



STUDENT MEAL ACCOUNT BALANCE OPTIONS

We must have a request **in writing** to process movement of funds on your student’s school meal account.
(Also, please don’t forget to stop “Auto Payments” on My School Bucks)

I wish to Donate my student’s account balance to help other students that do not have sufficient funds on their account available for their meal. (Complete **Part A**)

I wish to Transfer the funds to another student account (Complete **Part A & B**)

For a Refund Check (Complete **“Parent Refund Vendor Form”**)

Part A: (YOUR STUDENT)

Student Name: _____

School: _____

Student ID#: _____

Parent Name: _____

Parent Signature: _____

TRANSFER

Part B: To transfer funds to another account, complete the following information:

Transfer funds **TO**:

Student Name: _____

School: _____

Student ID#: _____

Amount to be transferred, IF different than balance: _____

Mail or fax this form to our office to the attention of Business Manager. If you have any questions, please call 919-856-2918.

MAILING ADDRESS: Wake County Public School System – Child Nutrition Services
1551 Rock Quarry Road, Raleigh NC 27610
Attn: Business Manager

FAX: (919) 856-3707

Scan and Email to: cnsrefunds@wcpss.net

Non-Discrimination Statement:

<http://www.ncpublicschools.org/legalnotices/#discrimination>

Si necesita servicios de traducción gratuitos para comprender los procesos escolares, llame al (919) 852-3303

إذا كنت بحاجة إلى خدمات الترجمة المجانية للتعرف على سير العمليات بالمدرسة، اتصل بالرقم (919) 852-3303

Si vous avez besoin de services de traduction gratuits pour comprendre les procédures scolaires, appelez le (919) 852-3303

यदि आपको विद्यालय की प्रक्रियाओं को समझने के लिए निःशुल्क अनुवाद सेवाएं चाहिए, तो (919) 852-3303 पर कॉल करें

학교/교육 과정에 관한 무료 번역 서비스가 필요하시면 다음 번호로 연락하여 주십시오 (919) 852-3303

Nếu quý vị cần sự thông dịch miễn phí để hiểu phương pháp trường học, xin vui lòng gọi số điện thoại (919) 852-3303

如果您需要免费翻译服务来了解学校流程, 请致电 (919) 852-3303