

NORTH WAKE COLLEGE & CAREER ACADEMY **Student Parking Contract 2022-2023**

- ✓ ***Be sure that both you and your parents read and understand this document before you sign it and before you apply for a parking pass. You cannot register for a pass if you owe fines and fees or have textbooks to turn in.***

North Wake CCA Parking Ticket

Date/ Time: _____ Space # & Tag #: _____

✓ **Cars will be ticketed for the following \$5-\$10 violations.**

No hang- tag.
Hang tag not displayed.
Not in assigned space.



Not parked within lines.
Vehicle not registered..

Parked in bus lot.
Parked in faculty lot.

Parked in visitor space.
Parked in no parking.

North Wake College and Career students who possess a valid North Carolina Driver's License may request an on- campus parking space. The parking fee established by Wake County Board of Education for the 2022-2023 school year is \$200.00, which will be reduced by \$20.00 per month beginning September 1,2022. Parking requests will be processed throughout the year.

Name of Student			Grade for 2022-2023	
Home Phone			Date of Birth	
Home Address				
1st Vehicle	Year/Make/Model/Color			
	License Plate Number			
2nd Vehicle	Year/Make/Model/Color			
	License Plate Number			

As evidenced by the signature on page 3, we agree to all of the enclosed rules pertaining to operating a vehicle on the North Wake College and Career Academy. Failure to adhere to such rules may result in loss of the parking permit, other disciplinary actions, or the vehicle being towed, booted or fined. **Any costs associated with these measures will be the responsibility of the vehicle's owner.**

To be completed by Notary Public:

State of _____, County of _____

I, _____ a Notary Public for said County and State, do hereby certify that

_____ personally appeared before me and acknowledged the due execution of the foregoing instrument.

Witness my hand, and the official seal, this the _____ day of _____, 20____.

_____(Official Seal) Notary
Public

My commission expires__ 20____.

Parking Procedures:

- Students may come to the main office on Tuesday, Wednesday, and Thursday, July 18-29 between 8:30am – 11:30 am or 12:30 – 2:00 pm to turn in paperwork.
- If the application(s) has not been notarized, a parent must be present to complete and sign the application.
- Parking passes **will be distributed during the above times OR to students during 1st period classes on August 8.**
- If you do not register during the assigned dates and times, **you must wait until AFTER the first week of school.**
- **You are able to pay online**, but you won't be able to register your cars online. All paperwork, including proof of payment must be turned in BEFORE you are assigned a space.
- If you drive a different car to school, it must be registered BEFORE you park. If the car you are driving is not registered, you will be ticketed. **Register all the cars you may drive throughout the school year.**

PARKING REGISTRATION INSTRUCTIONS

If you are paying online (VISA, MASTERCARD, DEBIT CARD):

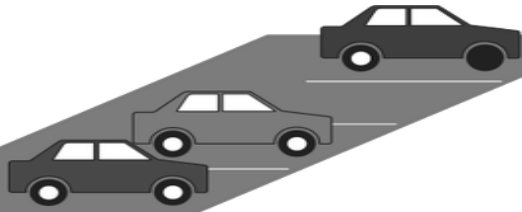
Access to Online School payments is available 24 hours a day. There is a non-refundable 4% service fee for each transaction.

- 1) Print the parking rules & regulations page from the school website. Read both pages; sign the 2nd page.
- 2) Pay online at: <http://osp.osmsinc.com/wakenc>
 - a. Select "high school"...then North Wake CCA
 - b. Select the activity "parking registration"
 - c. Click "add to cart" and "checkout"
 - d. Create your account by entering the student's name, ID number and billing information.
- 3) Bring these items to the office:
 - a. Signed rules and regulation sheet.
 - b. Photocopy of your driver's license.
 - c. Copy of registration for all cars you are registering.
 - d. Printout of paid online school payment sheet.

