert Employee Name
Insert Employee Location

Default Calendar applicable to 12 month certified instructional staff and teacher assistants. Includes 180 student days, 52 additional student contact days, 14 workdays and 12 holidays. Excludes the 93TA.

Twelve (12) 21.5 day pay periods

Blocked Payroll Schedule

Period Begins	Period Ends	Pay Dates
07/01/16	08/01/16	07/29/16
08/01/16	08/30/16	08/31/16
08/31/16	09/29/16	09/30/16
09/29/16	10/28/16	10/31/16
10/31/16	11/29/16	11/30/16
11/29/16	01/02/17	12/16/16
01/03/17	02/01/17	01/31/17
02/01/17	03/02/17	02/28/17
03/03/17	04/03/17	03/31/17
04/03/17	05/02/17	04/28/17
05/03/17	06/01/17	05/31/17
06/01/17	06/30/17	06/29/17

Required Workdays
For Individual School Use

**Calendar / Pay Dates Subject to Change*

Jul 2016				
M	T	W	T	F
				1
				W
4	5	6	7	8
H	W	W	W	W
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				21

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
			W	
22	23	24	25	26
29	30	31		
				23

Sep 2016				
M	T	W	T	F
			1	2
5	6	7	8	9
H				W
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
			W	
				22

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
I				
17	18	19	20	21
			W	
24	25	26	27	28
31				
				21

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
			H	
21	22	23	24	25
			H	H
28	29	30		
				22

Dec 2016				
M	T	W	T	F
			1	2
				W
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
			W	H
26	27	28	29	30
H	H			
				19

Jan 2017				
M	T	W	T	F
2	3	4	5	6
H				
9	10	11	12	13
16	17	18	19	20
H				W
23	24	25	26	27
30	31			
				22

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
				W
13	14	15	16	17
20	21	22	23	24
27	28			
				20

Mar 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
			W	
27	28	29	30	31
				23

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
				H
17	18	19	20	21
24	25	26	27	28
				20

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
H				
				23

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				22

Legend: Pay Periods Track Out **A** Required Leave **H** Holiday **W** Workday **ER** Early Release **I** Inclement Weather 258.0 Workdays



Track 1
93 TA (excludes Teacher Workdays)
2016 - 2017 Workday Calendar

Jul 2016				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				15

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
				23

Sep 2016				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				7

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
				21

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		
				22

Dec 2016				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				13

Jan 2017				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
				22

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			
				20

Mar 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
				10

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
				20

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
				23

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				5

Insert Employee Name
Insert Employee Location

Calendar excludes (14) teacher workdays. Applicable to 93 TA's Only. Wage payments will not equal actual days worked. Timesheets are for recordkeeping purposes only and may not reflect pay periods.

Salary is audited for late hire, track change, and early resignation. Holiday & Annual Leave is pro-rated.

Payroll Schedule

Annual Salary is divided into 12 wage payments

Period Begins	Period Ends	Pay Dates
07/01/16	07/29/16	07/29/16
08/01/16	08/31/16	08/31/16
09/01/16	09/30/16	09/30/16
10/03/16	10/31/16	10/31/16
11/01/16	11/30/16	11/30/16
12/01/16	12/30/16	12/16/16
01/02/17	01/31/17	01/31/17
02/01/17	02/28/17	02/28/17
03/01/17	03/31/17	03/31/17
04/03/17	04/28/17	04/28/17
05/01/17	05/31/17	05/31/17
06/01/17	06/30/17	06/29/17

Required Workdays
For Individual School Use

*Calendar / Pay Dates Subject to Change

Legend: Pay Periods Track Out A Required Leave H Holiday ER Early Release I Inclement Weather 201.0 Workdays



Track 2
93 TA (excludes Teacher Workdays)
2016 - 2017 Workday Calendar

Insert Employee Name
Insert Employee Location

Calendar excludes (14) teacher workdays. Applicable to 93 TA's Only. Wage payments will not equal actual days worked. Timesheets are for recordkeeping purposes only and may not reflect pay periods.

Salary is audited for late hire, track change, and early resignation. Holiday & Annual Leave is pro-rated.

