



April 2012

**OFFICE OF GRANTS  
ANNUAL SUMMARY REPORT: 2010-11**

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**MISSION**

The Office of Grants in the Wake County Public School System (WCPSS) was established during the 1985-86 school year. The mission of the office is to support district goals and initiatives through grant funding.

**VISION**

Our vision for the day-to-day operations in the Office of Grants is to align all activities in support of the Wake County Board of Education's Goal adopted March 1, 2011, "The Wake County Public School System will significantly increase achievement for all students by providing a world-class education that equips students with the knowledge and expertise to become successful, productive citizens." Per this goal, we will proactively seek to identify funding streams which could provide support to programs or activities which promote student academic achievement. Office staff will practice positive consumer relations and seek to provide a same-day response to inquiries for assistance. Office staff will also practice continuous improvement and seek to implement more efficient and effective means of providing service to the WCPSS community; including administrators, teachers, and external community agencies or organizations.

## **RESPONSIBILITIES**

A principle responsibility of the Office of Grants is to secure public and private funding through entitlement, competitive and collaborative grant opportunities in ways that are consistent with school district priorities, applicable regulations, and relevant research findings. This responsibility includes the following functions:

- Identify grant funding opportunities and communicate these to WCPSS personnel;
- Advise the Wake County Board of Education of grant funding opportunities and secure approval for WCPSS staff to submit applications;
- Assist district personnel with preparing and submitting grant applications;
- Conduct training programs for WCPSS staff on identifying and applying for grants;
- Interpret federal, state, and local rules and procedures governing grants;
- Monitor grant programs for compliance with program and statutory regulations and ensure compliance with federal and state data reporting requirements; and
- Work with appropriate departments including Academics, Human Resources, Special Education, Student Due Process and Student Support Services to ensure that grant program data is collected, compiled, and reported in an accurate and timely manner to comply with federal and state reporting requirements.

## **PURPOSE OF ANNUAL REPORT**

Every year, the Office of Grants prepares a summary of grant development activities for the previous year. This report describes major accomplishments, along with systemwide grant development activities during the 2010-11 school/fiscal year. The report enumerates the number and variety of grant applications submitted to various funding sources by Central Services personnel, school-based staff, and others on behalf of WCPSS. Through this enumeration, the report is an account of the effort expended district-wide to prepare and submit grant applications, as well as the subsequent success with securing grant awards. The report is not a financial accounting of grants managed by WCPSS. The dollar amounts noted for grant applications and awards are based upon information collected from the WCPSS Budget Department, as well as figures reported to the Office of Grants by groups and individuals submitting grant applications.

## **THE YEAR IN BRIEF**

In 2010-11, the Office of Grants continued to help manage grants and compliance reporting activity. A bulleted list of activities and accomplishments for the 2010-11 year is included in the State of the Office Report as indicated below.

## **ACTIVITIES AND ACCOMPLISHMENTS: 2010-11**

### **Administration**

- Made presentations to staff at three schools, the April 2011 Principal's Meeting and May 2011 Central Service Administrator's Meeting on *Identifying and Applying for Grants*.
- Secured Board approval for a new grant policy, 8440. In instances where deadlines for grant applications or letters of support fall between Board meeting dates, the Superintendent may now provide conditional approval until such time as the Board can review and provide a decision about district participation in a grant opportunity.
- Continued to provide updates to the Office of Grants intranet web site after Board meetings.
- Assisted school-based and central service personnel with grant related requirements (e.g., Service Agreements, Reimbursement Requests, and Annual Reports).
- Administered federal Personnel Activities Reporting System (PARS).
- Continued revisions and program updates as appropriate to *Federal Grants Personnel Activity Reporting System* manual.
- Completed annual update of Compliance Reporting Activity list.
- Coordinated Annual Meeting with Non-Public Schools and disseminated federally-funded professional development offerings to participating non-public schools.
- Gathered feedback on Grants Administration support to school-based staff and PARS through an advisory Committee.
- Chaired the WCPSS Research Review Committee.

