



Carnage Magnet Middle School Administration Responsibilities 2024 - 2025



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<p>Overall Student Caseload</p> <ul style="list-style-type: none"> Address student and parent concerns Student behavior Student interventions including MTSS, 504, IEP, LEP, AIG Coordinate with Student Services department <p>Department Leadership</p> <ul style="list-style-type: none"> Administration AIG Arts Athletics ESL Instructional Facilitator Magnet Program Media Center Office Staff Student Services <p>School Leadership</p> <ul style="list-style-type: none"> Overall School Program School Improvement Team Staff/Human Resources Budget School Communication PTSA & Boosters Crisis Team Master Schedule Course Registration PowerSchool 	<p>6th Grade Student Caseload</p> <ul style="list-style-type: none"> Address student and parent concerns Student behavior Student interventions including MTSS, 504, IEP, LEP, AIG <p>6th Grade Counselor Partner: Holly Neyer</p> <p>Department Leadership</p> <ul style="list-style-type: none"> Intervention Science Special Education & Instructional Assistants Custodial <p>School Leadership</p> <ul style="list-style-type: none"> School Improvement Team Member Alternative Learning Center (ALC) Facilities Safety & Security Family Events MTSS Team/Intervention 	<p>7th Grade Student Caseload</p> <ul style="list-style-type: none"> Address student and parent concerns Student behavior Student interventions including MTSS, 504, IEP, LEP, AIG <p>7th Grade Counselor Partner: Octavia Oliver</p> <p>Department Leadership</p> <ul style="list-style-type: none"> Math Social Studies World Languages <p>School Leadership</p> <ul style="list-style-type: none"> School Improvement Process Manager Professional Development Transportation Field Trips Testing School Website Master Calendar Evaluation Matrix & NCEES 	<p>8th Grade Student Caseload</p> <ul style="list-style-type: none"> Address student and parent concerns Student behavior Student interventions including MTSS, 504, IEP, LEP, AIG <p>8th Grade Counselor Partner: Elizabeth Coccarelli</p> <p>Department Leadership</p> <ul style="list-style-type: none"> Child Nutrition CTE English Language Arts Healthful Living <p>School Leadership</p> <ul style="list-style-type: none"> School Improvement Team Member Positive Behavioral Interventions & Supports (PBIS) Student Activities & Clubs Section 504 Duty Schedule Beginning Teachers & Mentors EVAAS Volunteers