Payroll Schedule

Annual Salary is divided into 12 wage payments

Period Begins	Period Ends	Pay Dates
07/01/16	07/29/16	07/29/16
08/01/16	08/31/16	08/31/16
09/01/16	09/30/16	09/30/16
10/03/16	10/31/16	10/31/16
11/01/16	11/30/16	11/30/16
12/01/16	12/30/16	12/16/16
01/02/17	01/31/17	01/31/17
02/01/17	02/28/17	02/28/17
03/01/17	03/31/17	03/31/17
04/03/17	04/28/17	04/28/17
05/01/17	05/31/17	05/31/17
06/01/17	06/30/17	06/29/17

Required Workdays
For Individual School Use

*Calendar / Pay Dates Subject to Change

Jul 2016				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				15

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
				ER
22	23	24	25	26
29	30	31		
				15

Sep 2016				
M	T	W	T	F
			1	2
H				
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				ER
				16

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
I				
17	18	19	20	21
				ER
24	25	26	27	28
31				
				21

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
				H
14	15	16	17	18
21	22	23	24	25
			H	H
28	29	30		
				11

Dec 2016				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
			A	H
26	27	28	29	30
H	H	A	A	A
				20

Jan 2017				
M	T	W	T	F
2	3	4	5	6
H				
9	10	11	12	13
16	17	18	19	20
H				ER
23	24	25	26	27
30	31			
				22

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
				ER
13	14	15	16	17
20	21	22	23	24
27	28			
				8

Mar 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
				ER
27	28	29	30	31
				20

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
				H
17	18	19	20	21
24	25	26	27	28
				20

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
				A
29	30	31		
H	A	A		
				13

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	A	A
A				
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				20

Legend: Pay Periods Track Out A Required Leave H Holiday ER Early Release I Inclement Weather 201.0 Workdays



Track 3
93 TA (excludes Teacher Workdays)
2016 - 2017 Workday Calendar

Jul 2016				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				15

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
				8

Sep 2016				
M	T	W	T	F
			1	2
5	6	7	8	9
H				ER
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				ER
				22

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
I				
17	18	19	20	21
				ER
24	25	26	27	28
31				
				15

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
				H
14	15	16	17	18
21	22	23	24	25
			H	H
28	29	30		
				14

Dec 2016				
M	T	W	T	F
			1	2
				ER
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
			A	H
26	27	28	29	30
H	H	A	A	A
				22

Jan 2017				
M	T	W	T	F
2	3	4	5	6
H				
9	10	11	12	13
16	17	18	19	20
H				ER
23	24	25	26	27
30	31			
				15

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
A	A			
13	14	15	16	17
20	21	22	23	24
27	28			
				14

Mar 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
				ER
27	28	29	30	31
				23

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
				H
17	18	19	20	21
24	25	26	27	28
				13

May 2017				
M	T	W	T	F
1	2	3	4	5
			A	A
8	9	10	11	12
A	A			
15	16	17	18	19
22	23	24	25	26
29	30	31		
H				
				18

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				22

Insert Employee Name
Insert Employee Location

Calendar excludes (14) teacher workdays. Applicable to 93 TA's Only. Wage payments will not equal actual days worked. Timesheets are for recordkeeping purposes only and may not reflect pay periods.

Salary is audited for late hire, track change, and early resignation. Holiday & Annual Leave is pro-rated.

Payroll Schedule

Annual Salary is divided into 12 wage payments

Period Begins	Period Ends	Pay Dates
07/01/16	07/29/16	07/29/16
08/01/16	08/31/16	08/31/16
09/01/16	09/30/16	09/30/16
10/03/16	10/31/16	10/31/16
11/01/16	11/30/16	11/30/16
12/01/16	12/30/16	12/16/16
01/02/17	01/31/17	01/31/17
02/01/17	02/28/17	02/28/17
03/01/17	03/31/17	03/31/17
04/03/17	04/28/17	04/28/17
05/01/17	05/31/17	05/31/17
06/01/17	06/30/17	06/29/17

Required Workdays
For Individual School Use

*Calendar / Pay Dates Subject to Change

Legend: Pay Periods Track Out A Required Leave H Holiday ER Early Release I Inclement Weather 201.0 Workdays



Track 4
93 TA (excludes Teacher Workdays)
2016 - 2017 Workday Calendar

Jul 2016				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				0

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19 ER
22	23	24	25	26
29	30	31		
				23

Sep 2016				
M	T	W	T	F
			1	2
5	6	7	8	9
H				ER
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30 ER
				22

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
				6

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25 H
28	29	30		
				22

Dec 2016				
M	T	W	T	F
			1	2 ER
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23 A
26	27	28	29	30 H
H	H	A	A	A
				22

Jan 2017				
M	T	W	T	F
2	3	4	5	6
H				
9	10	11	12	13
16	17	18	19	20
H	A	A		
23	24	25	26	27
30	31			
				11

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17 ER
20	21	22	23	24
27	28			
				20

Mar 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31 ER
				18

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
A	A	A	A	H
17	18	19	20	21
24	25	26	27	28
				12

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
H				
				23

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				22

Insert Employee Name
Insert Employee Location

Calendar excludes (14) teacher workdays. Applicable to 93 TA's Only. Wage payments will not equal actual days worked. Timesheets are for recordkeeping purposes only and may not reflect pay periods.

