Welcome to WCPSS! This document provides information on two important accounts managed by Technology Services --- your **WakeID** and your **Windows Network Login**.

IMPORTANT: A message containing your **WakeID** was sent to your personal email account from wakeidadmin@wcpss.net. If you did not receive this message, check your spam folder. If you need additional assistance, ask your supervisor.

WakeID: Access Technology Resources and Applications

Username

WakeID allows you to access a portal that contains several technology resources and applications. Your username is referred to as your **WakeID**. This is the first part of your WCPSS email address.

EXAMPLE:
- Email address: fsmith20@wcpss.net
- WakeID: fsmith20

Password

All staff **must** claim their WakeID account prior to their first login. To claim your account and set your password, visit: https://mywakeid.wcpss.net/claim/index.htm.

Windows Network Login: Access your WCPSS Workstation

Username

The Windows Network Login account allows you to log into your WCPSS workstation (computer). Your username is the **same as your WakeID**, which is the first part of your WCPSS email address.

EXAMPLE:
- Email address: fsmith20@wcpss.net
- Windows Network Login username: fsmith20

Password

Initial password is your last name, your 4 digit year of birth and wcpss. You will be prompted to change your password on your first day of work.

EXAMPLE:
- smith1982wcpss

  NOTE: If you have a hyphenated last name, the hyphen is not included with the initial temporary password. For example, Alice Smith-Jones would be smithjones1979wcpss NOT smith-jones1979wcpss.

IMPORTANT: First login must take place at a WCPSS site and on a WCPSS computer connected to the WCPSS network.