* A guest cannot be over the age of 20.
* Forms must be completed and returned to the main office At Least One week before the event.
* Approved guests will be checked in at the dance entrance and must enter with the GHHS student.
* A copy of their photo ID will be required.

|  |
| --- |
| **GHHS Student Information**GHHS Student’s ID Number: Grade: GHHS Student’s First and Last Name: *I understand that I must purchase two tickets.* *The guest ticket code will be given upon completion and approval of this form.***GHHS Student’s Signature:**   |
|  |
| **Guest Information**Guest First and Last Name: Age: Date of Birth: Home Phone #: Cell Phone #: Emergency Contact and Phone #: High School/College Name: Employer Name (if applicable): Military Rank/Branch (if applicable): *As a guest, I will abide by the Policies and Procedures of Green Hope High School. I will be held to the Code of Conduct guidelines. I understand that failure to do so could result in being removed from the dance.***I have attached a copy of my picture ID to this form.****Guest Signature:**  |
|  |
| *If your guest is currently enrolled in another high school, an administrator from their school must complete the following:*As an administrator of High School, I confirm that the above-named guest student is in good standing to attend Green Hope High School’s Prom.Administrator Printed Name: Administrator Signature/Date: Administrator Phone #:  |

Please read Code of Conduct on the following page before turning in your completed form.

***To ensure that Prom is an evening that everyone enjoys, please read, and follow the information listed below:***

1. The Prom is a WCPSS event; therefore, all WCPSS policies, procedures, and regulations apply. No student shall possess, use, distribute, sell, possess with intent to distribute, or sell, be under the influence of alcohol, drugs, including any unauthorized prescription drug, tobacco, Vapes, and/or any other controlled substance before, during, or after the Prom. Such activities are strictly prohibited by state law as well as school policy and school consequences will be applied. Parents/Guardians are strongly encouraged to monitor and supervise all activities before and after the prom.
2. Inappropriate behavior may result in automatic removal from the Prom and referral for school disciplinary action.
3. The school reserves the right to withhold access to the Prom to anyone currently suspended from school or who has been placed on suspension on the day of the Prom. Refunds may not be made to those students.
4. All bags and personal belongings are subject to search according to policy.
5. All attendees are required to present a photo ID to the staff members at the check-in table upon their arrival to the Prom. The administration reserves the right to deny admittance to the Prom at their discretion. Prom tickets are not transferable. Your name must be on check-in list on the night of Prom. Any discrepancies will lead to the individuals associated with this issue not being admitted to the prom.
6. The Green Hope student and his/her guest must enter the dance at the same time. Individuals who are not enrolled at Green Hope will not be admitted to the Prom alone. If the Green Hope student is not present at the check-in table at the time of the arrival of the guest, the guest may be required to leave the Prom and premises.
7. Once a student or the student’s guest exits the Prom, there will be no re-entry - no exceptions. When attendees exit the Prom, the must leave the premises and not return. Loitering is prohibited and may result in disciplinary action including trespassing charges.
8. The dress code is formal and WCPSS dress code will be followed. Dresses or outfits that expose excessive skin or cleavage are not appropriate for this function. Students who do not follow the dress code may not be admitted and refunds may not be made available.
9. Any students bringing a guest who is not enrolled at Green Hope must complete the guest permission section below. Guests not properly registered will be denied admission.
10. No student attending prom will be allowed to stay overnight on the premises. Any student found staying the night at the hotel will be referred for school discipline on the first day of return to the school.