Salary is audited for late hire, track change, and early resignation. Holiday & Annual Leave is pro-rated.

Payroll Schedule

Annual Salary is divided into 12 wage payments

Period Begins	Period Ends	Pay Dates
07/01/16	07/29/16	07/29/16
08/01/16	08/31/16	08/31/16
09/01/16	09/30/16	09/30/16
10/03/16	10/31/16	10/31/16
11/01/16	11/30/16	11/30/16
12/01/16	12/30/16	12/16/16
01/02/17	01/31/17	01/31/17
02/01/17	02/28/17	02/28/17
03/01/17	03/31/17	03/31/17
04/03/17	04/28/17	04/28/17
05/01/17	05/31/17	05/31/17
06/01/17	06/30/17	06/29/17

Required Workdays
For Individual School Use

*Calendar / Pay Dates Subject to Change

Legend: Pay Periods Track Out A Required Leave H Holiday ER Early Release I Inclement Weather 201.0 Workdays



Track 5A 93 TA (excludes Teacher Workdays) 2016 - 2017 Workday Calendar

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Insert Employee Name
Insert Employee Location

Calendar excludes (14) teacher workdays. Applicable to 93 TA's Only. Wage payments will not equal actual days worked. Timesheets are for recordkeeping purposes only and may not reflect pay periods.

Salary is audited for late hire, track change, and early resignation. Holiday & Annual Leave is pro-rated.

Payroll Schedule

Annual Salary is divided into
12 wage payments

Period Begins	Period Ends	Pay Dates
07/01/16	07/29/16	07/29/16
08/01/16	08/31/16	08/31/16
09/01/16	09/30/16	09/30/16
10/03/16	10/31/16	10/31/16
11/01/16	11/30/16	11/30/16
12/01/16	12/30/16	12/16/16
01/02/17	01/31/17	01/31/17
02/01/17	02/28/17	02/28/17
03/01/17	03/31/17	03/31/17
04/03/17	04/28/17	04/28/17
05/01/17	05/31/17	05/31/17
06/01/17	06/30/17	06/29/17

Required Workdays For Individual School Use

**Calendar / Pay Dates Subject to Change*

Jul 2016				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				15

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19 ER
22	23	24	25	26
29	30	31		
				18

Sep 2016				
M	T	W	T	F
			1	2
5 H	6	7	8	9 ER
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				11

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10 I	11	12	13	14
17	18	19	20	21 ER
24	25	26	27	28
31				
				20

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11 H
14	15	16	17	18
21	22	23 A	24 H	25 H
28	29	30		
				14

Dec 2016				
M	T	W	T	F
			1	2 ER
5	6	7	8	9
12	13	14	15	16
19	20	21	22 A	23 H
26 H	27 H	28 A	29 A	30 A
				22

Jan 2017				
M	T	W	T	F
2 H	3	4	5	6
9	10	11	12	13
16 H	17	18	19	20 ER
23	24	25	26	27
30	31			
				16

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			
				19

Mar 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24 ER
27	28	29	30	31
				12

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14 H
17 A	18 A	19 A	20 A	21 A
24	25	26	27	28
				19

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29 H	30	31		
				21

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				14

Legend: Pay Periods Track Out **A** Required Leave **H** Holiday **ER** Early Release **I** Inclement Weather 201.0 Workdays



Track 5B 93 TA (excludes Teacher Workdays) 2016 - 2017 Workday Calendar

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Jul 2016				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				10

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19 ER
22	23	24	25	26
29	30	31		
				18

Sep 2016				
M	T	W	T	F
			1	2
5	6	7	8	9 ER
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30 ER
				21

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
				15

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11 H
14	15	16	17	18
21	22	23 A	24 H	25 H
28	29	30		
				19

Dec 2016				
M	T	W	T	F
			1	2 ER
5	6	7	8	9
12	13	14	15	16
19	20	21	22 A	23 H
26	27 H	28 A	29 A	30 A
				19

Jan 2017				
M	T	W	T	F
2	3	4	5	6 H
9	10	11	12	13
16	17	18	19	20 ER
23	24	25	26	27
30	31			
				21

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			
				14

Mar 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24 ER
27	28 A	29 A	30 A	31 A
				22

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14 H
17	18	19	20	21
24	25	26	27	28
				14

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30 H	31		
				18

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				10

Insert Employee Name
Insert Employee Location

Calendar excludes (14) teacher workdays. Applicable to 93 TA's Only. Wage payments will not equal actual days worked. Timesheets are for recordkeeping purposes only and may not reflect pay periods.

