



West Lake Middle School

2020-2021 Grading Plan

At West Lake Middle School grades reflect students' learning of the content standards.

Grading Scale

A=90-100

B=80-89

C= 70-79

D= 60-69

F= 0-59

Grading Percentage Breakdown

Student grades will be calculated based on the following weights:

Tests= 40%

Quizzes=30%

Class Work= 30%

Grading Communication

- Teachers will provide students and their parents/guardians with clear explanations of their grading practices.
- Teachers will provide each student with written feedback to promote learning, self-evaluation, and growth.
- Communication about student progress and grades will be ongoing using system-wide platforms.
- Students and Parents will be notified when they should check PowerSchool at each quarter's interim and when grades are finalized quarterly. Grades will be updated at least weekly online in PowerSchool throughout the year and each quarter.
- Parent contact will be made after the 4th week of each grading period, during the 5th week of the quarter, for students who are currently earning a D or an F in a class.
- A student is considered present for daily attendance during a remote learning day if **either** of these statements are true:
 1. If a student completes their daily assignments, either online or offline;and/or if a student is present in synchronous instruction.
 2. If a student has a daily check-in, a two-way communication, with each course teacher as scheduled during the instructional day.

A student cannot be considered absent solely due to not logging into an online resource/lesson on a remote learning day. A student will be marked as "present off-site/asynchronous" based on evidence of student engagement. A teacher who has a face-to-face interaction, e.g., virtual meeting or phone interaction, with a student on that current day can mark a student "present

off-site/asynchronous.”

A teacher may change a student’s attendance based on evidence of student engagement that is collected after the current day due to completion of work that is turned in at a later date.

If students are unable to log in and/or submit a required assignment within the assigned time frame, and a staff member makes 3 attempts to reach the student, the student will then be counted absent. This will occur after the 3-day window.

Teachers **will not grade** students based upon attendance in daily instruction. There is no academic penalty for make-up work completed in the time frame stated above. All assignments are graded for full credit earned.

Work completion/submission can be included in the students’ work habits portion of the report card.

Interims

Students who are not meeting grade level/curriculum standards by earning a D or F in a class at the end of the 4th week of the quarter will receive a contact from the teacher of record by the end of the 5th week of the quarter. Students who are earning an A, B, or C at mid-quarter will not necessarily receive communication from the teacher. Parents and students should continually review assignments and grades in PowerSchool to follow a student’s learning of the standards.

Wildcat Success Plan

West Lake Middle has 75 minute core classes in the master schedule to provide students opportunities to meet with students in small groups and/or one-on-one to support learning, assessment and academic improvement. For students at risk of academic failure, a Tier II and/or Tier III intervention plan will be developed collaboratively by the student’s teachers, Intervention Team Members and the Intervention Facilitator.

For students at risk of academic failure, PLTs along with the Intervention Facilitator will develop a prevention/intervention system that provides students additional strategies/support to be successful. The system will include opportunities for additional learning, assessment of learning and grade recovery to support prevention/intervention efforts. PLTs will develop systematic ways for students to be re-assessed on their learning.

Extra Credit

We do not allow students to work for extra credit at West Lake Middle School. Students who need assistance to master concepts and skills receive that assistance through re-teaching.

HONOR CODE

Academic honesty is essential to excellence in education and is directly related to the Board's educational objectives for students to promote integrity and self-discipline in students. As all schoolwork is a measure of student performance, academic honesty facilitates an accurate measurement of student learning. Each student, parent, family and staff member has a responsibility to promote a culture that respects and fosters integrity and honesty. Academic integrity and honesty requires that all stakeholders share responsibility in the fulfillment of this policy.

In fulfilling these responsibilities:

- students will collaborate with their peers to foster a culture of academic integrity; refrain from participating, either directly or indirectly, in any form of cheating or plagiarism; and adhere to the honor code;
- parents and family will actively support the honor code by encouraging their child(ren) to foster and uphold a culture of academic integrity;
- staff will establish and annually teach expectations regarding academic integrity and honesty; and promote the honor code.

Violations

- 1) Staff will intervene and reeducate students to promote positive change in student behavior.
- 2) A student's grade may or may not be impacted by a violation. If the violation impacts a student's grade, the school may impose academic consequences according to the following criteria: (a) when reasonably possible, the student will be expected to complete the assignment or an alternative assignment as determined by the professional learning team (PLT) guidelines and will do so in an honest manner consistent with the honor code, and (b) the student may receive full, partial, or no grading credit for the assignment as determined by PLT guidelines approved by the principal. Guidelines will consider the age of the student, the student's performance on a repeated or alternative assignment, the student's number of violations of the Honor Code during the school year, and the gravity or level of the violation.

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- 3) A violation of the Honor Code may or may not result in a disciplinary consequence. Staff will address violations of this policy under Board Policy 4309, Student Behavior –Code of Conduct, Levels I-11 (Honor Code) and Level II-1 (Falsification or Deceit) as applicable.

Level I-11 (Honor Code) states: "All students are expected to adhere to the academic Honor Code. Disciplinary consequences for violations of this policy will typically be consistent with Level I violations."

Level II-1 states that, "Intentional acts of falsification or serious deceitful misconduct that threatens the health, safety, or welfare of others, or that cause a substantial detrimental impact on school operations or other individuals, are prohibited." A further description of Falsification or Deceit is set forth above in this policy.

- 4) Violations of the Honor Code may impact eligibility for school privileges including but not limited to athletic participation, honors, or awards. Further, this policy does not prevent consequences from being imposed by other organizations or regulations.