### **Pre-Award**

- Collaborated with district staff to submit the district's \$12,417,126 Race to the Top detailed scope of work to the NC Department of Public Instruction.
- Collaborated with external constituents (e.g., NCDPI, WCHS, YMCA, NCSU, Shaw University, Meredith College and numerous non-profit agencies) on collaborative grant proposals (e.g., Bill & Melinda Gates Partners for Postsecondary Success, NC Falcon and SMART Technologies, NC Dropout Prevention Grants, Teaching American History, and NSF Math/Science Targeted Partnership) and subsequent project implementation.
- Worked with Wilburn Elementary and Central Services' staff to successfully secure a \$1,809,369 Teacher Incentive Fund Grant.
- Collaborated with Central Services, Knightdale High School, and Green Hope High School staff to secure a \$43,630 Lowe's Charitable and Educational Foundation Regional Grant.
- Worked with district staff to submit and successfully secure a \$1,962,148 School Improvement Grant from the NC Department of Public Instruction.
- Collaborated with Central Services' and school-based staff to submit and successfully secure a \$174,024 NC Dropout Prevention Grant.

### **Post-Award Award**

- Supported implementation of grant-funded projects; including Lowe's Charitable and Educational Foundation Regional Grant between Knightdale and Green Hope High Schools, WCPSS NC Dropout Prevention Grant, NC Society of Hispanic Professionals Dropout Prevention Grant at Knightdale and Millbrook High Schools, School Improvement Grant, and Bill & Melinda Gates Partners for Postsecondary Success.
- Provided support as interim grant coordinator for the district's Teacher Incentive Fund grant for Wilburn Elementary School until a coordinator was hired.
- Provided support to the Chief Academic Officer as the Race to the Top Grant director for year one implementation.

### **Professional Development (Senior Director)**

- Attended training on the NC Dropout Prevention grant.
- Attended Institute for Educational Science research presentation at Duke University.
- Participated in webinars and conference calls with the United States Department of Education on 2010-11 Federal grants and shared the information with the Superintendent's Leadership Team.
- Attended 2011 Annual Grantee Meeting and training for the Teacher Incentive Fund grant.
- Attended training at the Race to the Top Regional Institute and shared the information with the Chief Academic Officer.
- Attended training with NC DPI on the School Improvement Grant and shared the information with the Chief Academic Officer.
- Attended proctor training with WCPSS Testing staff.
- Attended training on the WCPSS Data Dashboard.
- Attended WCPSS budget manager recertification training.

### **Professional Development (Compliance Reporting Specialist)**

- Attended training on Microsoft® Word 2007.
- Attended training on Microsoft® PowerPoint 2007.
- Attended training on Oracle updates.

**GRANTS ADMINISTRATION EFFORT AND SUCCESS**

The following tables provide details on the grant applications submitted in **2010-11**.

**Table 1**  
**Summary of WCPSS Grant Application Effort and Success for 2010-11**

<b>Grant Type</b>	<b>Submitted</b>		<b>Awarded</b>	
	<b>Applications Submitted</b>	<b>Amount Requested</b>	<b>Applications Awarded</b>	<b>Amount Awarded</b>
Collaboration	10	\$12,288,349	5	\$334,770
Competitive	478	\$41,072,151	280	\$16,498,919
Contract	7	\$1,359,052	7	\$1,359,052
Entitlement	7	\$28,140,344	7	\$28,140,344
<b>Total</b>	<b>502</b>	<b>\$82,859,896</b>	<b>299</b>	<b>\$46,333,085</b>

**Table 2**  
**Summary of WCPSS Grants by Area**

<b>Area</b>	<b>Number Awarded</b>	<b>Amount Awarded</b>
Central	35	\$71,065
Eastern	59	\$43,518
Northern	69	\$115,309
Northern and Eastern	1	\$175,000
Northeastern	35	\$36,056
Southern	53	\$98,000
Southern and Southwestern	1	\$10,000
Southwestern	23	\$21,691
NA	23	\$45,762,444
<b>Total</b>	<b>299</b>	<b>\$46,333,085</b>

**Table 3**  
**Summary of WCPSS Grants by Theme and Vital Behavior**

<b>Theme</b>	<b>Number Awarded</b>	<b>Amount Awarded</b>
Arts Education	2	\$10,075
Career Technical Education	1	\$1,232,566
Early Intervention	7	\$1,359,052
ESL	1	\$1,479,254
Facility Enhancement	1	\$209,426
Healthful Living	3	\$18,280
Library Media	1	\$10,000
Literacy	71	\$67,598
Math	2	\$748
Mathematics/English	1	\$12,377,950
Miscellaneous Mini Grants	139	\$78,619
Music	2	\$531
Outreach for at-risk students	12	\$25,724,098
Physical Education	2	\$2,100
Professional Development	16	\$3,653,089
Science	14	\$7,439
Science	1	\$10,000
Science, technology, engineering, math	3	\$78,500
Science/Math	1	\$1,500
Special Education	1	\$0
Supplies	7	\$2,901
Technology	11	\$9,358
<b>Total</b>	<b>299</b>	<b>\$46,333,085</b>