Salary is audited for late hire, track change, and early resignation. Holiday & Annual Leave is pro-rated.

Payroll Schedule

Annual Salary is divided into 12 wage payments

Period Begins	Period Ends	Pay Dates
07/01/16	07/29/16	07/29/16
08/01/16	08/31/16	08/31/16
09/01/16	09/30/16	09/30/16
10/03/16	10/31/16	10/31/16
11/01/16	11/30/16	11/30/16
12/01/16	12/30/16	12/16/16
01/02/17	01/31/17	01/31/17
02/01/17	02/28/17	02/28/17
03/01/17	03/31/17	03/31/17
04/03/17	04/28/17	04/28/17
05/01/17	05/31/17	05/31/17
06/01/17	06/30/17	06/29/17

Required Workdays
For Individual School Use

*Calendar / Pay Dates Subject to Change

Legend: Pay Periods Track Out A Required Leave H Holiday ER Early Release I Inclement Weather 201.0 Workdays



Track 5C 93 TA (excludes Teacher Workdays) 2016 - 2017 Workday Calendar

[Return to Table of Contents](#)



Insert Employee Name
Insert Employee Location

Calendar excludes (14) teacher workdays. Applicable to 93 TA's Only. Wage payments will not equal actual days worked. Timesheets are for recordkeeping purposes only and may not reflect pay periods.

Salary is audited for late hire, track change, and early resignation. Holiday & Annual Leave is pro-rated.

Payroll Schedule

Annual Salary is divided into
12 wage payments

Period Begins	Period Ends	Pay Dates
07/01/16	07/29/16	07/29/16
08/01/16	08/31/16	08/31/16
09/01/16	09/30/16	09/30/16
10/03/16	10/31/16	10/31/16
11/01/16	11/30/16	11/30/16
12/01/16	12/30/16	12/16/16
01/02/17	01/31/17	01/31/17
02/01/17	02/28/17	02/28/17
03/01/17	03/31/17	03/31/17
04/03/17	04/28/17	04/28/17
05/01/17	05/31/17	05/31/17
06/01/17	06/30/17	06/29/17

Required Workdays
For Individual School Use

*Calendar / Pay Dates Subject to Change

Jul 2016				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				15

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19 ER
22	23	24	25	26
29	30	31		
				17

Sep 2016				
M	T	W	T	F
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5 H	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30 ER
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Oct 2016				
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17	18	19	20	21
24	25	26	27	28
31				
				15

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11 H
14	15	16	17	18
21	22	23 A	24 H	25 H
28	29	30		
				19

Dec 2016				
M	T	W	T	F
			1	2 ER
5	6	7	8	9
12	13	14	15	16
19	20	21	22 A	23 H
26	27 H	28 A	29 A	30 A
				16

Jan 2017				
M	T	W	T	F
2 H	3	4	5	6
9	10	11	12	13
16 H	17	18	19	20 ER
23	24	25	26	27
30	31			
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Feb 2017				
M	T	W	T	F
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6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			
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Mar 2017				
M	T	W	T	F
		1	2	3
6 A	7 A	8 A	9 A	10 A
13	14	15	16	17
20	21	22	23	24 ER
27	28	29	30	31
				22

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14 H
17	18	19	20	21
24	25	26	27	28
				11

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29 H	30	31		
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Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				20

Legend:	 Pay Periods	 Track Out	A Required Leave	H Holiday	ER Early Release	I Inclement Weather	201.0 Workdays
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Track YA 10 Month Assistant Principals 2016 - 2017 Workday Calendar

[Return to Table of Contents](#)



Insert Employee Name
Insert Employee Location

Calendar applicable to 10 Month Assistant Principals Only.

Salary is audited for late hire, track change, and early resignation.

