DIRECT DEPOSIT via Employee Self-Service

- Use Employee Self-Service (ESS) to:
  - Update your current Mailing Address
  - Update your State and Federal Tax Withholdings
  - Set-up your payroll Direct Deposit

- Direct Deposit is mandatory for all employees

- Employee Self-Service is only available on a WCPSS computer
  - http://www2.wcpss.net/ess/index.htm

- Paper Payroll checks will be mailed via US Postal Service
National School Counseling Week - February 2-6
National School Counseling Week will be celebrated from Feb. 2-6, 2015, to focus attention on the unique contribution of professional school counselors. National School Counseling Week highlights the tremendous impact school counselors can have in helping students achieve school success and plan for a career. more info

Second Annual Family Summit - February 21st
The WCPSS Parent Academy is hosting the Second Annual Family Summit on Saturday, February 21, 2015 from 8:30 a.m. to 1:00 p.m. in collaboration with the NC Alliance of Black School Educators more info

Assessment for Learning Workshop
In an effort to support the work of the Effective Teacher Community, a 5-day workshop designed to help participants explore research-based classroom assessment practices that improve student motivation and achievement is being offered. more info

WCPSS Network Connectivity Issues
WCPSS has experienced instability in the district’s internet PowerSchool/PowerTeacher.

Employee Transfer
The Transfer Process will be for the school year. The online Transfer Process form is available at the bottom of this page.

PowerSchool and PowerTeacher Outage - February 8-9
PowerSchool and PowerTeacher will be unavailable from 5pm, Friday, February 6th until 6pm, Monday, February 9th due to DPI system maintenance.

Pre-Retirement Workshops Scheduled
Pre-retirement workshops have been scheduled for employees who plan to retire between March 1, 2015 and July 1, 2015. more info

WAKE Up and Read Book Drive
Back by popular demand, it’s time for the 2015 WAKE Up and Read Book Drive. The inaugural book drive was hugely successful so we have increased our goal this year to an ambitious 100,000 books in one month (February 1 - March 2). Collectors bins can be found next week in Crossroads I, Crossroads II and Rock Quarry. Donations of new and gently-used books are welcome. more info

NEW SERVICE: Direct Deposit via Employee Self-Service
Gone are the days of waiting for your Direct Deposit banking information to process! Welcome to the New Year of a convenient and user-friendly Employee Self-Service. In our efforts to work smarter by leveraging technology, teams have partnered and provided an easy way for employees to enroll, edit, and view their direct deposit banking information. (PDF - 149k)

Last Updated: February 2, 2015
Employee Self-Service is a web based application that allows WCPSS employees to make changes to their own personal information. The main features include:

- Address
- Phone Number
- State/Federal Tax Withholdings

**How do I Access Employee Self Service?**

If you are a current Oracle user:

- Log in to Oracle using your current username/password and select the WCS Employee Self-Service function from your list of responsibilities within Oracle. You will not need to log in to Employee Self-Service separately.

If you are not a current Oracle user and were hired before 3/4/10:

- Click the "Login" link (at left) and enter your username/password.
  - Your username is your e-mail ID. Ex: jsmith
  - Your initial password is your WCPSS employee number. If your employee number is less than six digits you will need to add leading zeros. Ex: If your employee number is 12345, your initial password is 012345.

If you are a new employee and were hired after 3/4/10:

- Your username and password will be sent to you via e-mail once your e-mail account has been created.

Last Updated: June 30, 2011

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User Name
- Emailed to you
- Same as email without @wcpss.net

Password
- Emailed to you
- *Forgot Password* link
- HelpDesk at 664-5700
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