



June 2013

## **OFFICE OF GRANTS ANNUAL SUMMARY REPORT: 2011-12**

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### **MISSION**

The Wake County Public School System (WCPSS) Office of Grants was established in 1985. Since its creation, the overarching mission has been to secure grant funding which helps advance the district's strategic goals and initiatives. In support, the office identifies grant funding opportunities and communicates this information to central office and school-based personnel. In addition, the Office of Grants assists staff with preparing applications and monitors implementation of grant awards.

### **VISION**

Our vision for the day-to-day operations of the Office of Grants is to align all activities in support of the Wake County Board of Education's Mission adopted March 1, 2011, "The Wake County Public School System will significantly increase achievement for all students by providing a world-class education that equips students with the knowledge and expertise to become successful, productive citizens." Per this goal, we proactively seek to identify funding opportunities which can provide support to programs or activities which promote student academic achievement. Office staff practice positive consumer relations and seek to provide a same-day response to inquiries. Office staff also practice continuous improvement and seek to implement efficient and effective means of providing service to the WCPSS community; including administrators, teachers, and external agencies or organizations.

## **RESPONSIBILITIES**

A principle responsibility of the Office of Grants is to secure public and private funding through entitlement, competitive and collaborative grants in ways that are consistent with school district priorities, applicable regulations, and relevant research findings. This responsibility includes the following functions:

- identify grant funding opportunities and communicate these to WCPSS personnel;
- advise the Wake County Board of Education of grant funding opportunities and seek approval for WCPSS staff to submit applications;
- assist district personnel with preparing and submitting grant applications;
- conduct training programs for WCPSS staff on identifying and applying for grants;
- interpret federal, state, and local rules and procedures governing grants;
- monitor grant programs for compliance with program and statutory regulations and ensure compliance with federal and state data reporting requirements; and
- collaborate with appropriate departments including Academics, Human Resources, Special Education, Student Due Process and Student Support Services to ensure that grant program data is collected, compiled, and reported in an accurate and timely manner to comply with federal and state reporting requirements.

## **PURPOSE OF ANNUAL REPORT**

Each year, the Office of Grants prepares a summary of grant development activities for the prior year. This report describes major accomplishments, along with district-wide grant activity for the current school/fiscal year. The report enumerates the number and variety of grant applications submitted to various funding sources by Central Service personnel, school-based staff, and others on behalf of WCPSS. This report is an account of the efforts across WCPSS to prepare and submit grant applications, as well as the subsequent success with securing grant awards. The report is not a financial accounting of grants managed by WCPSS. The dollar amounts noted for grant applications and awards are based upon information collected from the WCPSS Budget Department, as well as figures reported to the Office of Grants by departments and individuals submitting applications.

## **THE YEAR IN BRIEF**

In 2011-12, the Office of Grants continued to help manage grants and compliance reporting activity. A bulleted list of activities and accomplishments for 2011-12 is included in the State of the Office Report as provided below.

## **ACTIVITIES AND ACCOMPLISHMENTS: 2011-12**

### **Administration**

- Made presentations to staff at six schools on *Identifying and Applying for Grants*.
- Secured Board approval for 215 individual grant opportunities and 587 subsequent competitive applications.

- Updated the Office of Grants intranet web site after Board meetings.
- Assisted school-based and Central Service personnel with grant related requirements (e.g., service agreements, reimbursement requests, annual reports, monitoring visits and audits).
- Administered federal Personnel Activities Reporting System (PARS).
- Continued revisions and program updates as appropriate to *Federal Grants Personnel Activity Reporting System* manual.
- Completed annual update of Compliance Reporting Activity list.
- Coordinated Annual Meeting with Non-Public Schools and disseminated federally-funded professional development offerings to participating non-public schools.

### **Pre- and Post-Award**

- Collaborated with external constituents (e.g., Wake County Human Services, the YMCA, NC State University, Wake Technical Community College, the University of NC at Chapel Hill, Duke University and numerous non-profit agencies) on 16 collaborative grant proposals (e.g., Lumina Foundation, Bayer USA Foundation, CDC Community Transformation Grant, Institute of Education Sciences, National Science Foundation and College Tech Prep) and subsequent project implementation for funded projects.
- Assisted Chief Financial Officer and Chief of Staff with \$700,000 Harvard Data University Strategic Data Project Grant.
- Assisted Hilburn Academy, York Elementary and Central Services' staff to successfully secure a \$175,923 Burroughs Wellcome Student Science Enrichment Program grant.
- Coordinated applications across departments for IBM Kidsmart, Traducelo Ahora!, Reading Companion and Mentorplace grants. Awards to WCPSS in supplies and services valued at approximately \$115,000.
- Collaborated with school-based staff to submit and successfully secure \$80,000 in Lego Education Grants. A \$40,000 grant was awarded to three central WCPSS schools (Combs Elementary, Centennial Middle and Athens Drive High) and a second \$40,000 grant was awarded to three eastern WCPSS schools (Hodge Road Elementary, East Wake Middle and Knightdale High).
- Collaborated with the NC Museum of Art, Carolina Ballet and Central Office staff on a \$500,000 PNC Foundation Grant, of which the WCPSS Office of Early Learning received \$50,000.
- Supported Office of Innovation with submission efforts for \$50,000 A.J. Fletcher Foundation Grant.
- Collaborated with WCPSS Literacy to initiate community Grade-Level Reading Campaign, later known as WAKE Up and Read.
- Supported implementation of grant-funded projects: including Race to the Top, School Improvement Grant, Teacher Incentive Fund, and Bill & Melinda Gates Partners for Postsecondary Success.