Jul 2016				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
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Aug 2016				
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1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
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Sep 2016				
M	T	W	T	F
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H				ER
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
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Oct 2016				
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10	11	12	13	14
I				
17	18	19	20	21
24	25	26	27	28
31				
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Nov 2016				
M	T	W	T	F
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14	15	16	17	H
21	22	23	24	25
28	29	30		
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Dec 2016				
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12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
H	H	A	A	A
				17

Jan 2017				
M	T	W	T	F
2	3	4	5	6
H				
9	10	11	12	13
16	17	18	19	20
H				ER
23	24	25	26	27
30	31			
				18

Feb 2017				
M	T	W	T	F
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6	7	8	9	10
				ER
13	14	15	16	17
20	21	22	23	24
27	28			
				15

Mar 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
A	A	A	A	A
27	28	29	30	31
				18

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
				20

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
H				
				21

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				13

Payroll Schedule
Ten (10) pay periods
Divided into 12 wage payments

Period Begins	Period Ends	Pay Dates
07/01/16	08/01/16	07/29/16
08/02/16	09/08/16	08/31/16
09/09/16	10/17/16	09/30/16
10/18/16	11/21/16	10/31/16
11/22/16	12/28/16	11/30/16
12/29/16	02/02/17	12/16/16
02/03/17	03/13/17	01/31/17
03/14/17	04/17/17	02/28/17
04/18/17	05/18/17	03/31/17
05/19/17	06/21/17	04/28/17
		05/31/17
		06/29/17

Required Workdays
For Individual School Use

*Calendar / Pay Dates Subject to Change

Legend:	 Pay Periods	 Track Out	A Required Leave	H Holiday	ER Early Release	I Inclement Weather	216.0 Workdays
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Track YB 10 Month Assistant Principals 2016 - 2017 Workday Calendar

[Return to Table of Contents](#)



Insert Employee Name
Insert Employee Location

Calendar applicable to 10 Month Assistant Principals Only.

Salary is audited for late hire, track change, and early resignation.

Jul 2016				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				14

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
				ER
22	23	24	25	26
29	30	31		
				18

Sep 2016				
M	T	W	T	F
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5	6	7	8	9
H				ER
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				ER
				22

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
I				
17	18	19	20	21
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24	25	26	27	28
31				
				21

Nov 2016				
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7	8	9	10	11
				H
14	15	16	17	18
21	22	23	24	25
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28	29	30		
				14

Dec 2016				
M	T	W	T	F
			1	2
				ER
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
		A	A	H
26	27	28	29	30
H	H	A	A	A
				20

Jan 2017				
M	T	W	T	F
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9	10	11	12	13
16	17	18	19	20
H				ER
23	24	25	26	27
30	31			
				18

Feb 2017				
M	T	W	T	F
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6	7	8	9	10
				ER
13	14	15	16	17
20	21	22	23	24
27	28			
				15

Mar 2017				
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		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
				ER
27	28	29	30	31
				23

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
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17	18	19	20	21
24	25	26	27	28
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May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
H				
				23

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				17

Payroll Schedule
Ten (10) pay periods
Divided into 12 wage payments

Period Begins	Period Ends	Pay Dates
07/01/16	08/16/16	07/29/16
08/17/16	09/16/16	08/31/16
09/19/16	10/18/16	09/30/16
10/19/16	11/28/16	10/31/16
11/29/16	12/30/16	11/30/16
01/02/17	02/06/17	12/16/16
02/07/17	03/15/17	01/31/17
03/16/17	04/25/17	02/28/17
04/26/17	05/26/17	03/31/17
05/29/17	06/30/17	04/28/17
		05/31/17
		06/29/17

Required Workdays
For Individual School Use

*Calendar / Pay Dates Subject to Change

Legend:	 Pay Periods	 Track Out	A Required Leave	H Holiday	ER Early Release	I Inclement Weather	216.0 Workdays
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Track YC 10 Month Assistant Principals 2016 - 2017 Workday Calendar

[Return to Table of Contents](#)



Insert Employee Name
Insert Employee Location

Calendar applicable to 10 Month Assistant Principals Only.

Salary is audited for late hire, track change, and early resignation.

