

**WAKE COUNTY
HEALTHY SCHOOLS TASK FORCE – MINUTES
September 25, 2003**

Task Force Members Present:

Dick Daugherty, Co Chair	Jim McClure	Susan Parry	Superintendent Bill McNeal
Dudley Flood, Co-Chair	Doug Miskew	Patti Head	Walt Sherlin, Staff Liaison
Becky Brady	Liz Parry	Bill Fletcher	Luther Cherry
Roxie Cash	Erv Portman	Jeff York	Bill Carruthers
Barbara Freedman	Rev. Marion Robinson		Don Haydon
Patti Gillenwater	Curt Stangler		Janice Shearin, Staff
Ricki Grantmyre	Reuben Young		
Tony Habit	Marco Zarate		
Debra Horton			

Dr. Dudley Flood called the meeting to order at 5 p.m. A motion was made by Erv Portman to approve the August 28, 2003, meeting minutes, seconded by Jim McClure. The vote was unanimous.

Bill Carruthers gave an overview of how the sample “Executive Summary” was compiled and shared a copy of the sample with committee members. Carruthers also shared a few examples of how the recommendations might be formatted for consistency and ease of understanding.

Dr. Flood opened the floor for discussion of the draft recommendations that were compiled and emailed to members prior to the meeting. Each draft recommendation on Issue I, Academic Excellence, was discussed in detail. Bill Carruthers captured the essence of each conversation and prepared a draft for committee members to review and refine. The discussions centered around understanding the individual recommendations, strategies for implementation, combining and/or clarifying, and general consensus on the rationale for each recommendation. A couple of ideas were passed because the drafter of the recommendation was absent.

The committee had some good, healthy discussion, however, they were only able to complete Issue One. Members present were asked to send two recommendations (either from the draft list or new) with rationales to Janice Shearin for compilation prior to the next meeting. Bill Carruthers will refine the work that was completed at this meeting and send out the draft document prior to the next meeting.

The committee will continue to review and assess recommendations from the August 2003 meeting in order to come up with a complete list of recommendations to send to the Board of Education.

The meeting adjourned at 8 pm. The next meeting will be Thursday, October 23, 2003, at 5 p.m. It will be held at the Harriet B. Webster Professional Development Center at 4401 Atlantic Avenue in Room 101.

Dick Daugherty, Co-Chair

Dudley Flood, Co-Chair

Janice Shearin, Recording Secretary