

**Weatherstone Elementary School
WCPSS Before and After School Programs
Student Registration for Early Release Days**

The Early Release-Only program operates in conjunction with the established WCPSS After School program at Weatherstone Elementary School. The program cost includes all six Early Release Days on the school calendar.

Regular Dismissal Time	Early Release Dismissal Time	Program Ends	Fee	Registration	Total Due
3:45	1:45	6:00 PM	\$66.00	\$15.00	\$81.00

Please make checks payable to Weatherstone Elementary School.

- The fee is based on the Board approved hourly rate of \$2.75 per hour. Hourly Fee approved by WCPSS Board of Education 4/24/2007
- The Early Release-Only Program provides childcare from the time of school dismissal until 6:00 p.m.
- Registration fee is \$15.00 per child.
- Late Fee is \$10.00 per child
- Returned check fee is \$10.00
- Late Pick-Up Fee: \$5.00 per 15 minutes after 6:00 p.m., \$10.00 per 15 minutes after 6:30 p.m. Excessive instances of late pick-up may result in termination of program participation by the principal.

WCPSS schools with established After School Programs now have the ability to offer an after school program on Early Release days. This is in place to support parents needing childcare on the six early release days built into the school calendar. Schools will use the approved Early Release Fee Schedule. All program policies and procedures used for the Monday-Friday program apply to the Early Release-Only program. The Early Release-Only Program is not a drop-in program. Parents must enroll for the year to take advantage of childcare on all Early Release Days. Parents must pay a registration fee of \$15.00 for the program.

The entire amount for the six-day program is due by the first payment period due date for the year. Late fees apply.

Student Registration Form

(PLEASE PRINT CLEARLY)

Student's Full Name: _____ Nickname: _____

Student's WCPSS ID Number: _____ Homeroom Teacher's Name: _____

Date of Birth: _____ Age: _____ Grade: _____

Home Address: _____ City: _____ State: _____

Home Phone: _____ Cell Phone: _____

Parent/Guardian Name: _____

Relationship to Student: _____ mother _____ father _____ other (please indicate) _____

Parent/Guardian E-mail Address: _____

Parent/Guardian Place of Employment: _____

Parent/Guardian Work Phone: _____ Cell Phone: _____

Parent/Guardian Name: _____

Relationship to Student: _____ mother _____ father _____ other (please indicate) _____

Parent/Guardian E-mail Address: _____

Parent/Guardian Place of Employment: _____

Parent/Guardian Work Phone: _____ Cell Phone: _____

In case of emergency, notify the following person(s) if parent/guardian cannot be reached:

Name: _____ Phone: _____ Relationship: _____

Name: _____ Phone: _____ Relationship: _____

Name: _____ Phone: _____ Relationship: _____

Name(s) of person(s) to whom the program staff may release the student as authorized by the person who signs the registration:

Name: _____ Name: _____

Name: _____ Name: _____

Student's Physician: _____ Phone: _____

Student's Dentist: _____ Phone: _____

Hospital Preference: (1st choice) _____ (2nd choice) _____

Does your student have allergies or chronic illnesses? If so, please explain. _____

Does your student take any medication(s) and/or have a medical plan on file with the school? If so, please explain.

Please provide any further information which you would like the program staff to be aware of regarding your student (for example: interests, fears, behaviors, custody arrangements). _____

In case of emergency, I authorize the Before and/or After School Program staff to obtain medical attention for my student in the event that I cannot be contacted immediately.

My signature indicates that I have read and understand the procedures for the Before and After School Program.

Parent/Guardian Signature: _____ Date: _____

WES Discipline and Behavior Management Policy

(Please Keep For Your Records)

The WCPSS Code of Student Conduct applies to all programs operated by WCPSS and occurring on school campuses. The Code of Student Conduct is outlined in the WCPSS Student Handbook.

Praise and positive reinforcement are effective methods of the behavior management of children. When children receive positive, non-violent, and understanding interactions from adults and others, they develop good self-concepts, problem solving abilities, and self-discipline. Based on this belief of how children learn and develop values, this facility will practice the following discipline and behavior management policy.