Jul 2016				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
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Aug 2016				
M	T	W	T	F
1	2	3	4	5
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22	23	24	25	26
29	30	31		
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Sep 2016				
M	T	W	T	F
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12	13	14	15	16
19	20	21	22	23
26	27	28	29	30 ER
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Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21 ER
24	25	26	27	28
31				
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Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11 H
14	15	16	17	18
21	22	23	24	25 H H
28	29	30		
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Dec 2016				
M	T	W	T	F
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5	6	7	8	9
12	13	14	15	16
19	20	21 A	22 A	23 H
26 H	27 H	28 A	29 A	30 A
				21

Jan 2017				
M	T	W	T	F
2 H	3	4	5	6
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Feb 2017				
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20	21	22	23	24
27	28			
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Mar 2017				
M	T	W	T	F
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13	14	15	16	17
20	21	22	23	24 ER
27	28	29	30	31
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Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14 H
17 A	18 A	19 A	20 A	21 A
24	25	26	27	28
				16

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29 H	30	31		
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Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				17

Payroll Schedule
Ten (10) pay periods
Divided into 12 wage payments

Period Begins	Period Ends	Pay Dates
07/11/16	08/15/16	07/29/16
08/16/16	09/21/16	08/31/16
09/22/16	10/28/16	09/30/16
10/31/16	11/28/16	10/31/16
11/29/16	12/29/16	11/30/16
12/30/16	02/13/17	12/16/16
02/14/17	03/15/17	01/31/17
03/16/17	04/18/17	02/28/17
04/19/17	05/26/17	03/31/17
05/29/17	06/23/17	04/28/17
		05/31/17
		06/29/17

Required Workdays
For Individual School Use

*Calendar / Pay Dates Subject to Change

Legend: Pay Periods Track Out **A** Required Leave **H** Holiday **ER** Early Release **I** Inclement Weather 216.0 Workdays



Track YD 11 Month Administrative & Clerical Support Staff 2016 - 2017 Workday Calendar

[Return to Table of Contents](#)



Jul 2016				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				19

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
				23

Sep 2016				
M	T	W	T	F
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12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
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Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
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Nov 2016				
M	T	W	T	F
	1	2	3	4
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21	22	23	24	25
28	29	30		
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Dec 2016				
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26	27	28	29	30
				22

Jan 2017				
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23	24	25	26	27
30	31			
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Feb 2017				
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Mar 2017				
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13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
				23

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
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24	25	26	27	28
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May 2017				
M	T	W	T	F
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8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
				23

Jun 2017				
M	T	W	T	F
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5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				22

Insert Employee Name
Insert Employee Location
Calendar applicable to 11 month school-based administrative, support & clerical staff. Not applicable to Teacher Assistants.

Salary is audited for late hire, track change, and early resignation.

Timesheets for non-exempt staff are for recordkeeping purposes only & may not reflect pay periods

Payroll Schedule

Eleven (11) pay periods
Divided into 12 wage payments

Period Begins	Period Ends	Pay Dates
07/01/16	08/02/16	07/29/16
08/03/16	09/02/16	08/31/16
09/05/16	10/10/16	09/30/16
10/11/16	11/15/16	10/31/16
11/16/16	12/19/16	11/30/16
12/20/16	01/24/17	12/16/16
01/25/17	03/02/17	01/31/17
03/03/17	03/30/17	02/28/17
03/31/17	05/02/17	03/31/17
05/03/17	05/30/17	04/28/17
05/31/17	06/30/17	05/31/17
		06/29/17

Required Workdays
For Individual School Use

*Calendar / Pay Dates Subject to Change

Legend: Pay Periods Track Out A Required Leave H Holiday ER Early Release I Inclement Weather 239.0 Workdays



Track YE 11 Month Administrative & Clerical Support Staff 2016 - 2017 Workday Calendar

[Return to Table of Contents](#)



Jul 2016				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
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Aug 2016				
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1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
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22	23	24	25	26
29	30	31		
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Sep 2016				
M	T	W	T	F
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5	6	7	8	9
H				ER
12	13	14	15	16
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26	27	28	29	30
				ER
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Oct 2016				
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17	18	19	20	21
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24	25	26	27	28
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Nov 2016				
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28	29	30		
				22

Dec 2016				
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H	H	A	A	A
				21

Jan 2017				
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16	17	18	19	20
H				ER
23	24	25	26	27
30	31			
				22

Feb 2017				
M	T	W	T	F
		1	2	3
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				ER
13	14	15	16	17
20	21	22	23	24
27	28			
				15

Mar 2017				
M	T	W	T	F
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6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
				ER
27	28	29	30	31
				23

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
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17	18	19	20	21
A	A	A	A	A
24	25	26	27	28
				20

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
H				
				23

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				17

Insert Employee Name
Insert Employee Location
Calendar applicable to 11 month school-based administrative, support & clerical staff. Not applicable to Teacher Assistants.

