



January 4, 2019

Dear Parents:

As has been the case over the past several years, we are no longer able to offer bus transportation immediately following exams. **Instead, we will begin our dismissal and transition to buses at our regularly scheduled time of 2:18 during exam week. With written parental permission, students may still leave campus at the conclusion of 1st and 2nd Semester Exams if they do not need the 2:18 bus or other transportation arrangements.** Students who need bus or other transportation arrangements will be permitted to remain on campus until our regular dismissal time of 2:18. The exam schedule is below. **If changes are made due to inclement weather, we will communicate them as soon as we have additional information.**

1st Semester Exams will be held Monday, January 14 through Friday, January 18. Exams will end at 11:55, Monday, January 14 through Friday January 18. **Friday, January 18 is an exam make-up day and appointments need to be made with individual teachers to make up exams.**

Below, please indicate whether or not you give your child permission to leave campus at the conclusion of exams for the fall and spring semesters. Only students with a completed form providing parental permission may leave campus at the conclusion of exams. Please note that only students remaining on campus will be allowed to ride the bus at 2:18. Once students leave campus, they may not return to ride the bus. Parents who wish to rescind permission for their child to leave campus at the conclusion of the spring exams may email Michelle Cherry at mcherry@wcpss.net

Please check one of the lines below and complete the requested information. **Completed forms must be returned to 2nd period teachers by Thursday, January 10, 2019.**

_____ I give my student permission to leave campus at the conclusion of 1st **and** 2nd Semester Exams and understand that bus service will not be provided.

_____ I do **not** give my student permission to leave campus at the conclusion of 1st **and** 2nd Semester Exams and would like him/her to remain on campus until 2:18.

Name of Student (print neatly): _____

Name of Parent (print neatly): _____

Parent Signature: _____

Parent Phone Number: _____

Period 2 Teacher: _____