

# SMART Lunch 2.0

## Parent & Student Information

There are some changes being made to our SMART Lunch time to enhance student academic participation and make strides toward a more successful program. SMART Lunch 2.0 will start the first day of the second semester (1/25/17). We believe the changes will encourage students to attend SMART Lunch when they need academic support. Every student will be required to check in with a teacher after 3<sup>rd</sup> period Monday – Thursday. On Mondays students will check in with their 1<sup>st</sup> period teacher, on Tuesdays students will check-in with their 2<sup>nd</sup> period teacher, on Wednesdays students will check in with their 3<sup>rd</sup> period teacher, and on Thursdays students will check in with their 4<sup>th</sup> period teacher. On Fridays SMART Lunch will run without the check-in period, and students may elect to attend any open SMART lunch classrooms. These Fridays will also allow teachers and students the ability to attend clubs. Included in this information you will find the SMART Lunch schedule, and a helpful Q & A document.

GETTING ADJUSTED: During the first week of SMART Lunch, we will adjust this schedule to help explain expectations of the new check-in system. The shortened time during this transition will also help us effectively supervise students and provide a safe environment at a time during the semester when SMART Lunch attendance is typically low. Wednesday, January 25, 2017 will be the first day of the check-in (students will report to 3<sup>rd</sup> period). All students will be required to stay 15 minutes during Lunch A. Students will also be required to stay for 15 minutes during Lunch A on Thursday, January 26 (4<sup>th</sup> period). On Friday, January 27 students will not be required to check in and attend a tutorial, but all teachers will be available during Lunch A or B. Beginning Monday, January 30, we will begin our normal rotation (Period 1, 2, 3, 4, all teachers available for SMART Lunch). Monday through Thursday, students will be required to check in and stay for 15 minutes as teachers share and reinforce their specific expectations for their classes.

### **Schedule for Wednesday January 25, Thursday January 26, Monday January 30, Tuesday January 31, Wednesday February 1, and Thursday February 2.**

11:54-12:09 (15 mins):

- All students are required to check in and remain for 15 minutes
- Teachers will use the time to show a SMART Lunch video and reinforce SMART Lunch expectations

12:09-12:24 (15 mins):

- Remainder of Lunch A (students are not required to stay with their teacher)

12:24-12:49 (25 mins):

- Stays the same as Lunch B on the revised SMART Lunch Schedule
- This would give all students 40 minutes to eat lunch

**ADJUSTED SMART LUNCH SCHEDULE (1/25 – 2/3)**

	<b>1st Period</b>	<b>2nd Period</b>	<b>3rd Period</b>	<b>Check - In</b>	<b>SMART Lunch</b>	<b>4th Period</b>
<b>Wednesday, 1/25 (Video)</b>	7:25 - 8:48 (83)	8:54 - 10:19 (85)	10:25 - 11:48 (83)	11:54 – 12:09 (15) for Period 3 classes	12:09 -12:24 (15); 12:24 - 12:49 (25)	12:55 - 2:18 (83)
<b>Thursday, 1/26 (Q&amp;A Info Sheet)</b>	7:25 - 8:48 (83)	8:54 - 10:19 (85)	10:25 - 11:48 (83)	11:54 - 12:09 (15) for Period 4 classes	12:09 -12:24 (15); 12:24 - 12:49 (25)	12:55 - 2:18 (83)
<b>Friday, 1/27 (Full SMART Lunch)</b>	7:25 - 8:48 (83)	8:54 - 10:19 (85)	10:25 - 11:48 (83)	NONE	11:54 - 12:24 (30); 12:24 - 12:49 (25)	12:55 - 2:18 (83)
<b>Monday, 1/30 (Class Expectations)</b>	7:25 - 8:48 (83)	8:54 - 10:19 (85)	10:25 - 11:48 (83)	11:54 - 12:09 (15) for Period 1 classes	12:09 -12:24 (15); 12:24 - 12:49 (25)	12:55 - 2:18 (83)
<b>Tuesday, 1/31 (Class Expectations)</b>	7:25 - 8:48 (83)	8:54 - 10:19 (85)	10:25 - 11:48 (83)	11:54 – 12:09 (15) for Period 2 classes	12:09 -12:24 (15); 12:24 - 12:49 (25)	12:55 - 2:18 (83)
<b>Wednesday, 2/1 (Class Expectations)</b>	7:25 - 8:48 (83)	8:54 - 10:19 (85)	10:25 - 11:48 (83)	11:54 – 12:09 (15) for Period 3 classes	12:09 -12:24 (15); 12:24 - 12:49 (25)	12:55 - 2:18 (83)
<b>Thursday, 2/2 (Class Expectations)</b>	7:25 - 8:48 (83)	8:54 - 10:19 (85)	10:25 - 11:48 (83)	11:54 - 12:09 (15) for Period 4 classes	12:09 -12:24 (15); 12:24 - 12:49 (25)	12:55 - 2:18 (83)
<b>Friday, 2/3 (Full SMART Lunch)</b>	7:25 - 8:48 (83)	8:54 - 10:19 (85)	10:25 - 11:48 (83)	NONE	11:54 - 12:24 (30); 12:24 - 12:49 (25)	12:55 - 2:18 (83)

