Dear Eighth Grade Parents and Families,

 The eighth graders are going to Asheville and the NC Mountains! We are starting to prepare now for the field trip and need your help. At the bottom of the page, please fill out whether or not you think your child will be attending the trip. Please also let us know if you would like to chaperone so that we can coordinate your addition to the 2019-2020 WCPSS approved chaperone list. We are including many details about the trip below, but please let us know if you have any questions. There will be a future communication in March about a packing list and room/group assignments.

Thank you,

Mr. Clark

cclark9@wcpss.net

Trip Dates: Tuesday, April 14th-Thursday, April 16th 2020

Trip Cost: We are anticipating a cost of $419 per person. The cost is flexible based on the number of students and chaperones on the trip. Payments can be made on one or two installments via cash/check or the WCPSS online payment system. Any check should be made out to HILBURN ACADEMY. All cash/check payments will be receipted by Mr. Clark.

Trip Itinerary: There is a general itinerary attached.

Trip Transportation: Charter Bus (chaperones travel on the bus and may not drive separately)

Trip Food: Students will need to bring a bag lunch for Day one of the trip. All other meals will be provided during the trip. Food Allergies and dietary concerns are covered in the Holbrook Tours Food Sensitivity Policy(attached). If needed, separate coolers can be made available to students to help with any adjustments.

Trip Lodging: Asheville Comfort Suites(4/14), Holiday Inn Express, Boone (4/15). The students will fill out a survey in March to give their top three choices to room with.

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Trip Coordinators: Eighth Grade Teachers and [Holbrook Field Trips](http://www.busfieldtrips.com/)

Trip Chaperones: All Eighth Grade teachers and Mr. Smith, our Assistant Principal, will be attending the trip. We will need parents to attend the trip with us. Chaperones pay full price for the trip (fundraising is not applied to chaperones). All chaperones must be approved volunteers with Wake County Public Schools. If you are interested in being a chaperone, you must be approved within the 2019-2020 school year. Please contact Mr. Clark via email if you need help finding volunteer approval information with WCPSS.

Behavioral Expectations: Travelling on a school trip with an overnight stay is a large responsibility for teachers and students. We are representatives of Hilburn Academy and WCPSS as well. This requires students demonstrate their ability to consistently maintain a high standard of exceptional behavior. Students who receive disciplinary consequences that result in being out of the classroom (ISS or OSS) for a total of three or more days throughout the school year will be required to have a parent travel on the trip with them. If a parent is unable to travel with the student for the duration of the trip, the student will be unable to attend the trip and will remain on campus.

**PLEASE MAKE ARRAINGMENT FOR THE FIRST PAYMENT OR TOTAL BY January 28th .**

**Final Payment is due Feb 28th.**

* **This year, it is possible to pay for the trip online! On the Hilburn Academy Website, look under Parents and click on Online Payments. This will move you to the WCPSS Online Payment System. Hilburn will be found in the Academy tab and you can look for the 8th Grade Mountain Trip**

Child’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_ is interested in attending the Asheville field trip

\_\_\_\_\_ is not interested in attending the Asheville field trip.

Parent Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_ is interested in chaperoning the trip