



September is Attendance Awareness Month! Wildwood Forest Elementary School is committed to the educational success of your child. School starts promptly at 8:45am and direct instruction at 9:15am. When your child misses school, is late, or leaves early, he/she misses valuable instruction time. As parents, it is your responsibility to ensure your child attends school. NC Attendance Law 115C-378 requires all students enrolled in school to be in attendance.

Please note the following regulations:

1. Parents are required by policy of Wake County Board of Education to furnish a note signed by the parent stating the reason for all absences and tardies.
2. All absences are considered unexcused if a note is not presented to the school within 2 days for the student's return to school.
3. A principal may require certification from a physician to verify absences for illnesses.

Wake County Public School Board Policy

6000.3 – An absence is excused if the following conditions exist:

- A. Illness or injury, which makes the student physically unable to attend school.
- B. Isolation ordered by State Board of Health or the Wake County Health Department.
- C. Death in the family.
- D. Medical, dental or other appointment with a health care provider approved in advance.
- E. Court when a student is under subpoena.
- F. Religious observance, as suggested by the religion of the student or the student's parents.
- G. Participation in a valid educational opportunity, such as travel with prior approval, as documented on the "Request for Excused Absence for Educational Reason."
- H. Catastrophic event or natural disaster

Please contact your child's grade level counselor or social worker for help with any problems that may interfere with your child's attendance. We appreciate your cooperation in ensuring that your child attends school regularly. Please see below sample note that you may use if you choose.

Sara Thames
School Counselor
919-713-0600; ext 24274

Rhonda Greene
School Social Worker
919-713-0609

A Note to School

Please excuse _____ from school on _____. My child was
absent due to _____.

Parent Signature _____ Date _____