

Memorandum

To: Wake County Schools
From: Andres Reyes
Date: 8/20/2006
Re: Allowed use if Aida Pictures

Enclosed you will find several CDs that contain the pictures that I took at the August 19 evening performance of Wake County Schools production of Aida. Each CD contains a different set of pictures. Please note that most of the pictures have not been processed in any way. They are all high-resolution pictures and can be cropped down significantly, if needed, and still maintain high quality. Some of the pictures may need color correction, partial rotation, or other adjustments before they can be used. Like I said before, most of them have not been processed in any way.

If possible, I would like you to make copies of the CDs and distribute them to the cast members. If you do, please enclose this memo with the CDs.

Wake County Schools and any cast members may use the pictures under the following conditions:

1. The pictures may be used, printed, and distributed for royalty free personal use to Wake county drama teachers, cast members, and cast members' families and friends. This includes both printed and electronic copies of the pictures.
2. Wake County Schools may print and display the pictures in Wake county schools or Wake County Schools offices royalty free as long as I am given credit for the picture.
3. Wake County Schools may publish the pictures in any school or county publication (printed or electronic) royalty free as long as I am given credit for the picture. This includes placing the pictures on a Wake county or Wake county school's WEB site.
4. Pictures may be cropped, aligned, and color corrected (including contrast and luminosity), as needed, before they are used. Please contact me for approval if you need to make any other alteration to a picture.
5. A copy of this memo is stored on each of the CDs. If copies of the CDs are made, or new CDs or DVDs are made that contain some of the pictures, the file that contains this memo must be included.
6. For any other use of the pictures, please contact me.

I have uploaded the pictures to my Webshots account <http://community.webshots.com/user/andyrey>. They are in five albums and may be viewed there. If you want, you may send the link to teachers, family, and friends. The albums are public albums and may be seen by anyone. Webshots has a service where you can order prints or merchandise (such as cards, calendars, mugs, and even postage stamps) with the pictures in it. I am not associated with Webshots in any way, nor do I receive any money from them if you use this service. If you would like to use the service, please email me since I must send you a special invitation to allow it. This prevents unauthorized persons from obtaining prints of any of the pictures on my albums.

If Wake County Schools, a cast member, or their immediate family would like a specific picture processed, I can do that free of charge on a time available basis. I have special software and equipment that I can use to perform just about any type of processing that you may need. This includes, but not limited to, cropping, alignment, color correction, removing unwanted objects (some times not possible), and removing skin blemishes or hair strands. Please email your request to andyrey@mindspring.com. You may also have the pictures professionally processed if you so desire, but if the processing is more that what is listed on item 4 above, please contact me first for approval.

Please feel free to contact me if you have any questions about the pictures or their allowed use.

Andres Reyes
4004 Iron Horse Rd.
Raleigh, NC 27616
andyrey@mindspring.com