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| **Students**Please express your education questions or concerns directly with the teacher.  | **Parents**Please express your concern about an issue involving your child’s education or classroom experience directly with the teacher. This includes FIELD TRIP money collection. |

Teacher emails can be found on the Wakefield Middle School website under Our School, Staff Directory. Please be specific in your communication and let the teacher know the best times to reach out to you. Please be patient as the school day is filled with important student learning. You may also utilize Talking Points to contact your student’s teacher.

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| **School Counselors**If you have concerns regarding your student’s emotional or social growth, social interactions, or overall well-being, please contact the appropriate grade-level counselor. The main school phone number is 919.562.3500. Please enter the appropriate extension.6th Grade: Ms. Yolanda Jarrett ext 22377 ysjarrett@wcpss.net7th Grade: Dr. Elaine Harper ext 22380 charper@wcpss.net 8th Grade: Ms. Christine McGuire ext 22378 cmcguire2@wcpss.net | **Student Support Staff**Receptionist:Ms. Lawana Barefoot lbarefoot@wcpss.net Psychologist: Ms. Erica Nivens ext 22366 enivens@wcpss.netSocial Worker: Ms. Erica Hemphill ext 22368 ehemphill@wcpss.netSchool Nurse: Ms. Nicole Lane ext 22367 nlane@wcpss.netClerical Asst: Ms. Courtney Heggie ext 22387 cnheggie@wcpss.netData Manager: Ms. Pam Morrison ext 22384 pmorrison@wcpss.net |

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| **Administrators**If questions or concerns exist AFTER utilizing the above communication guide, please contact the appropriate grade level administrators.6th Grade Assistant Principal: Ms. Sonya Meeks sdmeeks@wcpss.net7th Grade Assistant Principal: Mr. Nick Wheeler nwheeler@wcpss.net8th Grade Assistant Principal: Ms. La Toya Brothers lbrothers@wcpss.net |

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| **Principal**If further discussion is needed, please reach out to the principal, Dr. Jeff Rachlin jrachlin@wcpss.net |

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| **Additional Helpful Contacts**AIG: Ms. Amy Clemens aclemens@wcpss.netAthletics (including athletic eligibility): Ms. Suzanne Rurkowski srurkowski@wcpss.netAttendance (written/electronic communication only): Ms. Pam Morrison pmorrison@wcpss.net Parent Portal Access and Questions: Ms. Pam Morrison pmorrison@wcpss.netSpecial Education: Ms. Angie Mills amills2@wcpss.net or Ms. Catherine Shifflett cshifflett@wcpss.net Tech Issues with Student Laptops: WCPSS Help Desk 919.664.5700Transportation Department: 919.805.3030 |