



# NORTH WAKE COLLEGE & CAREER ACADEMY

## STUDENT PARKING APPLICATION

### 2025 – 2026

#### HIGH SCHOOL PARKING RULES & REGULATIONS

1. All students must clear all fees and fines prior to applying for a parking permit. Permits will not be issued to students with outstanding fines or fees owed to your assigned school or any other school.
2. The parking fee established by the **Wake County Board of Education** for the 2025 – 2026 school year is **\$200, plus service fee**. Payment can be made online at <https://wcpss.schoolcashonline.com>.
3. Parking permit applications will be available to students who have a valid North Carolina Driver's License.
4. All students who park a motor vehicle on the school campus must display the current tag. The tag must be facing the front of the vehicle. Students who fail to properly display the tag will be warned after the 1<sup>st</sup> and 2<sup>nd</sup> violation. Students will be fined \$10 for each violation following the 3<sup>rd</sup> violation.
5. Vehicles must be parked in assigned spaces. The only places available for student parking are the student lots. Students may not park on the road, driveway, intersections, in parking lots at nearby businesses, or on any other school campus. Students are not permitted to drive or park behind the school during the school day. Vehicles parked in the wrong space or in unauthorized areas will be towed at the owner's expense and the permit will be subject to revocation without refund.
6. Vehicles should be parked front-end first. Backing into spaces is not permitted.
7. The safe operation of motor vehicles is required. Speeding and reckless driving are prohibited. Vehicles must not travel in excess of 10 miles per hour. Seat belts are required for drivers and **all** passengers.
8. Supervision is provided for parking lots; however, the school system is not responsible for damages or theft. Students are cautioned NOT to leave valuables in their vehicles. Parked vehicles should be left with windows closed and doors locked.
9. Student vehicles are subject to search and seizure per Wake County School Board Policy.
10. Disabled vehicles may not be left on campus overnight. If necessary, towing should be arranged by the student.
11. If a student holding an assigned parking space transfers within the WCPSS during the year, he or she will be assigned a space at the new school with no further payment of fees, assuming the original parking tag has been returned to the office of the previous school. If no space is available at the new school, the originating school will make the refund.
12. Refunds for parking fees will be made only if the student moves away from the Wake County Public School System. Parking fees will **NOT** be refunded for: voluntary withdrawal from school (dropping out); long-term suspension from school; school-based disciplinary action related to loss of parking privilege; loss of driving privilege due to revocation of operator's license. All other refund requests are at the discretion of the principal.
13. Only one tag will be issued per student. Students may register up to two vehicles. The tag may be moved from one registered vehicle to another, but may NOT be sold, given, or loaned to another student for his or her use. The penalty for doing so is revocation of parking privileges. The student purchasing the parking pass is the only person who may park in the parking space identified by the number on the tag.
14. Students shall inform the office immediately of any changes in vehicle or license plate.
15. Lost parking tags will be replaced for a \$10 fee. Report loss or stolen tags to the main office.
16. School Board Policy prohibits the possession and/or use of tobacco/vape/nicotine products on campus. Students may not possess tobacco/vape/nicotine products or smoke in cars at any time while on the school campus.
17. Loitering in the parking lot is prohibited. Students should lock their cars and leave the parking lot immediately upon arriving at school. Students need written permission from an administrator, the SRO, or the parking lot attendant to be in student lots during school hours.
18. Students who operate a motor vehicle on campus should fully understand their duties and responsibilities. Students who violate parking regulations are subject to any or all of the following consequences: Revocation of parking privilege; Ticketing; Towing and storage of the vehicle, at the owner's expense; Disciplinary action; or Criminal charges as prescribed by law.
19. Handicapped parking is available as needed on an assigned basis only.
20. Parking a vehicle on school property is a privilege, not a right. Please review all parking regulations with your parents and call the school for clarification of any matter about which there are questions.

**Please complete the Student Application for Parking. Your signature on the application indicates that you have read, understand and agree to abide by the above parking regulations.**



# NORTH WAKE COLLEGE & CAREER ACADEMY

## STUDENT PARKING APPLICATION

### 2025 – 2026

STUDENT NAME		GRADE LEVEL	
STUDENT ID #		NC DRIVER'S LICENSE #	
ADDRESS		CITY, ZIP CODE	
PARENTS/GUARDIANS		PARENT CELL PHONE #	
PARENT EMAIL ADDRESS			

PRIMARY VEHICLE		SECONDARY VEHICLE	
MAKE & MODEL		MAKE & MODEL	
YEAR & COLOR		YEAR & COLOR	
LICENSE PLATE #		LICENSE PLATE #	
REGISTERED TO		REGISTERED TO	

- Please attach a copy of NC Driver's License to the application. Application and payment will not be accepted unless a copy of the driver's license is attached. Parking passes will not be issued to students who do not hold a valid NC Driver's License.
- Payment of \$200, including service fee, can be made online at <https://wcpss.schoolcashonline.com/>.

We have read the parking rules and procedures established by the Wake County Public School System. We understand that abuse of any of these provisions may result in towing and/or revocation of parking privileges for the remainder of the school year. We further understand that North Wake College & Career Academy may revoke parking privileges as a disciplinary consequence or violation of local school rules. **Parents and students must sign this application in the presence of school personnel or have it notarized by a certified notary.**

\_\_\_\_\_  
Parent signature and date

\_\_\_\_\_  
Student signature and date

State of North Carolina; County of \_\_\_\_\_, I, \_\_\_\_\_ a Notary Public for said County

and State, do hereby certify that \_\_\_\_\_ and \_\_\_\_\_ personally appeared before me

this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public and date

\_\_\_\_\_  
Exp. date

RECEIPT #	
PARKING SPACE/TAG #	

(OFFICIAL SEAL)