

HSHS SCHOOL ENROLLMENT CHECKLIST

Wake County Public School System requires documentation for student registration. In an effort to assist you with registration, the following checklist is provided as a reminder of the documents you will need to register your child(ren) at Holly Springs High School.

Requirements for registering a student:

Copy of each student's birth certificate

Proof of Residence:

- Current, recently dated gas, water, or electric bill;
- Signed lease agreement, or minimum 6-month rental agreement; **OR**
- Signed closing statement (HUD) or construction agreement with closing date within 45 Enrollment of student.

The proof of residence must be in the name of the parent or court-appointed custodian, **OR** if not in the parent's name, an affidavit of residence must be completed and can be obtained from the school to be signed by both the residence owner and the parent.

Copy of Picture ID of parent or court-appointed custodian

Discipline Status Enrollment Form:

All students transferring into the Wake County Public School System must provide a completed version of this form to register for school.

Please note that a notarized signature of a parent or legal guardian is required.

Report card (Rising 9th only) or transcript for all other grades is needed to arrange an appointment. We cannot do an appointment without this in hand.

Copy of Immunization Record:

A doctor signed or stamped immunization record is required for registering

Once all documents in Red are obtained, please call the registrar to arrange an appointment time.

Registrar

Phone: 919-577-1753

Fax: 919-567-4196