

Lufkin Road Middle School

Grading/Testing Correction Practices

2019-20

90% to 100%	A	Incomplete	I
80% to 89%	B	Withdraw	W
70% to 79%	C		
60% to 69%	D		
0% to 59%	F		

Student grades will be entered as earned; however, the quarter grade for report card shall be no lower than a 50, provided student has completed at least half of work for the quarter. Should a student not complete at least half of the work for the quarter the student will receive an 'I' incomplete. A student can recover from the "I" incomplete once the work is turned in (within 2 weeks of the end of the grading period) and final grade given to LRMS Data Manager.

Tests and Major Assessments (major labs, essays, projects, etc.)	50%	
Quizzes and Minor Assessments (minor labs, essays, projects, etc.)	25%	
Classwork (graded for accuracy, not completeness)		15%
Homework (graded for completeness, with feedback given)	10%	

Late Work

Students are responsible for turning in all late work. There will be a 10% deduction for each day that the assignment is late for up to 5 days. Students will have a maximum of 2 weeks at the end of the grading period to turn in all late or incomplete work - after which it will no longer be accepted for a grade. If a student chooses to turn in late or incomplete work after the 5 day window, they can receive only up to 50% for the assignment.

Test Corrections

Purpose of Test Corrections: improve student's ability to demonstrate improved mastery with Common Core State Standards and NC Essential Standards.

Tests are common across same subject teachers and will not go home with students. Any student will be eligible for test corrections. Students will have the opportunity to earn half credit, per question by properly completing the subject area test correction form within 2 days (unless otherwise determined by teacher) of the assessment being returned to the student.

Study Guides

Study Guides, if given, should be a PLT decision and adopted by all teachers in the PLT. These should not be an exact match to the test.

Consistency will be achieved through:

- 1) Reporting achievement and work behaviors to grade level administrators during team meetings.
 - a) Use PowerSchool comments when possible to identify reasons for missing grades.
 - b) Grades will not be given for non-academic work or behaviors.
 - c) As a PLT, determine how many assessments/assignments minimum will be given/collected and graded for each category (per quarter).
 - d) Teachers are asked to enter grades to their Gradebook weekly or within five days of grading assignment(s).
 - e) Teachers will not give Quarter/Semester grades that are lower than a 50 in order to enable a student to recover from any setbacks they were facing.
- 2) Assessing students frequently to guide instruction, re-teaching, and remediation.
 - a) Students who do not complete work and in danger of failing a course, should be referred to grade level administrator and parent/guardian contacted.
- 3) Designing a system for immediate remediation using student assessment data.
 - a) In order to be eligible for a test corrections, the following criteria should be considered:
 - i) All students are eligible for test corrections.
 - ii) Students must complete the test corrections within 2 days of the assessment being returned.
 - iii) Test correction form/criteria will be determined by each subject area (pending approval by Admin Team by July 12).