We:	We:
1. DO praise, reward, and encourage the children.	1. DO NOT spank, shake, bite, pinch, push, pull, slap, or otherwise physically punish the children.
2. DO reason with and set limits for the children.	2. DO NOT make fun of, yell at, or threaten, make sarcastic remarks about, use profanity, or otherwise verbally abuse the children.
3. DO model appropriate behavior for the children.	3. DO NOT shame or punish the children when bathroom accidents occur.
4. DO modify the classroom environment to attempt to prevent problems before they occur.	4. DO NOT deny food or rest as punishment.
5. DO listen to the children.	5. DO NOT relate discipline to eating, resting, or sleeping.
6. DO provide alternatives for inappropriate behavior to the children.	6. DO NOT leave the children alone unattended or without supervision.
7. DO provide the children with natural and logical consequences of their behaviors.	7. DO NOT leave the children in locked rooms, closets, or boxes as punishment.
8. DO treat the children as people and respect their needs, desires, and feelings.	8. DO NOT allow discipline of children by children.
9. DO ignore minor misbehaviors.	9. DO NOT criticize, make fun of, or otherwise belittle children's parents, families, or ethnic groups.
10. DO explain things to children on their levels.	
11. DO use short, supervised periods of "time-outs".	
12. DO stay consistent in our behavior management program.	

Discipline Procedures:

It is important that children respect themselves, other people and property. Discipline should be viewed in a very positive manner with appropriate activities, mutual respect, adequate planning, and consistent supervision contributing to a climate in which self-discipline can flourish.

The Coordinator(s) will set aside time during the first week to develop and discuss guidelines, procedures, and rules with the children. These will be reviewed as necessary throughout the school year.

Occasionally children will need to be removed from a situation when they cannot act appropriately. The Coordinator(s) should be contacted to assist with these situations in order to minimize disruption to the childcare program. The student may be taken to the office or another place to regain his/her composure.

If problems with a child seem to raise frequently, the parent will be notified and a conference scheduled to discuss these concerns. Persistent and/or severe misbehavior may result in the child being withdrawn from the program.

"Time – Out"

"Time – out" is the removal of a child for a short period of time (3 to 5 minutes) from a situation in which the child is misbehaving and has not responded to other discipline techniques. The "time – out" space, usually a chair, is located away from classroom activity but within the teacher's sight. During "time – out", the child has a chance to think about the misbehavior, which led to his/her removal from the group. After a brief interval of not more than 5 minutes, the teacher discusses the incident and appropriate behavior with the child. When the child returns to the group, the incident is over and the child is treated with the same affection and respect show the other children.

Adapted from original prepared by Elizabeth Wilson, Student, Catawba Valley Technical College

I, the undersigned parent or guardian of _____,

(Student's full name)

do hereby state that I have read and received a copy of the facility's Discipline and Behavior Management Policy and

that the facility's director/coordinator (or other designated staff member) has discussed the facility's Discipline and

Behavior Management Policy with me.

Date of Student's Enrollment: _____

Signature of Parent or Guardian: _____ Date: _____

(Please sign and return along with the completed registration form.)

Weatherstone Elementary School
Wake County Public School System Before and After School Programs

Statement of Receipt

1. Before and After School Program Parent Information
2. Before and After School Program Parent Payment and Fee Schedule
3. WCPSS Discipline and Behavior Management Policy

I, _____, the parent, legal guardian, or full – time custodian of
(Full name of Parent/Guardian/Custodian)

_____, certify that I have received a copy of the Before and
(Full Name of Student)

After School Program Parent Information, the Before and After School Program Parent Payment and Fee Schedule, and

the WCPSS Discipline and Behavior Management Policy. They have been discussed with me, and I have no further

questions concerning their content.

(Parent/Guardian/Custodian's Signature)

(Date of Student's Enrollment)

(Site Coordinator's Signature)

(Please sign and return along with the completed registration form.)

Distribution: One copy to parent/guardian/custodian; Signed copy in student's file