

# Seniors: Late Arrival/Early Release Form



**SENIORS ONLY:** This form is a request for an early release or reduction in courses at Green Level High School. You must complete this form and submit to your counselor. Schedule reductions may not be possible when required courses are present in the class periods you are requesting to drop.

**Student Name:** \_\_\_\_\_

**I request permission to drop the following period(s) for the 2021-2022 school year (check all that apply):**

Semester 1: \_\_\_\_\_ 1<sup>st</sup> Period **OR** \_\_\_\_\_ 3<sup>rd</sup> & 4<sup>th</sup> Period **OR** \_\_\_\_\_ 4<sup>th</sup> Period

Semester 2: \_\_\_\_\_ 1<sup>st</sup> Period **OR** \_\_\_\_\_ 3<sup>rd</sup> & 4<sup>th</sup> Period **OR** \_\_\_\_\_ 4<sup>th</sup> Period

**I request to KEEP the following courses in my schedule:**

_____	_____
_____	_____
_____	_____
_____	_____

**I request permission to have a release for the following reason(s):**

\_\_\_\_\_ Take dual enrollment course(s) at \_\_\_\_\_ (Attach screenshot of enrollment from Admissions portal)

\_\_\_\_\_ Employment at \_\_\_\_\_

\_\_\_\_\_ Other: \_\_\_\_\_

**All students requesting late arrival/early release must have their own transportation to and from campus. Students may not remain on campus during a time when they do not have a course scheduled.**

\_\_\_\_\_ I drive to school

\_\_\_\_\_ Parent/guardian will pick up child in carpool lane

**Carefully read the information below; your signature verifies that you understand and agree to the following terms:**

1. Students are responsible for contacting the colleges/universities to verify that a reduced class load will not affect their application for college admission. Failure to do so may jeopardize potential enrollment.
2. Students are not eligible to participate on any GLHS athletic teams if they do not pass at least three courses the semester prior to my athletic participation.  
Do you plan to participate in athletics in 2021-2022? \_\_\_ Yes \_\_\_ No  
If yes, please touch base with your coach or the AD, Mr. Fegeley about eligibility.
3. Early release approval is subject to review at any time by the school's administration. Any student who does not meet the expectations around late arrival/early release or who is at risk of not graduating is subject to this approval being revoked.
4. By submitting to this form, I agree to have my schedule changed and understand if my plans are changed after adjusting and dropping Green Level courses, I am not guaranteed my previous schedule or requests.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Counselor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_