

## Media and Technology Advisory Committee (MTAC)

### Minutes

*Lufkin Road Middle School*

*September 23, 2019, 3:15*

**Chair:** Diane Ruby

**Members present:** Jennifer Lucero, Kathleen Van Keuren, Andrea Books, Donna Meehan

**Agenda:**

Committee Expectations	Reviewed Media & Technology Advisory Committee responsibilities
Equity & Cultural Competency Training WakeForward Initiative	September 18, Crossroads II Equity focus 2019-2020 Books representative of student population, conscious discipline, best practices in policies and procedures
WCPSS Technology Office update	<u>Staff devices</u> Desktop model chosen for school-based office staff and media center. Narrowing in on laptop model for certified staff, administrators, and others. Desktop rollout in December, and laptops in mid-January.
	<u>Classroom Standards</u> In planning stages for student devices & classroom display technology. Using data from recent Barcode Inventory Project. Stay tuned.
	<u>Help Desk</u> Teachers will be added to ticketing system to improve customer service.
	<u>Additional Projects</u> Increasing the types of devices supported, exploring option for home internet access for students in need, toolkit for schools who are interested in students taking home devices. Developing strong library media center and MTACS with the WakeForward initiative.
ERD box arrived	Remove old/non-functioning equipment
Internet Safety Lessons	All grades/tracks – Healthful Living Dept./Ruby (thru SS)
NoodleTools - Research	Grant funded by PTA on 9/16/19 If you have a research project, let Ms. Ruby know.
Battle of the Books Club	Preparing to select team by Oct. 23
Club Day	Book Club – novel study with related games & weekly activities
News Show	Concern – addressing sound problems in the classroom with iPad recordings – New microphone purchased to improve recording
iPad cart	2 iPads have low battery. Will look at replace of batteries by Batteries Plus
SAS Donations	9 LCD projectors received in July 2019