## **Professional Development**

- Participated in webinars and conference calls with the United States Department of Education on 2011-12 Federal grants and shared the information with the Superintendent's Leadership Team.
- Attended 2011 Federal Grants Workshop organized by Congressman Brad Miller and led by the NC Network of Grantmakers and Federal grant program officers.
- Attended NCDPI 2011-12 Common Core & Essential Standards Workshop for Principals, Race to the Top Fidelity Session, and Instructional Improvement System Webinar.
- Joined the Raleigh Colleges and Community Collaborative at the 2011 Public Education Network National Conference.
- Attended 2012 Annual Grantee Meeting for the Teacher Incentive Fund grant.
- Attended 2012 Partners for Postsecondary Success Learning Institute.
- Attended proctor training with WCPSS Testing staff.

**GRANTS ADMINISTRATION EFFORT AND SUCCESS**

The following tables provide details on the grant applications submitted in **2011-12**.

**Table 1**  
**Summary of WCPSS Grant Application Effort and Success for 2011-12**

<b>Grant Type</b>	<b>Submitted</b>		<b>Awarded</b>	
	<b>Applications Submitted</b>	<b>Amount Requested</b>	<b>Applications Awarded</b>	<b>Amount Awarded</b>
Competitive	588	\$13,918,001	380	\$1,796,601
Contract	4	\$922,881	4	\$922,881
Entitlement	8	\$86,567,618	8	\$86,567,618
<b>Total</b>	<b>600</b>	<b>\$101,408,500</b>	<b>392</b>	<b>\$89,287,100</b>

**Table 2**  
**Summary of WCPSS Collaborative Grants with Community Partners for 2011-12**

<b>Partner Type</b>	<b>Submitted</b>		<b>Awarded</b>	
	<b>Applications Submitted</b>	<b>Amount Requested</b>	<b>Applications Awarded</b>	<b>Award Amount*</b>
Community Agencies	6	\$2,464,522	3	\$755,922
Governmental Agencies	2	\$7,023,629	1	\$15,000
Institutions of Higher Education	8	\$23,872,824	4	\$21,172,824
<b>Total</b>	<b>16</b>	<b>\$33,360,975</b>	<b>8</b>	<b>\$ 21,943,746</b>

*\*These funds were awarded to WCPSS's collaborative partners. WCPSS will indirectly benefit from funding awarded via services provided by our collaborative partners, including professional development offerings, student services or academic programming.*

**Table 3**  
**Summary of WCPSS Awarded Grants by Area**

<b>Area</b>	<b>Number Awarded</b>	<b>Amount Awarded</b>
Central	46	\$43,690
Eastern	36	\$68,794
Northern	94	\$100,618
Northeastern	39	\$35,369
Southern	62	\$92,391
Southwestern	53	\$52,546
Western	35	\$28,298
NA (Central Services)	27	\$88,865,394
<b>Total*</b>	<b>392</b>	<b>\$89,287,100</b>

*\*This count includes competitive, contracts and entitlement grants.*

**Table 4**  
**Summary of WCPSS Awarded Grants by Theme**

<b>Theme</b>	<b>Number Awarded</b>	<b>Amount Awarded</b>
Arts	20	\$49,990
Career and Tech Education	1	\$1,351,839
Child Nutrition	2	\$60,000
Environment	1	\$500
Literacy	112	\$1,541,347
Miscellaneous Mini Grants	114	\$137,650
Music Education	7	\$5,981
Outreach for at-risk students	14	\$82,150,229
Physical Education	7	\$7,709
Professional Development	2	\$2,794,973
STEM (Science, Technology, Engineering, and/or Math)	53	\$362,571
Technology	59	\$824,311
<b>Total*</b>	<b>392</b>	<b>\$89,287,100</b>

