

## Annual Notification of Pest Management Program

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Dear Parent, Guardian, or Staff Member:

The Wake County Public School System (WCPSS) has adopted an Integrated Pest Management (IPM) Policy for managing insect and animal intruders at our schools. IPM is a holistic, preventive approach to managing such pests. IPM minimizes pesticide use in our schools and on school grounds. For the last ten years the Wake County Public School System has concentrated on removing pest habitats from schools rather than using pesticides for pest control inside schools. **Today NO “Non Exempt” pesticides as discussed below are used by the IPM Staff inside Wake County Public Schools. Instead, we use “green” products and procedures and traps for pest control.**

### The IPM Coordinator for our school district is:

Name Dennis J. Osborne, Ph.D., J.D.  
Title Supervisor, IPM and Water Quality  
Phone number (919) 856 8031  
Email address dosborne2@wcpss.net  
Office address Environmental Health and Safety Department,  
1551 Rock Quarry Road, Raleigh, NC, 27610

The **School System IPM Coordinator** maintains a file of product labels (Labels) and Material Safety Data Sheets (MSDS's) of each insect and animal control product that the IPM Staff stocks for its use in or on a school property. The **Labels** and the **MSDS's** are available for review upon request by a parent, guardian, staff member, or student attending the school. The IPM Coordinator welcomes your inquiries and is available to help answer any questions you might have about the school system's IPM Program and that Program's pesticide use decisions.

**Notification of Pesticide Use:** On occasion our IPM staff may find it necessary to use “Non Exempt” pesticides to control outdoor insect pests at your school or at another school system site such as a maintenance shop. North Carolina state law gives you the right to be notified: **(1)** annually of our IPM Program's pesticide application schedule or system for scheduling applications of “Non Exempt” pesticides, and **(2)** 72 hours in advance, provide you notice of IPM pesticide applications made outside any schedule, but this latter only if you request notification ahead of time using the “Request for Notification” form that accompanies this letter. Please remember that if you request any advance notice be made to you via US Postal Service, it is possible the Postal Service may not deliver your notice within 72 hours of our timely mailing such notice. Notice requests asking for delivery via email require correct and/or current email addresses in order for any emailed notice to be timely delivered.

**Exemptions:** The same law that mandates notification also exempts certain relatively low-risk pesticide usages from its notification requirements. The relatively low risk **“Exempt From Notice”** pesticides include antimicrobial cleansers, disinfectants, self-contained baits, crack-and-crevice treatments, and any pesticide products classified by the US Environmental Protection Agency (EPA) as belonging to the US EPA's Toxicity Class IV (“relatively nontoxic”). Your right to be notified extends to Non-Exempt IPM pesticide applications at your school or other non-school site (office building, garage, workshop, etc.). Your right includes both indoor and outdoor pesticide applications and includes applications that take place over summer recess, holidays, weekends, or after school hours. Because the relatively low risk “Exempt From Notice” pesticides are all that the IPM staff uses inside WCPSS school buildings, any Non-Exempt pesticides used by the IPM Program are only used outside. This means notices you may receive under your request will relate to outdoor insect control. Such insects include wasps, hornets, and fire ants.

**Emergency Pesticide Use:** In the event that a Non-Exempt pesticide must be used for a pest control emergency at your school or other site and there is not adequate time to notify you more than 72 hours in advance, and you have requested advance notice, you will receive a notice of emergency pesticide application less than 72 hours before, or as soon as possible after the pesticide application.

**To request advance notification** of non-exempt pesticide applications at your school or other site, please sign, date, and return the enclosed form to the WCPSS IPM Coordinator at the above-listed address. Persons wishing to receive pesticide use notification for multiple school sites can list up to 5 sites on each form. If you want to request notifications as described in this letter, you will need to submit a new copy of the accompanying form each year. You will also need to submit a form again every time you wish to update or change your preferred contact information. Such update requests are made to the same addressee as above (IPM Coordinator).

# Request for Notification before Non-Exempt Pesticide Applications

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Dear IPM Coordinator, Wake County Public Schools:

I am writing to request notification in advance of “Non-Exempt” pesticide applications at my child’s school, and/or at the school or other site where I am employed by Wake County Public Schools, as per my legal right as established in the NC School Children’s Health Act.

I understand this North Carolina state law gives me the right to be notified annually of Wake County School System’s pesticide application schedule or system for scheduling. Further, I understand the same law gives me the right to request notice 72 hours in advance of pesticide applications made outside of any schedule or scheduling system, but the latter only if I request notification ahead of time using the enclosed form.

I also understand that notification requirements apply to all “Non-Exempt” pesticide applications at the relevant school or other non-school site (office building, garage, workshop, etc.). Notification applies to both indoor and outdoor pesticide applications and includes applications planned for summer vacation, track outs, holidays, weekends, or after school hours.

Pesticide products exempt from notification requirements include: antimicrobial cleansers, disinfectants, self-contained baits and crack-and-crevice treatments, and any pesticide products classified by the United State Environmental Protection Agency (EPA) as belonging to the US EPA Toxicity Class IV, also known as “relatively nontoxic.”

In addition, I understand that should a pest control emergency require a pesticide application for which there is not adequate time to notify me 72 hours in advance, I will receive a notice of emergency pesticide use less than 72 hours, or as soon as possible after, the emergency pesticide application.

I am requesting notification of pesticide use in the following schools or other sites:

- 1) Name of Student or Employee: \_\_\_\_\_  
School or other site, homeroom or office number: \_\_\_\_\_
- 2) Name of Student or Employee: \_\_\_\_\_  
School or other site, homeroom or office number: \_\_\_\_\_
- 3) Name of Student or Employee: \_\_\_\_\_  
School or other site, homeroom or office number: \_\_\_\_\_
- 4) Name of Student or Employee: \_\_\_\_\_  
School or other site, homeroom or office number: \_\_\_\_\_
- 5) Name of Student or Employee: \_\_\_\_\_  
School or other site, homeroom or office number: \_\_\_\_\_

I would like my primary notification method to be (please check one):

Mail.

Mailing address: \_\_\_\_\_  
\_\_\_\_\_

( ) Phone. Home phone: \_\_\_\_\_  
Work phone: \_\_\_\_\_  
Mobile or other phone: \_\_\_\_\_

( ) Email.  
Address: \_\_\_\_\_

In case of a problem with my primary notification method, I would like my back up notification method to be (please check one):

( ) Mail.  
Mailing address: \_\_\_\_\_  
\_\_\_\_\_

( ) Phone. Home phone: \_\_\_\_\_  
Work phone: \_\_\_\_\_  
Mobile or other phone: \_\_\_\_\_

( ) Email.  
Address: \_\_\_\_\_

I understand that it is my responsibility to maintain communication through the means I have designated above, and that the school is required to try to contact me only once about a pesticide application. If I do not receive the notification because I have not updated my mailing address; my voicemail or answering machine are full or not functioning; or because my email account is not functioning, over quota, or notification from the school is auto-filtered as spam; it is my responsibility to correct the problem. Though they will attempt to alert me to the issue, the school system is not liable.

Sincerely,

Full Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_