If you are paying at school (CASH, MONEY ORDER, or CASHIER'S CHECK...no personal checks accepted):

- 1) Print the parking rules and regulations pages from the school website. Read both pages; sign the 2nd page.
- 2) Bring the following 4 items to the main office on your draw date:
 - a. Signed rules and regulation sheet.
 - b. Photocopy of your driver's license.
 - c. Copy of car registration for all cars you are registering. (*Insurance information not needed.*)
 - d. \$200 cash, money order, or cashiers' check – No personal checks accepted.

NOTE: Copies of paperwork cannot be made at school. Sophomores must have administrative approval to purchase a parking pass.



FOR SCHOOL USE ONLY:

Student Grade _____

Space # _____

Receipt # _____

PARKING RULES & REGULATIONS

-Vehicles must be parked in assigned spaces, **front end first. Backing into spaces is not permitted.** Students may not park on the road, driveway, intersection or any other school campus during the school day. Students are not permitted to drive or park behind the school during the school day. Vehicles parked in unauthorized areas will be towed at the owner's expense.

-Students desiring a day pass for parking should purchase the pass at the front desk BEFORE parking. **Temporary parking is \$5 a day. A replacement hang tag is \$5.**

-Disabled vehicles may not be left on campus. Handicapped parking is state-mandated only. Parking for students disabled due to injury may be obtained on an individual basis in the main office.

- All drivers must abide by the NC General Statutes regarding vehicle operation and seatbelt usage when on school grounds. Students must wear their seatbelts when entering, exiting, and while driving on campus. Speeding and reckless driving are prohibited. Vehicles must not travel in excess of 10 miles per hour while on campus.

-Supervision is provided for parking lots; however, the school is not responsible for damages to or theft from vehicles. Students are cautioned NOT to leave valuables in their vehicles. Parked vehicles should be left with windows closed and doors locked.

-Loitering in the parking lot is prohibited. Students should lock their cars and leave the lot upon arriving at school. Written permission is needed from an administrator, the SRO, or the parking attendant to be in the lot during school hours.

-Vehicles are subject to search and seizure (Policy 6600) if there is reasonable suspicion that drugs, alcohol, weapons, stolen property or other contraband are present. School Board Policy 6430 prohibits the possession or use of tobacco products on campus.

-Refunds for fees are made if the student moves out of the Wake County Public School System. All refunds will be made pro-rata, based on a \$20 per month not used basis. Early grads must return parking tags to the main office. Lost tags can be replaced for a \$10 fee. Forged tags will be seized and parking privileges revoked. Parking fees will NOT be refunded for:

- Voluntary withdrawal from school (dropping out)
- Long term suspension from school
- School-based disciplinary action related to loss of parking privilege
- Loss of driving privilege due to revocation of operator's license

- The student purchasing a parking tag is the only person who may park in the spot identified by the number on the tag. One tag is issued per student/parking spot and it may be moved from one registered vehicle to another. The hang tag may not be loaned to another student.

- If a student holding a parking space transfers within WCPSS, he/ she will be assigned a space at the new school with no payment due (original tag must be returned to the original school.) If no space is available at the new school, the original school will make a refund.

-Students who operate a motor vehicle on campus should understand their duties, responsibilities and the parking rules and regulations as listed above. Under School Board Policy 7180, students who violate parking regulations are subject to the following consequences: revocation of parking privileges, ticketing and disciplinary action or criminal charges as prescribed by law. All school parking fines are \$5.00-\$10.00. If towing is enforced, fees will be set by the towing company.

-Students who purchase a parking pass are subject to the following consequences for unexcused absences: For 3 unexcused absences, the parking pass will be pulled for a week by administration. For 6, it will be pulled for the quarter. For 10, it will be pulled for the semester. A parent meeting is required before the parking pass can be re-issued.

I have read and do hereby agree to abide by the rules and regulations set forth by Wake County Public Schools and North Wake College and Career Academy regarding parking and operating a motor vehicle on school grounds.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____