

2007 – 2008
Regional Leadership Council
Family and Consumer Sciences Education

Purpose

The Regional Leadership Council (RLC) provides leadership in planning and directing Family and Consumer Sciences (FACS) Education in North Carolina. Special emphasis is placed on staff development for teachers and on conducting activities of the Family, Career and Community Leaders of America (FCCLA) student organization within the educational region.

RLC Leadership

FACS Leadership Roles:

- Mentor
- Chairperson
- * Staff Development Coordinator

FCCLA Leadership Roles:

- FCCLA Adviser
- Competitive Events Coordinator
- * Assistant Competitive Events Coordinator

Rotation System

Leadership positions on the Regional Leadership Council are rotated to provide leadership opportunities for all teachers. There are two separate rotation cycles — one for the FACS leadership roles and one for the FCCLA leadership roles. Recommended points of entry* for the two rotations are found at the staff development coordinator and assistant competitive events coordinator levels. In order to benefit from previous role experiences, teachers are encouraged to continue from one role to the next throughout their three-year-rotations. For the three FCCLA positions, the option of having two people serve in each position with a staggered rotation (one rotate up/the other remain) is provided. Mentors and FCCLA advisers secure/confirm persons to serve for the upcoming year in their respective rotation cycles by May 15. Each term of service runs from June 1 through May 31.

LEA Representation — One representative is identified from each LEA to act as a liaison between the RLC and the teachers in the school system.

Regional Leadership Council

FCCLA Leadership Responsibilities

FCCLA Adviser

- Attend RLC meetings called by the RLC chairperson
- Plan and direct FCCLA Regional Leadership Workshop; notify the RLC Chairperson of date, site, and city before June 30
- Secure/confirm persons to serve for the upcoming year as adviser, competitive events coordinator, and assistant competitive events coordinator; report to NC-DPI by May 15 the names and home/school addresses, telephone numbers, and E-mail addresses
- Identify regional participants for State Project Workshop
- Prepare budget, receive funds, and complete regional financial statements
- Plan and coordinate strategies to increase FCCLA membership
- Attend FCCLA State Project Workshop and Executive Council Meetings in the fall and State Conference Planning and Executive Council Meetings in December
- Plan/preside at FCCLA component of Regional Meeting at CTE Summer Conference
- Attend FACS RLC State Planning Session in June
- Assist the adviser of the state officer as needed
- Assume leadership tasks at the FCCLA State Leadership Conference
- Attend FACS Summer Conference Pre-session in July

Competitive Events Coordinator

- Attend RLC meetings called by the RLC chairperson
- Coordinate Regional Competitive Events or Regional Competitive Events Training
- Make facility arrangements and room assignments for Competitive Events/Training
- Submit to RLC chairperson by July 30 proposed date, city, and site of competitive events/training
- Assume leadership tasks at the FCCLA State Leadership Conference
- Attend FACS Summer Conference Pre-session in July

Assistant Competitive Events Coordinator

- Attend RLC meetings called by the RLC chairperson
- Assist competitive events coordinator
- Serve as coordinator for event evaluators or training presenters
- Distribute thank you letters
- Assume leadership tasks at the FCCLA State Leadership Conference
- Attend FACS Summer Conference Pre-session in July

Regional Leadership Council

FACS Leadership Responsibilities

Mentor

- Serve as adviser to the RLC; attend RLC meetings called by the chairperson
- Secure/confirm persons to serve for the upcoming year as mentor, chairperson, and staff development coordinator; report to NC-DPI by May 15 the names and home/school addresses, telephone numbers, and E-mail addresses
- Recognize accomplishments of teachers and programs and encourage teacher participation in recognition programs
- Promote membership in and serve as liaison to professional organization
- Collaborate with chairperson/teachers to secure a representative for each LEA
- Encourage LEA representatives to communicate staff development and meeting information with new and experienced teachers
- Act as secretary to the RLC
- Attend FACS Summer Conference Pre-session in July

Chairperson

- Serve as the leader of the RLC; call and preside at RLC meetings
- Develop a regional calendar by June 30 to include: (1) RLC meeting dates, cities, and sites; (2) FCCLA Leadership Workshop date, city, and site; and (3) FCCLA Competitive Events or Competitive Events Training date, city, and site
- Plan and preside at Regional Meeting during CTE Summer Conference
- Maintain a list or database of teachers in the region
- Appoint a moderator for the regional FACS E-group
- Send out electronic or postal mailings announcing Fall and Spring RLC meetings
- Attend FACS RLC State Planning Session in June
- Attend FACS Summer Conference Pre-session in July

Staff Development Coordinator

- Attend RLC meetings called by the chairperson
- Identify staff development needs of teachers in the region
- Plan staff development and secure presenters
- Report name(s) of staff development presenter(s) and agenda with times and goals/objectives to NC-DPI in advance to secure renewal credit for teachers attending
- Attend FACS Summer Conference Planning Meeting in the fall
- Attend FACS Summer Conference Pre-session in July

A Representative

- Promote attendance in regional activities and participation/membership in FCCLA
- Serve as contact person for communicating alternate dates for rescheduled meetings
- Attend all regional meetings and communicate information to those not present