

REQUEST FOR EXCUSED ABSENCE FOR EDUCATIONAL REASONS

The North Carolina General Assembly passed General Statute 115C-378, entitled the Compulsory Attendance Law, in 1955 and amended it through 1992. This law, in conjunction with the rules and regulations of the North Carolina State Board of Education, makes parents and legal guardians responsible and accountable to insure that their children's absences from school are valid. Seven (7) types of valid absences are established by the rules and regulations set forth by the State Board of Education. Two of those types are absences resulting from religious observances and educational opportunities of a significant nature. The Wake County Board of Education Policy 6000 requires advanced permission for excused absences for educational purposes. The principal should deny the request if the cumulative effect of such absences would substantially interfere with the education of the student. If the principal does not approve this request, you will be promptly notified.

REQUEST FOR ABSENCE TO BE EXCUSED ON EDUCATIONAL GROUNDS

For an excused absence for educational reasons, the intent of the experience should have been educational from the outset and comparable to that which the student would have experienced in school. Family trips and vacations that were not designed, initially, to be educational will not be excused. Signing this form documents that this absence is for valid educational purposes.

As the parent or guardian of _____, I state that
(Student's Name)

the absence from school for the dates of _____
(Date/s)

is an educational opportunity that is of comparable value to my child's regular attendance in school.

School: _____ Grade: _____

Signature of Parent/Guardian: _____ Date: _____

Please briefly describe the educational opportunity. _____

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Teacher Acknowledgement: All teachers of the student should be notified of the absence beforehand and the student must make arrangements with the teacher in regard to make-up work. Teachers should sign on the appropriate line indicating that the student has notified you of the absence.

Name of Student: _____ Date(s) of Absence: _____

Teacher Period 1: _____

Teacher Period 2: _____

Teacher Period 3: _____

Teacher Period 4: _____

Attendance Justification/Documentation

If available, please attach documentation as evidence of the educational opportunity. If unavailable, the student should write an explanation explaining how he/she thinks this absence will be an educational opportunity. The explanation should be written/typed on a separate sheet of paper and submitted to the attendance office with this form.

If the educational absence is for a college visit, documentation of the visit is mandatory (flyer, on-line registration verification email, invitation, etc). If documentation is not available prior to the visit, it must be turned in to the attendance office within two days of the student's return.

**** Students are allowed one college visit per semester that does not count towards absences for senior exam exemptions.*****

Request for excused absence for educational reasons was:

_____ **Approved**

_____ **Not Approved**

Principal/Designee Signature

Date

Students will be notified if absences are not approved. Approved absences will be documented in PowerSchool/HomeBase.