



Home Base/PowerSchool Request for Preferred Name

Instructions:

Si necesita servicios de traducción gratuitos para comprender los procesos escolares, llame al (919) 852-3303

إذا كنت بحاجة إلى خدمات الترجمة المجانية للتعرف على سير العمليات بالمدرسة، اتصل بالرقم (919) 852-3303

Si vous avez besoin de services de traduction gratuits pour comprendre les procédures scolaires, appelez le (919) 852-3303

यदि आपको विद्यालय की प्रक्रियाओं को समझने के लिए निःशुल्क अनुवाद सेवाएं चाहिए, तो (919) 852-3303 पर कॉल करें

학교/교육 과정에 관한 무료 번역 서비스가 필요하시면 다음 번호로 연락하여 주십시오 (919) 852-3303

Nếu quý vị cần sự thông dịch miễn phí để hiểu phương pháp trường học, xin vui lòng gọi số điện thoại (919) 852-3303

如果您需要免费翻译服务来了解学校流程，请致电 (919) 852-3303

Please complete all fields. Incomplete or illegible requests will not be processed.

- All requests require parent and principal signature.
- Preferred name will be entered into PowerSchool; **however, the legal first name will be the authoritative first name and be used for all official documents.**
- Preferred name field in PowerSchool will allow the district to send the preferred name to software applications that are used by the student.
- Once form has been completed, it will be filed in student's cumulative folder.

Student Information:		
First Name:	Middle Initial:	Last Name:
Student ID Number:		
Preferred Name:		

By signing this form, I hereby given permission to Wake County Public Schools to make the changes for preferred name:

Parent's Name (Printed): _____

Parent's Signature: _____

Office Use Only:

Building Principal Signature: _____

Date Received: _____

Date Changed: _____

Changes made by: _____