**Table 4**  
**Summary of WCPSS Grants by Month**

Month	Number of Funding Agencies on Precis	Number of Grants Submitted
July	8	42
August	13	254
September	9	98
October	9	18
November	5	5
December	6	8
January	8	8
February	7	9
March	8	41
April	3	5
May	2	5
June	6	9
<b>Total</b>	<b>84</b>	<b>502</b>

Note: For each month, funding agencies are counted only once even though they may fund multiple grants.

**Table 5**  
**Summary of WCPSS Grants by Funding Level**

Funding Level	Requested		Awarded		Not Awarded	
	Count	Amount	Count	Amount	Count	Amount
\$0 to \$499	218	\$60,403	152	\$40,559	68	\$19,737
\$500 to \$999	106	\$65,781	68	\$39,904	40	\$26,608
\$1,000 to \$4,999	104	\$226,029	44	\$92,279	56	\$125,865
\$5,000 to \$9,999	16	\$85,575	4	\$23,575	11	\$59,500
\$10,000 to \$24,999	13	\$176,423	5	\$73,500	8	\$102,923
\$25,000 to \$49,000	5	\$147,909	3	\$97,909	2	\$50,000
\$50,000 to \$99,999	7	\$461,912	4	\$276,912	3	\$185,000
\$100,000 to \$249,999	16	\$2,702,548	9	\$1,484,599	7	\$1,217,949
\$250,000 to \$499,999	2	\$822,791	2	\$822,791	0	\$0
\$500,000 to \$999,999	3	\$2,191,746	0	\$0	3	\$2,191,746
\$1,000,000 +	12	\$75,918,778	7	\$43,381,057	5	\$29,854,285
<b>Total</b>	<b>502</b>	<b>\$82,859,896</b>	<b>299</b>	<b>\$46,333,085</b>	<b>203</b>	<b>\$33,833,613</b>

Notes

- (1) The funding level requested count and amount may differ from the funding level awarded count and amount.
- (2) Applications were not submitted for grants for the following reasons: the interested school did not pursue the grant or the grant was submitted proactively to the Board but no schools elected to apply.



**Summary of WCPSS Grants by Fund for 2010-11**

**Table 6  
2010-11 Fund 3 Federal Grant Funds - State**

<b>Source</b>	<b>Revenue Amount</b>
ARRA Stabilization Funds	\$37,801,785
IDEA Title VI-B Handicapped	\$22,303,074
ESEA Title 1 Basic Program	\$21,699,486
Title II Improving Teacher Quality	\$3,611,442
IDEA Early Intervening Services	\$3,600,000
Title III Language Acquisition significant Increase	\$1,847,674
Title III Language Acquisition	\$1,479,254
Career Technical Education Program Improvement	\$1,291,121
IDEA VI-B Capacity Building	\$1,162,594
School Improvement Grant	\$667,130
IDEA VI-B Pre-School Handicapped	\$430,420
ESEA Title 1 School Improvement	\$228,666
McKinney-Vento Homeless Assistance	\$80,000
State Improvement Grant	\$15,000
Title IV - Safe and Drug Free Schools	\$5,970
<b>Total</b>	<b>\$96,223,616</b>

**Table 7**  
**2010-11 Fund 7 Direct Grant Funds**

<b>Source</b>	<b>Revenue Amount</b>
Teacher Incentive Fund	\$685,599
Transition to Teaching	\$416,297
Smart Start Parents as Teachers	\$410,918
More at Four	\$264,750
NC Dropout Prevention	\$174,024
Athens Library	\$160,000
Smart Start Transition	\$127,128
Smart Start Prevention/Intervention/ Referral	\$123,882
SAS at Broughton	\$85,207
Donations	\$64,110
Indian Education Act	\$49,440
Lowe's Education	\$43,630
Exceptional Children Assistance Center (ECAC)	\$39,644
LSTA School Library Grant	\$20,000
CIS Garner Magnet HS Grant	\$13,775
Toyota Tapestry Grant	\$10,000
<b>Total</b>	<b>\$2,688,404</b>