

LRMS BYODTL POLICIES & PERMISSION FORM

We have revamped our BYOD program with the goal of increasing the learning potential that comes from a device and reducing the distractions. Beginning October 7, 2019, Leesville Road Middle School will begin permitting student-owned digital devices to be used at school. BYOD is gone. **It is now BYODTL – Bring your own device to learn.** Devices will not be used for communication, social media or texting. They are for learning purposes only. We believe harnessing the power of digital tools and resources can be a helpful factor in helping a student find success. Students are *not required to participate* in the BYODTL program; however, students (and their parents) intending to participate in BYODTL must review, initial, and sign the BYODTL contract found on the next page. Students not participating will still be allowed to bring phones to school but will not be allowed to have them out during school hours. *To opt out, simply do not return this form to school.* Students who do not bring devices will *not* miss out on any educational activities or opportunities. School-owned devices will be available as needed.

In order for your student to use his/her personal device at school, you and your student must read over this sheet, complete the back page, and return it to school. Please take note of the following points regarding use of personal devices at school. Students must abide by these policies, or may face suspension of BYODTL privileges or other disciplinary actions, as deemed appropriate by school administrators.

- Students must adhere to the WCPSS Code of Student Conduct and the Digital Device/Internet Acceptable Use Policy. Students who did not return a signed Acceptable Use Policy form indicating acceptance will not be permitted to take part in the BYOD program.
- The term “device” includes privately owned wireless and portable electronic devices used for Internet access, including smartphones, iPods, tablets/iPads, Chromebooks, netbooks, laptops, and dedicated e-readers (like Nook and Kindle). Note that devices *primarily* designed for video games are not permitted.
- Students may only use devices upon teacher’s request. **Devices must be stored in classroom wall pockets if not being used for instruction.** Device accessories (i.e. earbuds, airpods) should be stored out of sight until instructed to use for learning purposes. **Students who do NOT opt into BYOD must keep devices stored in lockers during school hours.**
- Students are only permitted to use the WCPSS-BYOD wireless network, which has filters and protections in place. Use of cellular service (for texting, phone calls, or Internet access) is forbidden.
- Students are prohibited from taking pictures, video, or sound clips of classmates or staff – unless part of an instructional teacher-led assignment. Posting any of this media to social networks (such as Instagram or Snapchat) is prohibited.
- Leesville Road Middle School and the Wake County Public School System is not liable for any personal device that is stolen or damaged. Students are responsible for the safety and care of their own devices. Devices should be locked in lockers or stored in classroom wall pockets. Be sure to activate “Find My Device,” if available.
- Teachers nor technology staff are permitted to provide technical device-specific troubleshooting for personal devices. Note the only time a staff member is permitted to touch a personal device is to confiscate it for disciplinary reasons.
- LRMS/WCPSS is not liable for the actions of anyone connected to the Internet through the school’s wireless system.
- Students are not permitted to touch/use another student’s personal device.



STUDENT PERSONAL TECHNOLOGY DEVICE RESPONSIBILITIES AND CONTRACT

Student Name (printed): _____ Homeroom: _____

Students will be permitted to use personal technology devices only if this contract is initialed and signed by both the student and a parent/guardian and returned to the homeroom teacher. Please read carefully and initial beside every statement:

Student Initials	Parent Initials	Expectations
		Students must adhere to the student Code of Conduct and the district Responsible Use Policy (Board Policy 3225). Violations may result in the loss of all technology privileges, as well as other disciplinary action. This is any time you are using your or a school device.
		Enforcement of all LRMS BYODTL policies is from when students enter the school building until 3:00 pm.
		Students MUST access the internet using ONLY the school's BYODTL Wi-Fi network. 3G/4G access is not permitted. Students may not attempt to disable or bypass network security or district internet filters.
		Students are fully responsible for their devices. Devices must be locked in lockers or stored in classroom wall pockets. LRMS teachers and administrators assume no liability for stolen, lost, or damaged devices.
		Students understand that WCPSS has a "no touching" policy. No one is to touch a student device other than its owner (admin/teacher exception for discipline).
		Student devices are <u>subject to search</u> by a school administrator if the device is suspected in a violation of the student code of conduct (with just cause).
		Students may only use devices for instructional purposes under the direct supervision of a Leesville Road Middle School teacher. No student devices will be used in classes with substitutes.
		Students may take pictures/video ONLY with permission from a teacher AND anyone appearing in the recorded file. Images/files recorded at school should NEVER be posted to social media sites (Instagram, Snapchat, etc.) or distributed by text message.
		Teachers/administrators <u>may take</u> a student's device for non-compliance. Class/admin discipline will apply based on current school policies.
		Earbuds, headphones, airpods must be stored out of sight and only taken out when instructed by teacher for learning purposes.
		Students must not <u>hack or infect</u> the network with a virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information.
		Use of phones for personal business will only be permitted during team designated device check time. This is a scheduled time during the day students will be able to quickly check their phones and send any necessary message to parents/guardians.
		Students understand that if they break the contract they can lose BYODTL privileges.

We understand that the use of personal devices to support instructional activities is a privilege, not a necessity. Violations may result in the loss of all technology privileges, as well as other disciplinary action.

Parent/Guardian Print Name

Parent/Guardian Signature

Date

Student Print Name

Student Signature

Grade/Team

Return this signed form to your homeroom teacher.