Salary is audited for late hire, track change, and early resignation.

Timesheets for non-exempt staff are for recordkeeping purposes only & may not reflect pay periods

Payroll Schedule

Eleven (11) pay periods
Divided into 12 wage payments

Period Begins	Period Ends	Pay Dates
07/01/16	08/01/16	07/29/16
08/02/16	09/08/16	08/31/16
09/09/16	10/10/16	09/30/16
10/11/16	11/15/16	10/31/16
11/16/16	12/15/16	11/30/16
12/16/16	01/17/17	12/16/16
01/18/17	02/16/17	01/31/17
02/17/17	03/23/17	02/28/17
03/24/17	04/25/17	03/31/17
04/26/17	05/23/17	04/28/17
05/24/17	06/23/17	05/31/17
		06/29/17

Required Workdays
For Individual School Use

**Calendar / Pay Dates Subject to Change*

Legend:	Pay Periods	Track Out	A Required Leave	H Holiday	ER Early Release	I Inclement Weather	239.0 Workdays
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Year Round
12 Month Administrative & Clerical Staff
2016 - 2017 Workday Calendar

Insert Employee Name
Insert Employee Location

Calendar applicable to 12 month school-based administrative, support, & clerical staff. Not applicable to Teacher Assistants

Timesheets for non-exempt staff are for recordkeeping purposes only & may not reflect pay periods

Jul 2016				
M	T	W	T	F
				1
4	5	6	7	8
H				
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
				21

Aug 2016				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
				ER
22	23	24	25	26
29	30	31		
				23

Sep 2016				
M	T	W	T	F
			1	2
5	6	7	8	9
H				ER
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				ER
				22

Oct 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
I				
17	18	19	20	21
				ER
24	25	26	27	28
31				
				21

Nov 2016				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
				H
21	22	23	24	25
			H	H
28	29	30		
				22

Dec 2016				
M	T	W	T	F
			1	2
				ER
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
				H
26	27	28	29	30
H	H			
				22

Jan 2017				
M	T	W	T	F
2	3	4	5	6
H				
9	10	11	12	13
16	17	18	19	20
H				ER
23	24	25	26	27
30	31			
				22

Feb 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
				ER
13	14	15	16	17
20	21	22	23	24
27	28			
				20

Mar 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
				ER
27	28	29	30	31
				23

Apr 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
				H
17	18	19	20	21
24	25	26	27	28
				20

May 2017				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
H				
				23

Jun 2017				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
				22

Payroll Schedule

Period Begins	Period Ends	Pay Dates
07/01/16	07/29/16	07/29/16
08/01/16	08/31/16	08/31/16
09/01/16	09/30/16	09/30/16
10/03/16	10/31/16	10/31/16
11/01/16	11/30/16	11/30/16
12/01/16	12/30/16	12/16/16
01/02/17	01/31/17	01/31/17
02/01/17	02/28/17	02/28/17
03/01/17	03/31/17	03/31/17
04/03/17	04/28/17	04/28/17
05/01/17	05/31/17	05/31/17
06/01/17	06/30/17	06/29/17

