

Dear 2019-2020 National Honor Society Candidates:

Thank you for your interest in becoming a member of the National Honor Society, our nation's premier organization established to recognize outstanding high school students. More than just an honor roll, NHS serves to honor those students who have demonstrated excellence in the areas of Scholarship, Leadership, Service, and Character. These characteristics have been associated with membership in the organization since its beginning in 1921. If selected for membership, it is expected that you will continue to exhibit these qualities and provide ongoing service to our community.

Sincerely,
Ms. Christina Goodson
Ms. Amber Horton
National Honor Society Advisers

IMPORTANT! Please read these directions carefully.

- You must be in Grade 11 or 12 with a weighted Grade Point Average (GPA) of 4.0 or higher to be selected for membership.
- You must have attended Wakefield High for a minimum of one complete semester (since January 2019).
- Click the link to fill out the Google Form Application. You are **ONLY ALLOWED ONE SUBMISSION** and it must be done from your WCPSS account. ***No applications will be accepted past 2:30pm on Friday September 6, 2019.***
<https://forms.gle/AABJka5MtVeYYULb9>
- The administrative information form (found on the last page below) must be printed and submitted ***in person by the candidate*** to Ms. Goodson (3304) or Ms. Horton (T12) ***no later than 2:30 pm on Friday September 6, 2019.*** This is the only paper you will submit to the advisers. Administrative forms and applications can be submitted before the deadline. Applications and forms submitted after the deadline will not be considered. Any forms left in adviser mailboxes or at the front desk will not be considered. Do not drop off forms when advisers have a class. Before school or after school are the best times. Completed forms cannot be submitted by anyone other than the candidate him/herself. Plan accordingly if you will be absent on the day of the deadline.
- Completion of the application and administrative form does not guarantee selection for membership in National Honor Society. If selected for induction into National Honor Society, members must maintain good standing by meeting all requirements including but not limited to the maintenance of a GPA of 4.0 or greater, mandatory attendance at regular meetings, and completion of required service hours. Members who fail to meet these requirements may face dismissal. Any member who resigns or is dismissed is never again eligible for membership.
- If you are selected for membership the induction ceremony will be held at 6:00PM on **Wednesday October 16, 2019** in the Wakefield High School auditorium. **Attendance is mandatory.**
- Do not be modest! This is a time to share your accomplishments. If you need more space to complete any section, print and attach another sheet. You may wish to make a copy of this candidacy form for your records; it may be useful when completing college and job applications.

SCORING – Assessments of candidacy forms are based on four criteria: *Scholarship, Service, Character, and Leadership*. Candidates can be awarded up to **100 points**. After scoring is completed **an independent Faculty Council determines membership selection on an anonymous basis** based on the quality of current candidates. National Honor Society advisers facilitate this process but are not responsible for the membership selection decision.

Scholarship – Students will be awarded up to a **maximum of 40 points** on the basis of excellent academics. A minimum Grade Point Average (GPA) of 4.0 is required for membership in National Honor Society. 30 points are awarded for an overall weighted GPA of 4.0 or higher following the Spring 2019 semester. An additional 10 points are awarded if an applicant has a weighted GPA of 4.25 or higher. The school will confirm student's GPAs for application purposes. You will not fill this portion out on the application.

Service – Students will be awarded up to a **maximum of 30 points** on the basis of community service performed. Candidates may list **up to 5** of the following items worth 6 points each: Student Government, Executive Board, Peer Mentors/Ambassadors, and out-of-school volunteer service. You must have performed voluntary service for **more than 10 hours during a school year** in order for an activity to be awarded full points. Activities involving 5-10 hours per semester will be awarded 3 points. Activities involving fewer than 5 hours of service will not be awarded points. Service performed for a political campaign will not be awarded points. For non-school sponsored activities, provide the name and contact information where the director of the program or activity may be reached. All entries should provide a brief description of the service.

Character – Students will be awarded up to a **maximum of 20 points** for good character. Candidates may list **up to 5** of the following items worth 4 points each: Character Awards, Boy/Girl Scouts, participant in a sport, drama/musical, music, or school club(s), or another recognized organization.

Leadership – Students will be awarded up to a **maximum of 10 points** for proven leadership. Candidates may list **up to 5** of the following items worth 2 points each: club officers, sports team captain/student directors, leading role in a school play/musical production, section leaders in chorus/band/orchestra, Junior Marshal, Eagle/Silver Scout, or another recognized leadership role. Project leadership for a class assignment contributes to Scholarship and will not be awarded points. For non-school sponsored activities, print the name and provide contact information where the director of the program or activity may be reached. Provide a brief description of the leadership position you held.

Please note these guidelines in order to maximize your score:

- In order for an activity to be considered and awarded points, every box for that activity must be completed and the description of your participation in that event must be clear.
- **Only list activities completed during your time in high school (August 26 of your freshman year and prior to August 26, 2019).** Do not list activities completed in middle school. Do not list upcoming activities/leadership positions (ex: club officer) for this current school year as those have not been completed yet.
- **Each activity can be listed only ONE time within the Service, Leadership, and Character categories.** For example, if an activity is used for evidence of Leadership, it **may not** also be used for Character. If an activity could qualify for more than one category, consider placing it under the one which will award you the most points (Service = 6 points, Leadership = 4 points, Character = 2 points).
- Membership in Key Club and/or Beta Club should be listed as Service as these are service organizations.
- If you participated in an organization for multiple years, list each year separately. For example, if you were in Beta Club during your sophomore and junior years, they should be listed separately so that they can be awarded 12 points rather than 6 points as a single entry.
- Service performed for a political campaign will not be awarded points.
- Project leadership for a class assignment is considered as part of good Scholarship and may not be used as evidence of Leadership.

ADMINISTRATIVE INFORMATION FORM

Student Name: _____ Grade Level: _____

Student e-mail: _____

Fall Semester First Period Teacher: _____

I, (print name) _____, hereby affirm that the statements I have made and the information I have provided on my administrative form and application are true and accurate. Furthermore, I understand:

- any misleading information will result in my ineligibility for membership and that any inaccuracy discovered after acceptance will result in my immediate dismissal from National Honor Society
- that only activities completed during high school since August 26 of my freshman year and prior to August 26, 2019 may be listed
- that I must submit this administrative form to either Ms. Goodson (3304) or Ms. Horton (T12) in person by September 6, 2019 at or before 2:30 PM in order to be considered by the Faculty Council
- that I must submit my online application before September 6, 2019 at or before 2:30 PM
- that no information may be added after the administrative form or application is submitted
- that completion of the administrative form or application does not guarantee membership in National Honor Society

Student Signature _____ Date _____

I have read the information provided by my son/daughter on their candidacy for National Honor Society membership and can verify that it is true, accurate, and complete. I have read the statement above. I understand that information which is not provided on this form cannot be considered during the selection process nor in any appeal.

Parent/Guardian Name (please print): _____

Parent/Guardian Signature _____ Date _____