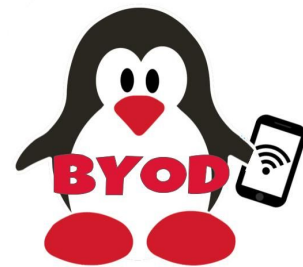


Student's Name \_\_\_\_\_ Teacher \_\_\_\_\_

## Responsible Use of BYOD Agreement

As new technologies continue to change the world in which we live, they also provide many new and positive educational benefits for classroom instruction. To encourage this growth, Laurel Park Elementary is inviting 5th grade students to bring your own device (BYOD).



### Definition and Purpose of “Device”

BYOD technologies are privately owned wireless and portable electronic devices that can be used for wireless Internet access, word processing, image/video capturing, sound recording, and information transmitting. Please note that PSP and DSI devices will not be supported by our wireless network and should not be brought to school. Students unable to bring own devices to school will have ample access to technology available at Laurel Park.

### Teacher’s Role

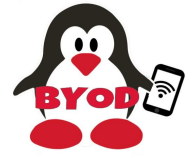
Part of our vision at LPES to be a place “where children achieve academic excellence.” Laurel Park teachers develop rigorous technology-integrated lessons to enhance student learning and teach about responsible use and digital etiquette. Teachers are facilitators of instruction and don’t spend time fixing technical issues with personal devices in the classroom. They educate and provide guidance on how to use devices for learning, but technical support is the responsibility of parents. Teachers regularly communicate information regarding educational apps that parents may choose to download their child’s personal devices at home.

### Security and Damages

**Laurel Park Elementary is NOT liable for any device that is stolen or damaged. Responsibility to keep the device secure rests with the individual owner.** Teachers are required to lock the doors when leaving for lunch, specials, recess, etc. to ensure limited access to the classrooms. We recommend using skins (decals) and protective cases for easy identification, differentiation, and protection of personal devices. If a device is stolen or damaged, the situation will be handled through the administrative office.

**Participation in the BYOD program requires parents and students to review, sign, and return the BYOD contract on the next page. Students will be permitted to use personal technology devices only if the agreement is signed by all parties and returned to the homeroom teacher.**

# Laurel Park ES Responsible Use of BYOD Contract 2017-18



Student's Name \_\_\_\_\_ Teacher \_\_\_\_\_

Students and parents participating in BYOD must adhere to the Student Code of Conduct, as well as all Board policies, particularly Acceptable Use Guidelines and Internet Safety.

<i>Student initials</i>	<i>Parent initials</i>	<i>Expectations (Please read carefully and initial every statement:)</i>
		Parent/Guardian has given permission for student to bring device to school.
		Students take full responsibility for their devices. If students forget devices at home, parents should not drop them off later to avoid interruption of instruction. <b>Personal devices may not be left at school overnight.</b>
		Students must immediately comply with teachers' requests to shut down devices or close the screen. Devices will not be used during assessments, unless otherwise directed by a teacher. <b>Devices will not be used with a substitute teacher in a classroom.</b>
		Students and parents are expected to respect and protect the privacy of others. Students and parents are not permitted to capture, transmit, or post photographs/videos of any person on campus to public or social networking sites for personal reasons.
		Students are expected to use devices at school for educational purposes only. Students will access files or Internet sites relevant to the classroom curriculum and suggested by teachers.
		Students understand that devices cannot be used during transitions, in the cafeteria, on the playground, on the bus, in the hallways, in the restrooms, or during non-instructional times.
		Students and parents understand that devices cannot be used at school for personal texting or calling. Students will be required to turn off cellular service during the school day.
		Students and parents understand that infecting the network with a Virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information will result in disciplinary actions.
		Due to infrastructure, students understand that printing from personal devices will not be possible at school.
		Students are expected to follow the Responsible Use Guidelines stated in the Student Code of Conduct 2015-2016. Any violation is unethical and may result in the loss of technology privileges at school, as well as other disciplinary action.
		Students understand that their privately owned devices should not be shared with other students.
		Devices will be connected to the Wake-BYOD WiFi network at all times. Using another network while at school is not permitted.
		The school administration has the right to collect and examine any device at any time.

\_\_\_\_\_  
Parent/Guardian Printed Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Printed Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**DUE BY: July 14 (Tracks 1,2,3) August 4 (Track 4)**