*\*This count includes competitive, contracts and entitlement grants.*

**Table 5**  
**Summary of WCPSS Grants by Month**

Month	Number of Funding Agencies on Precis*	Number of Grants Submitted**
July	35	339
August	22	16
September	22	61
October	16	17
November	18	24
December	24	17
January	13	94
February	19	9
March	13	10
April	23	5
May	7	5
June	3	3
<b>Total</b>	<b>215</b>	<b>600</b>

*\*For each month, funding agencies are counted only once even though they may fund multiple grants.*

*\*\*Grants may not have been submitted during the designated month but correspond to a grant program that was Board approved during the designated month.*

**Table 6**  
**Summary of WCPSS Grants by Funding Level**

Funding Level	Requested		Awarded		Not Awarded	
	Count	Amount	Count	Amount	Count	Amount
\$0 to \$499	229	\$66,116	204	\$57,047	31	\$10,478
\$500 to \$999	105	\$71,737	71	\$48,971	32	\$21,518
\$1,000 to \$4,999	187	\$450,732	80	\$184,387	106	\$262,177
\$5,000 to \$9,999	26	\$144,980	9	\$50,000	14	\$78,980
\$10,000 to \$24,999	7	\$138,461	2	\$30,000	5	\$103,860
\$25,000 to \$49,000	10	\$299,240	8	\$262,167	4	\$100,000
\$50,000 to \$99,999	11	\$766,452	4	\$269,477	6	\$389,979
\$100,000 to \$249,999	9	\$1,412,229	3	\$424,474	5	\$832,755
\$250,000 to \$499,999	4	\$1,481,488	4	\$1,481,488	0	\$0
\$500,000 to \$999,999	1	\$700,000	1	\$700,000	0	\$0
\$1,000,000 +	11	\$95,877,065	6	\$85,779,089	5	\$10,097,976
<b>Total</b>	<b>600</b>	<b>\$101,408,500</b>	<b>392</b>	<b>\$89,287,100</b>	<b>208</b>	<b>\$11,897,723</b>

Notes

- (1) The funding level requested count and amount may differ from the funding level awarded count and amount.
- (2) Applications were not submitted for grants for the following reasons: the interested school did not pursue the grant or the grant was submitted proactively to the Board but no schools elected to apply.



## Summary of WCPSS Grants by Fund for 2011-12

**Table 7**  
**2011-12 Fund 3 Federal Grant Funds - State**

<b>Source</b>	<b>Revenue Amount</b>
IDEA Title VI-B Handicapped	\$ 24,598,364
ESEA Title 1 Basic Program	\$ 21,467,292
IDEA Early Intervening Services	\$ 3,600,000
Title II Improving Teacher Quality	\$ 2,748,576
Title III Language Acquisition	\$ 1,430,480
Career Technical Education Program Improvement	\$ 1,260,210
IDEA VI-B Pre-School Handicapped	\$ 482,514
Education Jobs Fund	\$ 418,489
ESEA Title 1 School Improvement	\$ 348,443
Children with Disabilities Risk Pool	\$ 258,356
McKinney Vento Homeless Assistance	\$ 75,000
Title IV 21st Century Community Learning	\$ 58,800
Race to the Top - Regional Leadership Academies	\$ 44,352
IDEA Targeted Assistance for Preschool	\$ 25,145
IDEA VI-B Special Needs Targeted Assistance	\$ 25,000
State Improvement Grant	\$ 19,968
Race to the Top - STEM	\$ 9,173
Career and Technical Education - Tech Prep	\$ 6,744
ARRA McKinney Vento	\$ 19
<b>Total</b>	<b>\$ 56,876,925</b>

**Summary of WCPSS Grants by Fund for 2011-12**

**Table 8  
2011-12 Fund 7 Direct Grant Funds**

<b>Source</b>	<b>2011-12 Revenue Amount</b>
Teacher Incentive Fund	\$518,171
TEACH-UP Grant	\$420,298
Project Enlightenment Parents as Teachers	\$397,829
Athens Library	\$160,000
Project Enlightenment Supporting School Readiness	\$134,560
NC Pre-K	\$104,160
Future Scholars - Raleigh Colleges & Community Collaborative Campus	\$96,880
Lego Foundation Grant	\$80,000
Indian Education Act	\$78,411
Project Lead the Way (PLTW) Moore Square	\$53,500
WMMS Refugee School Impact Program	\$28,003
Governor's Crime Commission	\$15,000
Exceptional Children Assistance Center (ECAC)	\$13,215
LSTA School Library Grant	\$10,000
Confucius Institute	\$10,000
IBM Reading Companion Grant	\$2,250
K-12 Healthy Active Children	\$53
<b>Total</b>	<b>\$2,122,330</b>