**SMART LUNCH SCHEDULE (2/6 → ON)**

	<b>1st Period</b>	<b>2nd Period</b>	<b>3rd Period</b>	<b>Check - In</b>	<b>SMART Lunch</b>	<b>4th Period</b>
<b>Monday</b>	7:25 - 8:48 (83)	8:54 - 10:19 (85)	10:25 - 11:48 (83)	11:54 - 11:58 (4) for Period 1 classes	11:58 -12:24 (26); 12:24 - 12:49 (25)	12:55 - 2:18 (83)
<b>Tuesday</b>	7:25 - 8:48 (83)	8:54 - 10:19 (85)	10:25 - 11:48 (83)	11:54 - 11:58 (4) for Period 2 classes	11:58 -12:24 (26); 12:24 - 12:49 (25)	12:55 - 2:18 (83)
<b>Wednesday</b>	7:25 - 8:48 (83)	8:54 - 10:19 (85)	10:25 - 11:48 (83)	11:54 - 11:58 (4) for Period 3 classes	11:58 -12:24 (26); 12:24 - 12:49 (25)	12:55 - 2:18 (83)
<b>Thursday</b>	7:25 - 8:48 (83)	8:54 - 10:19 (85)	10:25 - 11:48 (83)	11:54 - 11:58 (4) for Period 4 classes	11:58 -12:24 (26); 12:24 - 12:49 (25)	12:55 - 2:18 (83)
<b>Friday</b>	7:25 - 8:48 (83)	8:54 - 10:19 (85)	10:25 - 11:48 (83)	NONE	11:54 - 12:24 (30); 12:24 - 12:49 (25)	12:55 - 2:18 (83)

## **SMART Lunch 2.0 - Q & A**

### **How is this new SMART Lunch Plan different from what we have had?**

- All students will be required to return to a check-in period after 3<sup>rd</sup> period each day.
- Each day (except for Fridays) SMART Lunch will be linked to a class period instead of a content area.
  - Monday: Period 1
  - Tuesday: Period 2
  - Wednesday: Period 3
  - Thursday: Period 4
  - Friday: All teachers will be open during Lunch A or B
- All students with a D or F average and/or make up work will be required to stay for Lunch A after the check-in period.

### **How is this new SMART Lunch Plan similar to what we have had?**

- Students will still be able to meet with teachers twice a week. Teachers will communicate their SMART Lunch availability to their students.
- Students will still be able to attend clubs during the school day.
- Students will still be able to attend SMART Lunch even if they do not have a D or F average.

### **Who is required to stay for SMART Lunch?**

- All students with a D or F average will be required to stay for the duration of Lunch A.
- Students who have make-up work will be required to stay.
  - If a student completes his/her make-up work and has a C or above average, that student may be dismissed when the teacher determines the completed work is satisfactory. This will be up to the discretion of the teacher.

### **What if a student wants to attend a SMART Lunch Tutorial on a day he/she is not scheduled?**

- All students must report to their scheduled check-in period.
- Students who have a D or F may not leave SMART lunch early.
- Students with a C or above, who wish to see a teacher outside of their assigned day, must seek prior approval.

### **Are there any different rules as to where students can go if they are not in a SMART Lunch classroom?**

- Beginning February 6 during Lunch A, students may **only** use the 2<sup>nd</sup> floor locker bay facing the cafeteria. All other locker bays and academic hallways will be off limits during Lunch A in order to maintain a quiet learning environment. All locker bays will be open during Lunch B. (During Lunch A from January 25 through February 2, students may use all locker bays as they currently do). All locker bays will be open during both lunches on Fridays.
- All parking lots are still off limits unless a student has a lunch pass and is going to or from his/her vehicle.
- Students are still permitted to eat in the inner and outer courtyards; these are the only outside areas where students are permitted.
- During Lunch A and Lunch B Monday -Thursday, basketball will be offered in the small gym on a first come first served basis. The small gym will be closed on Fridays.

### **What happens if a student doesn't show up to the check-in period?**

- Students who do not show up to the check-in period will be considered skipping and teachers should follow the same procedures as if the student skipped class.

### **What if a student is tardy to the check-in?**

- Instead of going to a sweep station, SMART Lunch classroom teachers will fill out the “Administrative Tardy Slip” for each tardy student. Students will be assigned a next day detention consistent with the school’s Start on Time policy.

**If a student has a low average due to a missing assignment and turns it in but the teacher hasn’t graded it yet, does that student have to stay for SMART Lunch?**

- Teachers will set clear guidelines as to what is required and when the cut off points are for attending SMART Lunch.

**What if students have lunch detention the same day they are required to stay for SMART Lunch?**

- Students need to tell their SMART Lunch teacher about the conflict. That student will be able to reschedule his/her detention at the 2<sup>nd</sup> period tables with administration.

**Do students still have to sign in like before on the Google form?**

- No, teachers will use a Google form to record how many students attended and the names of any students who needs to reschedule a detention.

**If students have an off campus lunch pass and they are released after Lunch A, can they still leave campus?**

- If students feel they have time to safely leave campus and return in time for 4<sup>th</sup> period, then they are permitted to do so.