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**East Cary Middle School**

**SIP Committee Meeting**

**Monday, December 19th, 2016**

**2:30-3:30pm \* Room 301**

[Type a quote from the document or the summary of an interesting point. You can position the text box anywhere in the document. Use the Drawing Tools tab to change the formatting of the pull quote text box.]

**Representatives Present:**

6-1: L. Haynie 7-1: Tracked Out 8-1: Tracked Out

6-2: H. Ledford 8-2: S. El Shafie 7-3/8-3: T. Hackman

8-4: C. Holmes 6-4: L. Graham 7-4: T. Mattson

SPED: K. Cole-Brown PE: M. Smith Arts: M. Arnstein

Admin: S. Ellis, N. Davis

IRT: Absent

Student Services: M. Ray-Nobles

Media/Tech: D. Harris

Parent Reps: Mr. & Mrs. Gaines

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| --- | --- | --- | --- |
| **What** | **Who** | **How** | **Time** |
| Set-up* Norms/Roles
* Desired Outcomes
* Agenda
 | L. Haynie | * Present
* Clarify
* Check for agreement
 | 2 minutes |
| Norms, outcomes and agenda reviewed. |
| 2nd Review of the CFA Quarterly Review Data | N.Davis/S. Spruill | * Present
 | 15 minutes |
| \*Most meeting was devoted to this 1st agenda item\*Review of Purpose of CFA and Quarterly Review Data1. To inform instruction in the classroom
2. To spark conversation about finding ways to continue to build students up, support them, and meet them where they are at.

SIT members were then shown the ECMS Achievement Data spreadsheet that is submitted to the district each quarter. SIT members narrowed their focus in on the math section because math has historically shown gaps in learning. Ms. Davis asked members what questions did they still had after examining the math portion of the 1st Quarter CFA data. Questions posed:1. What is going on in 8th Grade Math?
2. Is there data missing? (Ms. Davis responded – yes)
3. What is considered “passing/proficient” on this sheet? (60% and above – green and yellow sections from CFA PLT spreadsheets)
4. Are students being placed in math class appropriately?
5. Are students identified in their correct subgroups?
6. How does this data look by track?
7. Question about the design of the CFAs.
8. Celebrations – 6+ and 7+ Math

Using 8th Grade Math as an example, SIT members brainstormed ideas/questions that this PLT might want to use to dig deeper into the data.1. Student attendance
2. Previous data from 7th grade
3. Sharing of teaching strategies/best practices that provide differentiation for various learning styles

SIT members then provided suggestions/ideas for how the school can provide ways to better support students (and parents).1. Curriculum Nights – Provide nights throughout the year in which parents and students can come and learn how to practice these concepts at home. Interpreters should be provided for our diverse population. Parents often want to help their student but do not know how to with the new curriculum.
2. Peer Tutoring – Pair successful students with students who need help
3. Use of EE Time
4. Media/Tech Data – Mrs. Harris mentioned looking at this data to see which teachers are using tech tools/resources and to see if that has any impact on student achievement.
5. Building relationships with students
6. Comment on student effort - students need to take ownership of their learning (learning & teaching).
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| Complete the ECMS Implementation Data Monitoring Sheet for the 1st Quarterly Review | N. Davis/L. Haynie | * Small Groups
* Each group will continue filling out the ECMS Implementation data based on updated information.
* Share Out (Plus/Suggestions for Change/Questions) on Google Doc.
 | 40 minutes |
| Due to the rich conversation with the 1st Quarter data, we were unable to reach this agenda item.  |
| Next Steps **Next Meeting:** **Monday, January 23rd, 2017** | L. Haynie | * Prepare ECMS staff for 2nd Quarterly Review
* 2nd Quarter CFA data due to Google Folders by January 23rd. Track 4 – January 30th.
* Discuss next steps for implementing walkthroughs.
 | 3 minutes |
| 1. Set-up CFA data assistance/support dates for 2nd Quarter data input.
2. Review Key Process #2 of the SIP and complete the ECMS Implementation Data sheet.
3. Determine next steps for implementing walkthroughs.
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**By June 2018, East Cary Middle School will meet or exceed expected growth by increasing proficiency from 74.4% to 76.0% in reading and math as reported by EVAAS with a focus on Hispanic, Black, and SWD subgroups meeting AMO targets as measured by EOG/C scores.**