



**Child Nutrition Services**  
1551 Rock Quarry Road  
Raleigh, NC 27610  
wcpss.net

tel: (919) 856-2920  
fax: (919) 856-3704

## PARENT REFUND FORM

Use this form to request a refund of remaining balance from pre-paid lunch account by Child Nutrition Services. Fax form to (919) 856-3704 or email a copy to [cnsrefunds@wcpss.net](mailto:cnsrefunds@wcpss.net). Families may request a refund of their student's account balance by September 1 of the next school year.

### PARENT INFORMATION

Parent Name \_\_\_\_\_

Address		Apartment, Suite or Room Number
City	State	Zip Code
Phone Number (     )     -	Student's Name	Student's School

### PAYMENT ADDRESS

Parent Name \_\_\_\_\_

Address		Apartment, Suite or Room Number
City	State	Zip Code

**Parent Signature:** \_\_\_\_\_

**Invoice payment terms are immediate.**

### FOR ACCOUNTING USE ONLY

<b>VSU</b>	Vendor Type	Vendor Status
<b>VGN</b>	Category 1. _____ 2. _____ 3. _____ 4. _____ 5. _____	
<b>VPN</b>	1099 Code	Date
Approved by and Date		Entered by and Date
		Verified by and Date

Si necesita servicios de traducción gratuitos para comprender los procesos escolares, llame al (919) 852-3303

إذا كنت بحاجة إلى خدمات الترجمة المجانية للتعرف على سير العمليات بالمدرسة، اتصل بالرقم (919) 852-3303

Si vous avez besoin de services de traduction gratuits pour comprendre les procédures scolaires, appelez le (919) 852-3303

यदि आपको विद्यालय की प्रक्रियाओं को समझने के लिए निःशुल्क अनुवाद सेवाएं चाहिए, तो (919) 852-3303 पर कॉल करें

학교/교육 과정에 관한 무료 번역 서비스가 필요하시면 다음 번호로 연락하여 주십시오 (919) 852-3303

Nếu quý vị cần sự thông dịch miễn phí để hiểu phương pháp trường học, xin vui lòng gọi số điện thoại (919) 852-3303

如果您需要免费翻译服务来了解学校流程, 请致电 (919) 852-3303