Required Workdays
For Individual School Use

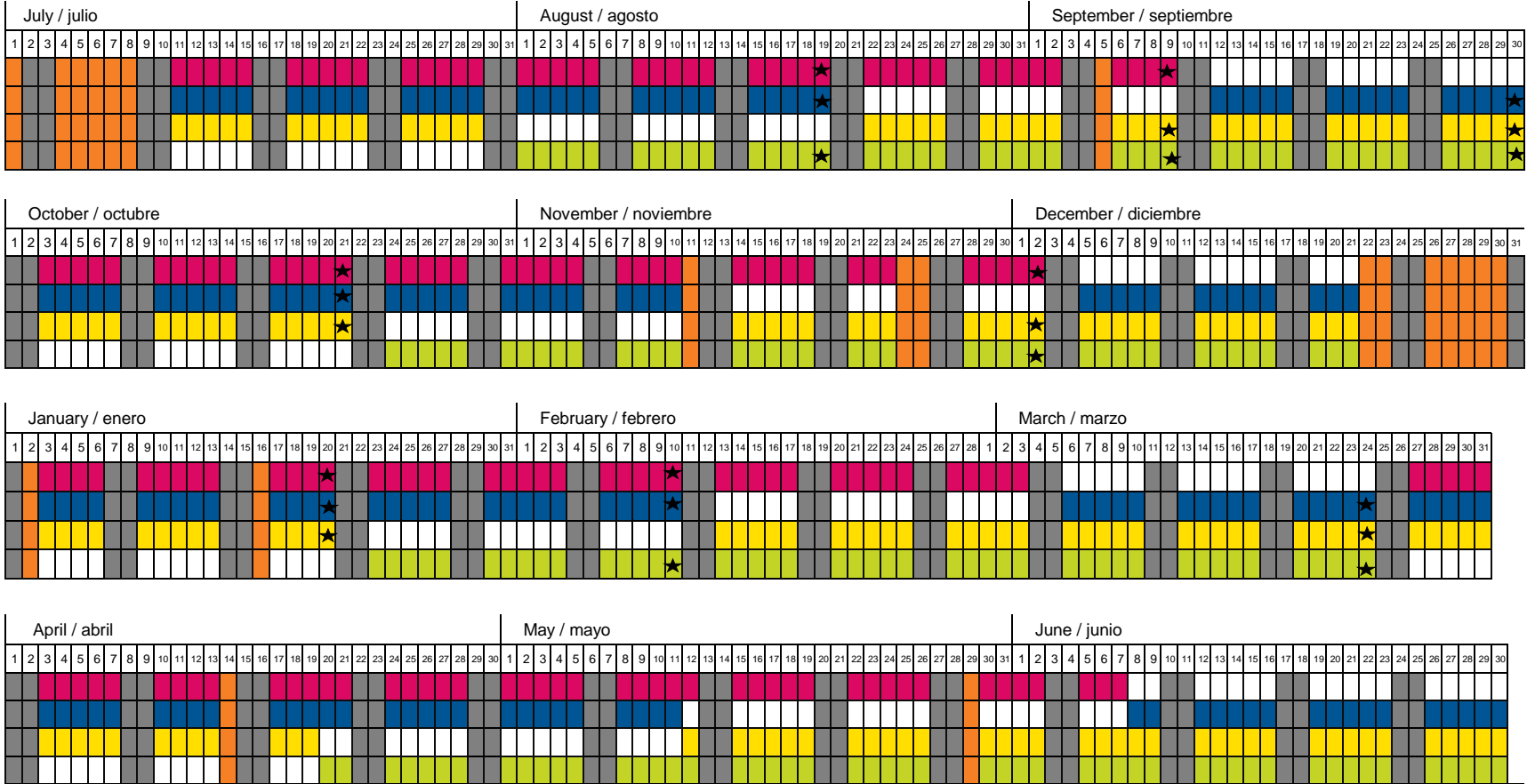
*Calendar / Pay Dates Subject to Change

Legend:	 Pay Periods	 Track Out	A Required Leave	H Holiday	ER Early Release	I Inclement Weather	261.0 Workdays
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2016-2017 Year-Round Multi-track Calendar

Calendario de Ciclo Continuo



LEGEND / LEYENDA

- Track 1
- Track 2
- Track 3
- Track 4
- Weekend / Fin de Semana
- Vacation Day / Día de Vacaciones
- ★ Early Release Day / Día de Salida Temprana

In accordance with the NC Calendar Law, if the school district must close schools, the superintendent will update this calendar to provide additional days/time by using early release days as full days, scheduled teacher workdays, banked instructional hours*, scheduled vacation days, or on Saturdays to meet legal requirements. If students attend school on Thursday or Friday of a week when school has been closed, there may be a make-up day the Saturday of the same week if possible. Students will attend no more than two Saturdays in a row. In extreme cases, holidays may be used for weather make up.

* Hours accrued by schools over the required 1025 instructional hours

De acuerdo a lo establecido por la Ley de Calendarios de Carolina del Norte, si el distrito escolar tiene que cerrar las escuelas, el Superintendente actualizará este calendario para proporcionar días/horas adicionales, utilizando los días de salida temprana como días completos, días laborables programados para los maestros, horas acumuladas de instrucción*, días programados de vacaciones o los sábados para cumplir con los requisitos de ley. Si los estudiantes asisten a la escuela el jueves o el viernes de una semana en la que la escuela ha estado cerrada, habrá un día de recuperación de clases, si es posible, el sábado de la misma semana. Los estudiantes no asistirán a clases más de dos sábados seguidos. En casos extremos, se puede utilizar los días festivos como días de recuperación de clases debido al mal tiempo.

*Horas acumuladas por las escuelas que exceden las 1025 horas requeridas de instrucción

MORE INFORMATION / MÁS INFORMACIÓN
www.wcpss.net/calendars